



THE CITY OF
HARRISONVILLE
WHERE TRADITION MEETS INNOVATION

AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
FEBRUARY 14, 2023
6:00 PM

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. December 13th, 2022 Park Board Minutes**
 - 2. January 10th, 2023 Park Board Minutes**
- V. Parks and Recreation Department**
 - 1. Director's Report**
- VI. Other Business**
- VII. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this day of

Grant Purkey, Parks & Recreation Director

STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: February 10, 2023
SUBJECT: December 13th, 2022 Park Board Minutes

Type of Item: *Approval*

1. Action Item (ID # 4432)

December 13th, 2022 Park Board Minutes

Attachments:

December 13, 2022 Park Board Minutes (DOC)



**MINUTES
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
DECEMBER 13, 2022
6:00 PM**

I. Call to Order

The meeting was called to order at 6:00 PM by Acting Chairman Bret Reece.

Attendee Name	Organization	Title	Status	Arrived
Brent Caruthers	Harrisonville		Absent	
Bret Reece	Harrisonville		Present	
David Atkinson	Harrisonville		Present	
Cathy Faris	Harrisonville		Present	
Martin Parks	Harrisonville		Present	
Ed Roberts	Harrisonville		Present	
Kim Troby	Harrisonville		Present	
Vanessa Hargrave	Harrisonville		Present	
Laura Frees	Harrisonville		Absent	

Others present were Parks & Recreation Director Grant Purkey, Assistant Parks & Recreation Director Scott Garrie, Park Liaison Sandy Franklin, Parks & Facilities Maintenance Manager Shannon Sipple and Recording Secretary Randy Jones.

II. Public Participation –

- a. Brayden Kelly asked the park board for permission to update the fire pit and surrounding site at Camp Reeder as part of his Eagle Scout Project. Mr. Purkey stated that he will be working with Brayden and that he has Scout guidelines that will have to be followed as well.
- b. Jennifer Reed and Jesica Junge with the Cass County Historical Society asked for permission for the CCHS to use the North Park Activity Center on June 3, 2023 for a ticketed event, “Adventure on the Frontier”. They also asked if the park board would consider waiving the rental fees in exchange for being listed as a cooperate sponsor. Vanessa Hargrave made the motion to waive the fees for the event with a second by Martin Parks. Motion carried.

III. Ceremonial Matters - none**IV. Approval of Minutes****1. November 8, 2022, Park Board Minutes**

- a. Motion to accept by Ed Roberts with a second by David Atkinson. Motion carried.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Kim Troby, Vanessa Hargrave, Martin Parks, Ed Roberts, David Atkinson, Bret Reece, Cathy Faris.
ABSENT:	Brent Caruthers and Laura Frees.

V. Parks and Recreation Department**1. Donation & Memorial Policy**

Director Purkey presented requested changes to the donation and memorial policy for the board to review. David Atkinson suggested that the dollar amount not be printed on policy and to refer to website for current pricing. A motion was made by Vanessa Hargrave to approve the policy with a second by Martin Parks. Motion carried.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Kim Troby, Vanessa Hargrave, Martin Parks, Ed Roberts, David Atkinson, Bret Reece, Cathy Faris.
ABSENT:	Brent Caruthers and Laura Frees.

2. Director's Report Presented by Grant Purkey. (Complete report attached to agenda)

- a. Staff conducted interviews for the aquatic manager position as well as the community center custodian position.
- b. Construction and installation has been completed on the sauna room at the Community Center.
- c. Parks Department have picked up 18-disc golf baskets from Dynamic Disc. There was discussion on the types of signage and posts to be used.
- d. Youth basketball games began December 3rd.
- e. Community Center membership drive started December 1st.

f. Staff participated in the Mayor's Christmas Tree Lighting Ceremony. The tree this year was donated by Ruby Brown, a long-time Harrisonville resident.

