



**THE CITY OF
HARRISONVILLE**
WHERE TRADITION MEETS INNOVATION

**AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
MAY 9, 2023
6:00 PM**

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. April 11th, 2023 Park Board Minutes**
- V. Parks and Recreation Department**
 - 1. Hite Park Property**
 - 2. Omega Trail Pedestrian Bridge**
 - 3. Zeller Park Property & Sign**
 - 4. Directors Report**
- VI. Other Business**
- VII. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this day of

Grant Purkey, Parks & Recreation Director

STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: May 4, 2023
SUBJECT: April 11th, 2023 Park Board Minutes

Type of Item: *Approval*

1. Action Item (ID # 4519)

April 11th, 2023 Park Board Minutes

Attachments:

April 11, 2023 Minutes (DOC)



**MINUTES
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
APRIL 11, 2023
6:00 PM**

I. Call to Order

The meeting was called to order at 6:00 PM by Chairman Laura Frees.

Attendee Name	Organization	Title	Status	Arrived
Brent Caruthers	Harrisonville		Present	
Bret Reece	Harrisonville		Absent	
David Atkinson	Harrisonville		Present	
Cathy Faris	Harrisonville		Present	6:01 PM
Martin Parks	Harrisonville		Present	
Ed Roberts	Harrisonville		Absent	
Kim Troby	Harrisonville		Present	
Vanessa Hargrave	Harrisonville		Present	
Laura Frees	Harrisonville		Present	

Others present were Parks & Recreation Director Grant Purkey, Assistant Parks & Recreation Director Scott Garrie, Member Services Manager Nichole Cogbill, Parks & Facilities Maintenance Manager Shannon Sipple, Park Board Liaison Sandy Franklin, City Administrator Brad Ratliff, City Attorney Steve Mauer, Alderman Gary Davidson and Recording Secretary Randy Jones.

II. Public Participation – none

III. Ceremonial Matters - none

IV. Approval of Minutes

1. March 14, 2023 Park Board Minutes

- a. Motion to accept by Brent Caruthers with a second by Vanessa Hargrave.
Motion carried.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Kim Troby, Laura Frees, Vanessa Hargrave, Brent Caruthers, David Atkinson, Martin Parks,
ABSENT:	Cathy Faris, Bret Reece, Ed Roberts
ABSTAIN:	

V. Parks and Recreation Department

1. Amending Park Board Regulations

a. Director Purkey presented to the Park Board a proposed ordinance amending the park board member structure. He explained the thought process and the areas of rodeo arena, and the athletic complex were added to the list. David Atkinson asked how this all came about and if other park boards use this process. Director Purkey gave an explanation. Brent Caruthers asked about the timing of this amendment. Martin Parks asked about the authority given for these areas – only advisory. Laura Frees gave examples of how this restructuring could be utilized. A motion was made to approve the amendment to the park board ordinance by Vanessa Hargrave with a second by Kim Troby. Motion carried. Votes were taken by show of hands for ayes and nays.

RESULT:	APPROVED]
AYES:	Kim Troby, Laura Frees, Vanessa Hargrave, Brent Caruthers, Cathy Faris
NAYS:	Martin Parks, David Atkinson
ABSENT:	Bret Reece, Ed Roberts

2. Director's Report Presented by Grant Purkey. (Complete report attached to agenda)

- a. Membership totals have increased.
- b. Harrisonville Parks & Recreation foundation balance is currently at \$204,5983.25 – this includes the Sunderland Foundation grant for the Kiwanis Playground of \$130,304.52.
- c. Director Purkey attended the Tourism, Hospitality & Recreation Management meeting on March 23rd.
- d. The mud valve has been replaced at the indoor pool as well as the washer and dryer.
- e. Staff attended the Red Cross Shelter training as well as three other civic groups from Harrisonville.
- f. The Parks staff has replaced some broken tables and benches throughout the City Park. Cathy Faris asked about the placement of benches and Director Purkey stated they are working on a map showing locations where benches may be placed.

g. The Parks staff has installed a new flower bed at the City Park using stones from the old jail. Also, these stones are being used to replace the parking/road barriers around the City Park.

h. Landon Surface, Aquatics Manager, has completed his lifeguard training course and we currently have 20 certified lifeguards and 8 who are scheduled for training.

