



**THE CITY OF
HARRISONVILLE**
WHERE TRADITION MEETS INNOVATION

**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
JANUARY 10, 2023
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. December 13th, 2022 Park Board Minutes**
- V. Parks and Recreation Department**
 - 1. Director's Report**
- VI. Other Business**
- VII. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this day of

Grant Purkey, Parks & Recreation Director



STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: January 6, 2023
SUBJECT: December 13th, 2022 Park Board Minutes

Type of Item: *Approval*

GENERAL INFORMATION

Applicant:

Requested Actions:

Date of Application:

PROPOSAL

PREVIOUS ACTIONS

KEY ISSUES

STAFF COMMENTS AND SUGGESTIONS

STAFF RECOMMENDATION

ATTACHMENTS

STAFF CONTACT:

1. Action Item (ID # 4416)

December 13th, 2022 Park Board Minutes

Attachments:

December 13, 2022 Park Board Minutes (DOC)



**MINUTES
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
DECEMBER 13, 2022
6:00 PM**

I. Call to Order

The meeting was called to order at 6:00 PM by Acting Chairman Bret Reece.

Attendee Name	Organization	Title	Status	Arrived
Brent Caruthers	Harrisonville		Absent	
Bret Reece	Harrisonville		Present	
David Atkinson	Harrisonville		Present	
Cathy Faris	Harrisonville		Present	
Martin Parks	Harrisonville		Present	
Ed Roberts	Harrisonville		Present	
Kim Troby	Harrisonville		Present	
Vanessa Hargrave	Harrisonville		Present	
Laura Frees	Harrisonville		Absent	

Others present were Parks & Recreation Director Grant Purkey, Assistant Parks & Recreation Director Scott Garrie, Park Liaison Sandy Franklin, Parks & Facilities Maintenance Manager Shannon Sipple and Recording Secretary Randy Jones.

II. Public Participation –

- a. Brayden Kelly asked the park board for permission to update the fire pit and surrounding site at Camp Reeder as part of his Eagle Scout Project. Mr. Purkey stated that he will be working with Brayden and that he has Scout guidelines that will have to be followed as well.
- b. Jennifer Reed and Jesica Junge with the Cass County Historical Society asked for permission for the CCHS to use the North Park Activity Center on June 3, 2023 for a ticketed event, “Adventure on the Frontier”. They also asked if the park board would consider waiving the rental fees in exchange for being listed as a cooperate sponsor. Vanessa Hargrave made the motion to waive the fees for the event with a second by Martin Parks. Motion carried.

III. Ceremonial Matters - none**IV. Approval of Minutes****1. November 8, 2022, Park Board Minutes**

- a. Motion to accept by Ed Roberts with a second by David Atkinson. Motion carried.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Kim Troby, Vanessa Hargrave, Martin Parks, Ed Roberts, David Atkinson, Bret Reece, Cathy Faris.
ABSENT:	Brent Caruthers and Laura Frees.

V. Parks and Recreation Department**1. Donation & Memorial Policy**

Director Purkey presented requested changes to the donation and memorial policy for the board to review. David Atkinson suggested that the dollar amount not be printed on policy and to refer to website for current pricing. A motion was made by Vanessa Hargrave to approve the policy with a second by Martin Parks. Motion carried.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Kim Troby, Vanessa Hargrave, Martin Parks, Ed Roberts, David Atkinson, Bret Reece, Cathy Faris.
ABSENT:	Brent Caruthers and Laura Frees.

2. Director's Report Presented by Grant Purkey. (Complete report attached to agenda)

- a. Staff conducted interviews for the aquatic manager position as well as the community center custodian position.
- b. Construction and installation has been completed on the sauna room at the Community Center.
- c. Parks Department have picked up 18-disc golf baskets from Dynamic Disc. There was discussion on the types of signage and posts to be used.
- d. Youth basketball games began December 3rd.
- e. Community Center membership drive started December 1st.

f. Staff participated in the Mayor's Christmas Tree Lighting Ceremony. The tree this year was donated by Ruby Brown, a long-time Harrisonville resident.