VI. Other Business

- a. David Atkinson stated that the bond for the Community Center was in fact paid off in November of this year.
- b. Martin Parks has had several complaints about the indoor pool water temperature being too cold. He also asked that staff keep on top of the baseball/softball complex project.
- c. Motion to adjourn.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ed Roberts
SECONDER:	David Atkinson
AYES:	Kim Troby, Bret Reece, Martin Parks, Ed Roberts, Vanessa Hargrave, David Atkinson, Cathy Faris
ABSENT:	Laura Frees and Brent Caruthers
ADJOURNED:	6:35 pm
Next Regular Meeting Scheduled for Tuesday, January 10, 2023.	

Bret Reece, Acting Chairman

ATTEST:

Randy Jones, Recording Secretary

Attachment: December 13, 2022 Park Board Minutes (December 13th, 2022 Park Board Minutes)

STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: February 10, 2023
SUBJECT: January 10th, 2023 Park Board Minutes

Type of Item: *Approval*

2. **Action Item (ID # 4431)**

January 10th, 2023 Park Board Minutes

Attachments:

January 10, 2023 Park Board Minutes (DOC)



**MINUTES
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
JANUARY 10, 2023
6:00 PM**

I. Call to Order – No quorum present – no action taken – discussion only.

The meeting was called to order at 6:00 PM by Chairman Laura Frees.

Attendee Name	Organization	Title	Status	Arrived
Brent Caruthers	Harrisonville		Present	
Bret Reece	Harrisonville		Present	
David Atkinson	Harrisonville		Absent	
Cathy Faris	Harrisonville		Absent	
Martin Parks	Harrisonville		Absent	
Ed Roberts	Harrisonville		Absent	
Kim Troby	Harrisonville		Present	
Vanessa Hargrave	Harrisonville		Absent	
Laura Frees	Harrisonville		Present	

Others present were Parks & Recreation Director Grant Purkey, Recreation Fitness Manager Nichole Cogbill, Mayor Judy Bowman, Park Liaison Sandy Franklin, Parks & Facilities Maintenance Manager Shannon Sipple and Recording Secretary Randy Jones.

II. Public Participation – none

III. Ceremonial Matters - none

IV. Approval of Minutes

- a. **December 13, 2022 Park Board Minutes** – quorum not present – moved to February 14, 2023 meeting.

V. Parks and Recreation Department

1. Director's Report Presented by Grant Purkey. (Complete report attached to agenda)

a. The December membership drive went well with 32 new primary holders added. This year, a raffle was held during the December sign-ups.

b. Director Purkey and City Administrator Brad Ratliff met with members of the Harrisonville Soccer Club and talked about the possibility of the Recreation Department taking over the recreation side of it.

c. Director Purkey met with the Kiwanis Club to make revisions to the playground project and resubmitted the grant application.

d. The spring baseball, softball, volleyball and flag football registration is currently open.

e. Fitness programs are going well.

f. The Daddy/Daughter Dance is scheduled for February 18th.

g. The Rotary Club along with Parks & Rec are hosting an adult co-ed volleyball tournament on March 4th.

h. Director Purkey announced that the TDD vote passed and staff learned that Harrisonville will receive \$4.4 million in the governor's Cost Share Program for this project.

VI. Other Business

a. Sandy Franklin asked about the outdoor pool repairs if any and Director Purkey stated that they will have another coat of paint applied this spring to the pool. She also acknowledged it was nice to have Shannan with the parks staff.

b. Brent Caruthers asked about the definition of family passes and Nichole gave reply.

c. Laura Frees shared a compliment she had received regarding the Community Center and the Parks Department.

d. Meeting adjourned at 6:29 p.m.

Laura Frees, Chairman

ATTEST:

Randy Jones, Recording Secretary

STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: February 10, 2023
SUBJECT: Director's Report

Type of Item: *Discussion*

1. **Discussion Item (ID # 4433)**

Director's Report

Attachments:

Directors Report February 23 (DOCX)

Sales Tax Report (PNG)

Monthly Report – Harrisonville Parks & Recreation

February
2023

January 2023- HCC

Membership Statistics

- **Total Memberships-** 2511
- **Total Number of Members-** 4817
- **Total Monthly Visits (HCC)-**

Most Popular Day of Month (HCC)- Jan. 30, 554 Visits

Most Popular Time (HCC)- 9am, 1163 Visits

- **Harrisonville Parks and Recreation Foundation Balance \$74,243.13**
- **Harrisonville Dog Park Balance \$6113.69**