i. The youth baseball/softball ended up with 227 participants.

j. Staff are currently working on scheduling a concert at the amphitheater this summer. Tentatively looking at June 23rd with the band, Wildflower and the Weeds.

k. Summer camp registration is now open, and a new part-time camp will be offered this summer for outdoor pool and field trip days. Laura Frees asked about possible scholarships to offer for pool passes as well as summer camp to be offered. Director Purkey stated they are looking into that and will bring to the board that information.

l. The Senior Day of Service will be working on painting Shelter House #7 and #8 as well as the restrooms by the lake.

m. The outdoor pool is scheduled to open on Memorial Day weekend. The climbing wall is ready and will be back up in time for opening. The top blue is being repainted at the outdoor pool.

n. Brent Caruthers asked about the virtual classes at the Community Center and Director Purkey stated that the company they have been using has increased charges and they are looking to see if the classes are being utilized and if they are still needed.

o. Laura Frees asked about the pile of trees/wood at Lords Park and Director Purkey stated that the Fire Department was going to help with the pile by having a chain saw practice for their employees.

p. Laura Frees asked about the new sauna and Director Purkey stated that people have been using it. He said that the old sauna control panel is being replaced.

q. Laura Frees asked about the possibility of offering free days to the Harrisonville School District teachers and their families.

r. Thank you to the Harrisonville High School Ag Class for growing the plants and to the Harrisonville FFA for planting them at Marler Wirt Allen Park this week.

VI. Other Business

- a. David Atkinson asked about the 2023B Certificates that are designated for parks. City Administrator Brad Ratliff gave an explanation on how the debt has been combined to utilize a better return.

- b. Vanessa Hargrave asked City Administrator Brad Ratliff about the plans for Bizarre Bazaar as well as the old hospital. Mr. Ratliff updated the board on both projects and stated that a realistic goal for the new ballfield complex would be 2025.
- c. Laura Frees inquired about shades for the dog park. Director Purkey stated that the committee will be meeting soon to discuss those.
- d. Brent Caruthers inquired about the “other contractual fund” listed under the Parks Fund. Assistant Parks & Rec Director Scott Garrie gave explanation and reasoning for the line item.
- e. Martin Parks said that the Marler Wirt Allen Park looks beautiful and would encourage staff to remember it is used as a photo opportunity by many the whole year.
- f. Sandy Franklin announced the HAS Doggie Wash and stated that the Senior Day of Service would be helping at the animal shelter. She also stated that a wooden flag was being made to place permanently at the Marler Wirt Allen Park.
- g. **Motion to adjourn:**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Vanessa Hargrave
SECONDER:	Martin Parks
AYES:	Kim Troby, Laura Frees, David Atkinson, Brent Caruthers, Vanessa Hargrave, Cathy Faris and Martin Parks.
ABSENT:	Bret Reece and Ed Roberts
ADJOURNED:	7:07 pm
Next Regular Meeting Scheduled for Tuesday, May 9, 2023	

Laura Frees, Chairman

ATTEST:

Randy Jones, Recording Secretary

Attachment: April 11, 2023 Minutes (April 11th, 2023 Park Board Minutes)

STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: May 4, 2023
SUBJECT: Hite Park Property

Type of Item: *Approval*

GENERAL INFORMATION

Applicant:

Requested Actions:

Date of Application:

PROPOSAL

PREVIOUS ACTIONS

The property owner at 2008 Stacy Street has inquired about purchasing land behind their residence.

KEY ISSUES

STAFF COMMENTS AND SUGGESTIONS

Hite Park is located at Harry Drive and Glenda Drive.
2008 Stacy Street is in the middle of the west side of Hite Park.