VI. Other Business

- a. David Atkinson stated that the bond for the Community Center was in fact paid off in November of this year.
- b. Martin Parks has had several complaints about the indoor pool water temperature being too cold. He also asked that staff keep on top of the baseball/softball complex project.
- c. Motion to adjourn.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ed Roberts
SECONDER:	David Atkinson
AYES:	Kim Troby, Bret Reece, Martin Parks, Ed Roberts, Vanessa Hargrave, David Atkinson, Cathy Faris
ABSENT:	Laura Frees and Brent Caruthers
ADJOURNED:	6:35 pm
Next Regular Meeting Scheduled for Tuesday, January 10, 2023.	

Bret Reece, Acting Chairman

ATTEST:

Randy Jones, Recording Secretary

Attachment: December 13, 2022 Park Board Minutes (December 13th, 2022 Park Board Minutes)



TO: Park Board
FROM: Grant Purkey,
DATE: January 6, 2023
SUBJECT: Director's Report

Type of Item: *Discussion*

1. Discussion Item (ID # 4417)

Director's Report

Attachments:

Directors Report January 23 (DOCX)

Monthly Report – Harrisonville Parks & Recreation**Dec 2022 - HCC****Membership Statistics**

- **Total Memberships** = 2397 (Primary Holders)
- **Total Number of Members** = 4558 Members
- **Total Monthly Visits (HCC)** = 8850

Most Popular Day of Month (HCC) = Dec 28, 483 visits

Most Popular Time (HCC) = 9am, 896 visits

- **Harrisonville Parks and Recreation Foundation Balance \$74,219.24**
- **Harrisonville Dog Park Balance \$6127.29**

Administration:

- Director Purkey and City Manager Ratliff met with members of the Harrisonville Soccer Club on December 19th.
- Director Purkey met with members of the Kiwanis Club to discuss revisions to the playground project on December 15th.
- Staff held a lifeguard meeting to discuss the transition of lifeguarding from MPM to city on December 21st.

Community Center:

- Electronic Contracting Co. repaired alarm sensors
- Waldinger worked on locker room HVAC
- Carrier repaired and programmed locker room HVAC
- Staff repair gym water fountain
- Staff replace eye wash station in chemical storage closet

Parks:

- Removed down trees and limbs from nature trails
- Removed holiday decorations
- NPAC routine cleaning and maintenance
- Installed MDC signs at Luna and City Lakes
- Trimmed trees between Lexington and Independence
- Held snow removal safety training

Recreation:

- Youth Basketball resumes games January 7th
- Spring Baseball, Softball, Volleyball and Flag Football registration is currently open.

Fitness:

- Silver Sneakers averaged 23 participants
- Get Fit Boot Camp averaged 3 participants
- Zumba averaged 10 participants
- Martial Arts 6 participants
- Basic Water Aerobics averaged 17 participants
- Turbo Kick averaged 2 participants
- P90X averaged 5 participants
- Spinning averaged 4 participants
- Total Toning – averaged 9 participants
- Aquacise – averaged 7 participants

Monthly Report – Harrisonville Parks & Recreation**January
2023**

- Water Aerobics – 8 participants
- Flex Fitness – 6 participants

Events:

- Community Center Membership Drive finished with \$78,365.27, 59 primary members and 274 members.
- Daddy Daughter Dance is scheduled for February 18th.
- Rotary & Parks and Rec are partnering to host an Adult Coed Volleyball Tournament on March 4th.

Programs:

- Home School PE – 6 Participants.
- Irish Dance – 4 participants
- Before School – 29 participants
- After School – 26 participants
- Day Camp (12/22 to 12/30) – 14 participants

Staffing:

- Hiring for Part-time Recreation Attendants, Front Desk/Tot Watch Attendants and Lifeguards
- Hired Landen Surface to fill the open Aquatic Manager position.

Monthly Report – Harrisonville Parks & Recreation

January
2023

Attachment: Directors Report January 23 (Director's Report)