Administration:

- Director Purkey met with Chad Kelly to discuss Lord's Park Disc Golf design.
- Director Purkey Sonya McLelland submitted the revised Kiwanis Club Playground Project to the Sunderland Foundation for possible grant funding.
- Director Purkey met with Mr. Hoffman with the MU Extension office to North Park Rodeo Arena.
- Director Purkey met with American Ramp Company to discuss skate parks.
- Director Purkey met with Ted Martin to discuss Ash Street design.
- EMS held CPR training classes for P&R staff on February 1st and 11th.

Community Center:

- Four Seasons Electric replaced basketball goal motor.
- Waldinger conducted preventative maintenance on HVAC units.
- Air Experts evaluating HCC HVAC system.
- Greg's Locksmith installed door lock for the sauna room.
- Staff repaired electrical outlets at indoor pool.
- CM Mose and Son preventative maintenance check on generator.

Parks:

- Cleaned and organized chemical rooms for indoor and outdoor pool.
- Added stones along streets at City Park to prevent driving on grass.
- Staff attended the MPRA Maintenance Rodeo in Sedilia, MO.
- Snow removal and pretreatment of roads and sidewalks.
- Repaired culvert at North Lake.

Aquatics:

- Placed order for new rescue gear.
- Received new robot pool vacuum.
- Lifeguard meeting held February 10th.
- Aquatic Manager attending Lifeguard Instructor Class on March 3rd through 5th.

Recreation:

- Youth Basketball season tournament was held on February 11th.
- Youth Volleyball registration closes on February 13th and currently has 111 participants.
- Youth Flag Football registration closes on February 20th.
- Youth Baseball/Softball registration closes on March 6th.
- Adult Coed Volleyball League registration opens on February 13th.

Monthly Report – Harrisonville Parks & Recreation**February
2023****Fitness:**

- Silver Sneakers averaged 23 participants
- Get Fit Boot Camp averaged 4 participants
- Zumba averaged 14 participants
- Martial Arts 4 participants
- Basic Water Aerobics averaged 16 participants
- Turbo Kick averaged 3 participants
- P90X averaged 5 participants
- Spinning averaged 4 participants
- Total Toning – averaged 9 participants
- Aquacise – averaged 7 participants
- Water Aerobics – 8 participants
- Flex Fitness – 5 participants

Events:

- Princess Ball is scheduled for February 18th and is sold out at 211 participants.
- Rotary & Parks and Rec are partnering to host an Adult Coed Volleyball Tournament on March 4th.

Programs:

- Home School PE – 10 Participants.
- Irish Dance – 8 participants
- Before School – 45 participants
- After School – 33 participants
- Day Camp (1/2 to 1/3) – 10 participants
- Day Camps scheduled for February 17th and February 20th
- Spring Break Camp scheduled for March 20th – 24th
- Summer Camp Registration is currently open
- Kids Night Out is scheduled for February 24th

Staffing:

- Hiring for Part-time Recreation Attendants, Front Desk/Tot Watch Attendants and Lifeguards
- Hired Kyndra Sherman to fill the open HCC Custodian position.

F HARRISONVILLE, MIS
CENT (1/2%) CITY SALES

26130610C

CALENDAR YEAR	2019	2020	2021	2022	2023	%
JANUARY	89,072	98,501	104,849	104,281	128,	
FEBRUARY	74,833	81,994	76,852	112,059	130	
MARCH	113,288	103,870	132,877	122,413		
APRIL	82,568	86,212	88,032	108,747		
MAY	69,341	69,314	80,681	110,393		
JUNE	119,865	125,098	158,056	137,588		
JULY	104,278	121,827	119,450	130,029		
AUGUST	69,871	92,573	88,958	132,401		
SEPTEMBER	127,195	133,814	165,732	140,485		
OCTOBER	96,095	97,349	114,658	133,453		
NOVEMBER	71,342	78,946	90,120	111,050		
DECEMBER	109,913	117,594	154,434	141,907		
TOTAL	1,127,661	1,207,091	1,374,700	1,484,806	258,582	