STAFF RECOMMENDATION

ATTACHMENTS

- Cass County GIS Map of Hite Park Property

STAFF CONTACT:**Grant Purkey****816-380-8980****gpurkey@harrisonville.com****1. Action Item (ID # 4520)**

Hite Park Property

Attachments:

Hite Park Map Eastside (PDF)

Hite Park Map Westside (PDF)



Address: UNKNOWN
 PIN: 13-21-32-200-000-202.000
 Tax ID: 746299
 Appraised Value: 2,430
 Acreage: 6
 Owner: CITY OF HARRISONVILLE
 Class: Exempt

Attachment: Hite Park Map Eastside (Hite Park Property)



Address: HARRY DR
 PIN: 13-21-32-200-000-200.000
 Tax ID: 746300
 Appraised Value: 2,840
 Acreage: 7
 Owner: CITY OF HARRISONVILLE
 Class: Exempt

Attachment: Hite Park Map Westside (Hite Park Property)

STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: May 4, 2023
SUBJECT: Omega Trail Pedestrian Bridge

Type of Item: *Approval*

GENERAL INFORMATION

Applicant:

Requested Actions:

Date of Application:

PROPOSAL

PREVIOUS ACTIONS

Summer 2022 Park Staff made repairs to support bridge
Spring 2023 Park Staff made repaired damages on bridge from vandalism

KEY ISSUES

Two support beams are splitting and rotting
Bridge needs major repairs in order to keep operable

STAFF COMMENTS AND SUGGESTIONS

Staff would like guidance from the Park Board as to know if they would like to get quotes on repairing/rebuilding the bridge or if they would like to create a permanent alternate trail connector without the need for a bridge.

STAFF RECOMMENDATION

Staff recommends creating alternative trail connector until bridge can be repaired/rebuilt

ATTACHMENTS

- Omega trail map with alternate trail connector.
- Photos of Bridge

STAFF CONTACT:**Grant Purkey****816-380-8980****gpurkey@harrisonville.com****2. Action Item (ID # 4521)**

Omega Trail Pedestrian Bridge

Attachments:

Bridge map (JPG)

Bridge1 (JPG)

Bridge2 (JPG)

Bridge3 (JPG)

Bridge4 (JPG)

Bridge5 (JPG)



Lake Luna

Harrisonville City Park Omega Hiking Trails

Bluegill Blvd

Sunny Swim St











STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: May 4, 2023
SUBJECT: Zeller Park Property & Sign

Type of Item: *Approval*

GENERAL INFORMATION

Applicant:

Requested Actions:

Date of Application:

PROPOSAL

Shirley Phillips would be willing to donate her property next to Zeller Park in exchange for the Parks Department installing a Zeller Park Sign.

PREVIOUS ACTIONS

Zeller Park (10.5 acres) was deeded to the City of Harrisonville on March 28th, 2005

KEY ISSUES

Park staff need northwest corner property to extend the back 9 of the disc golf course to better layout the course.

STAFF COMMENTS AND SUGGESTIONS

Staff suggest adding Zeller Park sign to park entrance coming off West North Street.

STAFF RECOMMENDATION

ATTACHMENTS

- Cass County GIS map of Zeller Park
- Cass County GIS map of Shirley Phillips Property
- 3/13/06 Park Board Map of Zeller Park

- Zeller Park Deed
- Zeller Park map location

STAFF CONTACT:**Grant Purkey****816-380-8980****gpurkey@harrisonville.com****3. Action Item (ID # 4522)**

Zeller Park Property & Sign

Attachments:

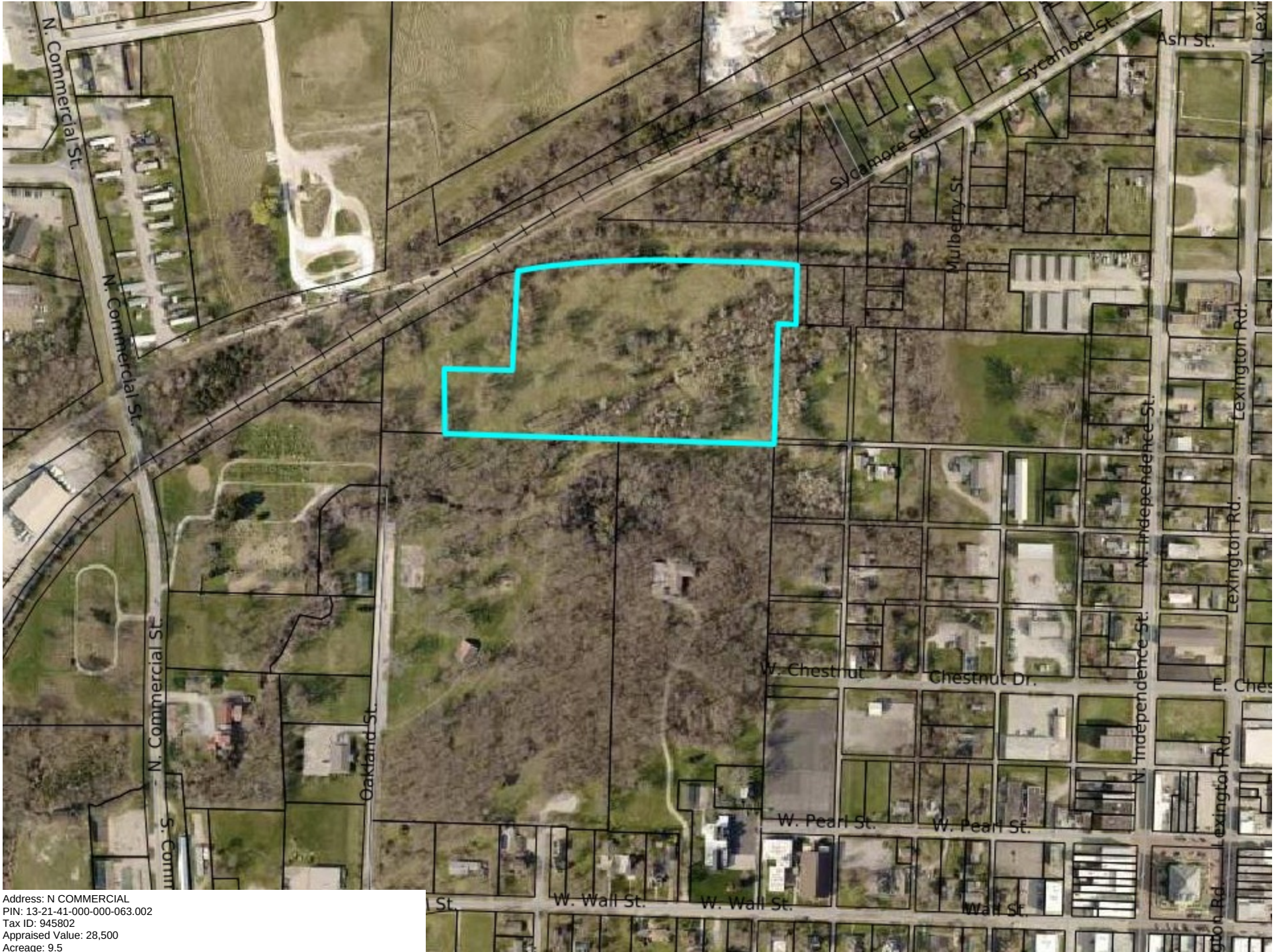
Zeller Park Map (PDF)

Shirley Phillips Property Map(PDF)

Zeller Park Map - Park Board 3.13.06 (PDF)

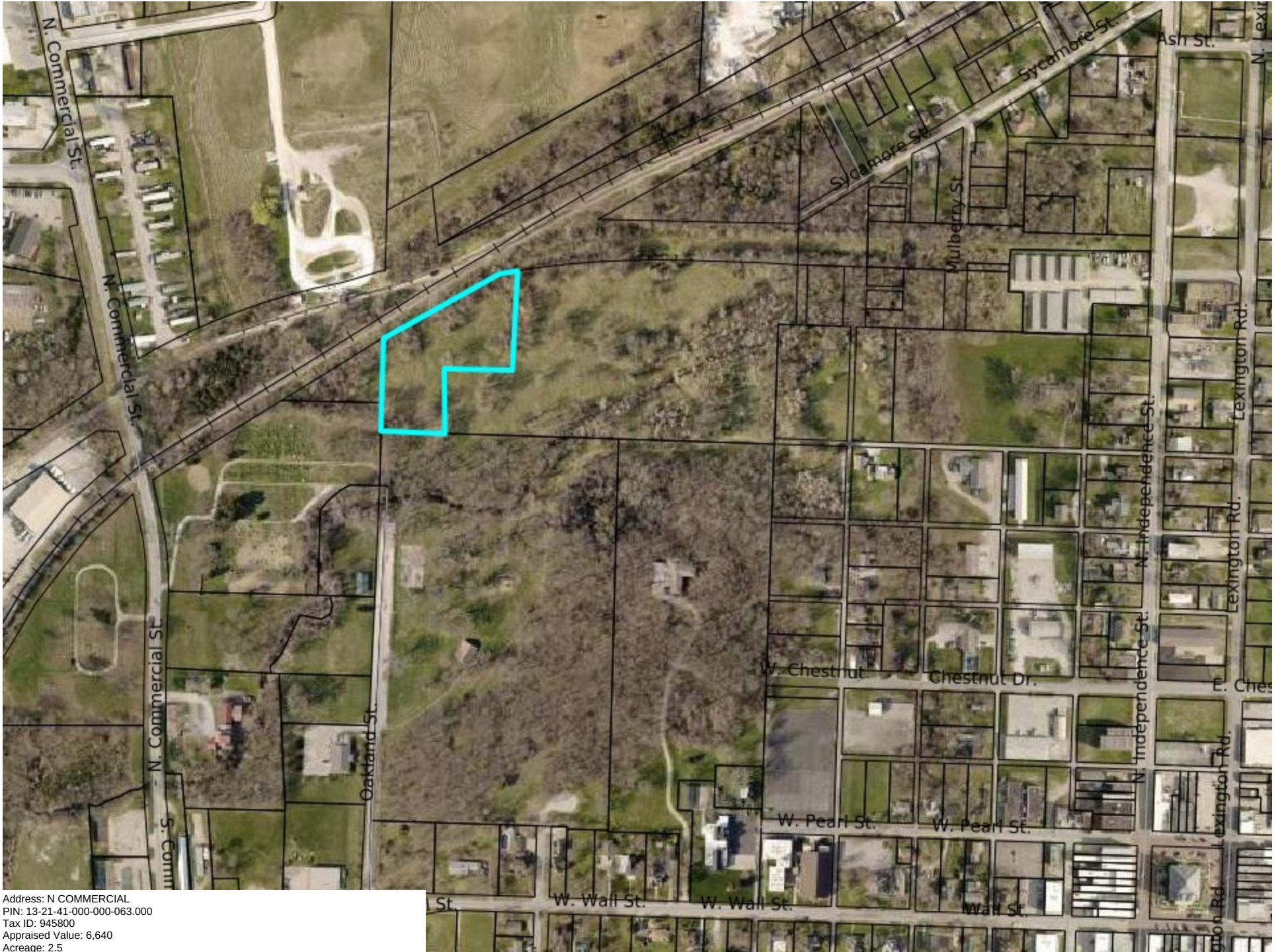
Zeller Park Deed (PDF)

Zeller Park Sign Location Map (JPG)

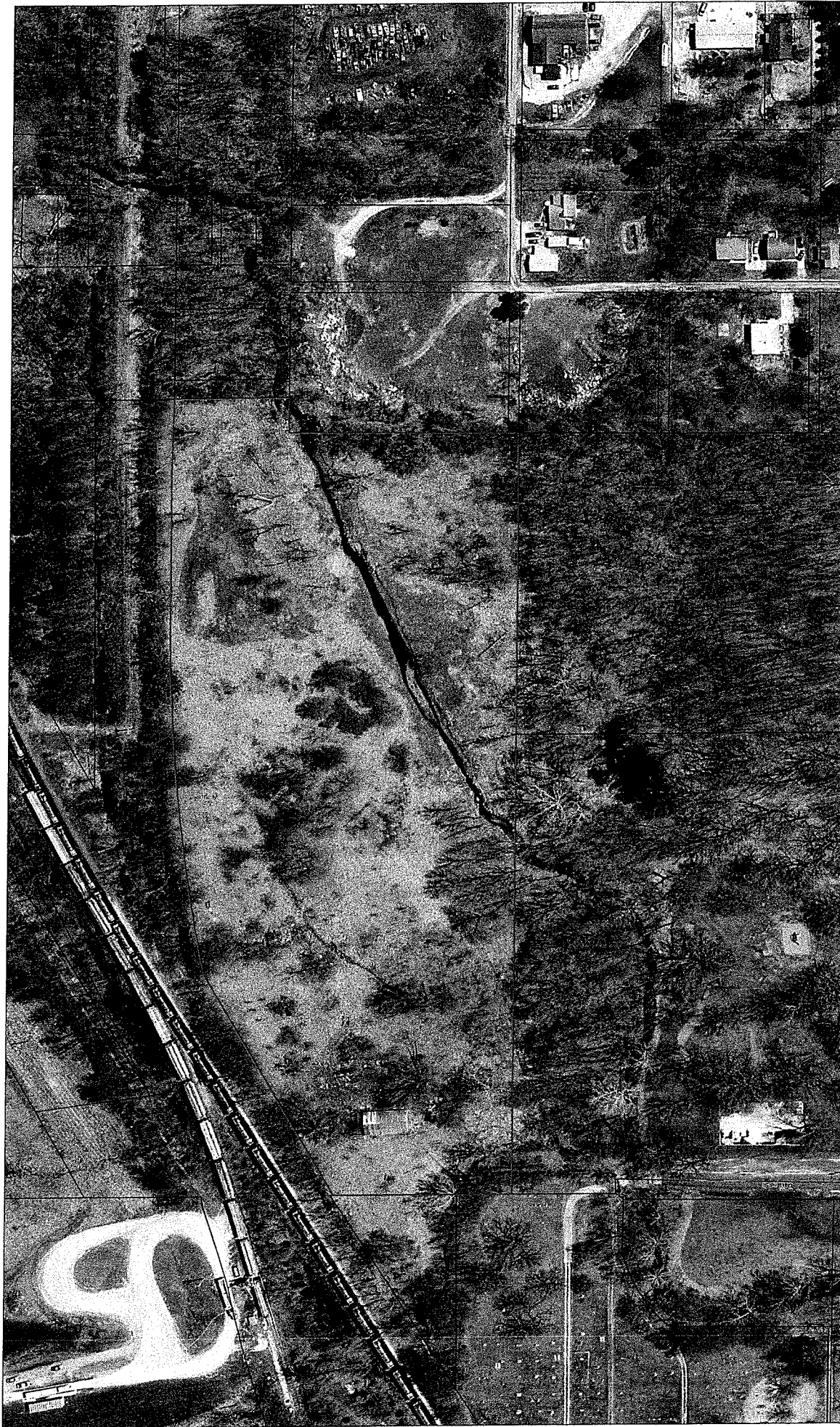


Address: N COMMERCIAL
 PIN: 13-21-41-000-000-063.002
 Tax ID: 945802
 Appraised Value: 28,500
 Acreage: 9.5
 Owner: CITY OF HARRISONVILLE
 Class: Exempt

Attachment: Zeller Park Map (Zeller Park Property & Sign)



Address: N COMMERCIAL
 PIN: 13-21-41-000-000-063.000
 Tax ID: 945800
 Appraised Value: 6,640
 Acreage: 2.5
 Owner: PHILLIPS, SHIRLEY A & DALE W ETAL
 Class: Residential



Prepared for the
City of Harrisonville
Park Board 3/13/06

u

0 150 300 600 Feet

Zeller Park

WARRANTY DEED

THIS INDENTURE, Made on the 28th day of March, A.D., Two Thousand Five by and between Shirley A. Phillips and Dale W. Phillips, her husband, of the County of Bates, State of Missouri, Danny L. Zeller, a single person, of the County of Cass, State of Missouri, and Betty Jo McClurg and James Donald McClurg, her husband, of the County of Leavenworth, State of Kansas, parties of the first part, *Grantors*, and City of Harrisonville, Missouri, a municipal corporation duly organized under the laws of the State of Missouri, of the County of Cass, State of Missouri, party of the second part, *Grantee*, (Mailing address of said first named grantee is: P.O. Box 367, Harrisonville, MO 64701)

WITNESSETH: THAT THE SAID PARTIES OF THE FIRST PART, in consideration of the sum of ONE DOLLAR AND OTHER GOOD AND VALUABLE CONSIDERATION to them paid by said party of the second part (the receipt and of which is hereby acknowledged), do by these presents, Grant, Bargain and Sell, Convey and Confirm unto the said party of the second part, its successors and assigns, the following described lots, tracts or parcels of land, to-wit:

10.5 ACRES, MORE OR LESS, BEING A PART OF LOT 6 OF THE NORTHWEST QUARTER OF SECTION 4, TOWNSHIP 44, RANGE 31, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF THE TOWN TRACT OF THE TOWN OF HARRISONVILLE, MISSOURI; THENCE SOUTH 5.65 CHAINS; THENCE WEST 13.60 CHAINS; THENCE NORTH TO THE RIGHT OF WAY OF THE KANSAS CITY, OSCEOLA AND SOUTHERN RAILROAD (NOW FRISCO); THENCE EAST ALONG THE SOUTH SIDE OF SAID RAILROAD RIGHT OF WAY TO THE WEST LINE OF LINCOLN STREET ON THE WEST SIDE OF DUTRO'S ADDITION TO THE CITY OF HARRISONVILLE, MISSOURI; THENCE SOUTH ALONG THE WEST SIDE OF SAID LINCOLN STREET TO THE NORTH LINE OF THE TOWN TRACT OF THE TOWN OF HARRISONVILLE, MISSOURI; THENCE WEST 1.12 CHAINS TO THE PLACE OF BEGINNING, EXCEPTING THEREFROM 1 ACRE IN THE NORTHWEST CORNER OF SAID TRACT.

ALSO A PART OF LOT 6 OF THE NORTHWEST QUARTER OF SECTION 4, TOWNSHIP 44, RANGE 31, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT 20 FEET SOUTH OF THE NORTHWEST CORNER OF THE ORIGINAL TOWN TRACT OF THE TOWN OF HARRISONVILLE; THENCE NORTH 20 FEET TO SAID NORTHWEST CORNER; THENCE EAST 1.12 CHAINS TO THE WEST LINE OF LINCOLN STREET, IN DUTRO'S ADDITION TO THE TOWN OF HARRISONVILLE; THENCE NORTH ALONG THE WEST LINE OF SAID STREET TO POINT OF INTERSECTION WITH THE SOUTHERLY LINE OF THE RIGHT OF WAY OF THE ST. LOUIS-SAN FRANCISCO RAILWAY COMPANY; THENCE WESTERLY ALONG THE SOUTHERLY LINE OF SAID RIGHT OF WAY TO A POINT 182 FEET WEST OF THE WEST LINE OF SAID LINCOLN STREET; THENCE SOUTH PARALLEL TO THE EAST LINE OF TRACT TO POINT DUE WEST OF THE PLACE OF BEGINNING; THENCE EAST TO THE PLACE OF BEGINNING; AND

Attachment: Zeller Park Deed (Zeller Park Property & Sign)

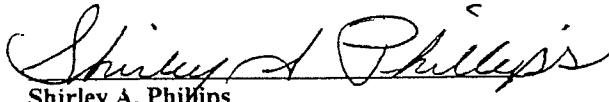
BEGINNING 20 FEET SOUTH OF THE NORTHWEST CORNER OF SAID TOWN TRACT OF HARRISONVILLE; THENCE SOUTH ALONG THE WEST LINE OF SAID TOWN TRACT, 305.5 FEET, MORE OR LESS, TO THE NORTHWEST CORNER OF BLOCK 161, IN THE TOWN OF HARRISONVILLE; THENCE WEST 30 FEET; THENCE NORTH TO A POINT DUE WEST OF THE PLACE OF BEGINNING; THENCE EAST 30 FEET TO PLACE OF BEGINNING, ALL IN CASS COUNTY, MISSOURI.

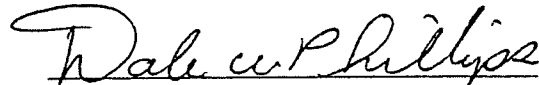
All of Block 161, in the Original Town of Harrisonville, Cass County, Missouri.

Subject to easements, restrictions and reservations of record, if any.

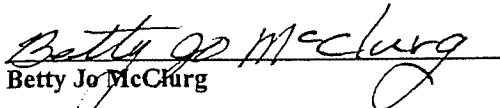
TO HAVE AND TO HOLD The premises aforesaid with all and singular, the rights, privileges, appurtenances and immunities thereto belonging or in any wise appertaining unto the said party of the second part and unto its successors and assigns forever; the said Grantors herein hereby covenanting that they are lawfully seized of an indefeasible estate in fee of the premises herein conveyed; that they have by them or those under whom they claim; and that they will warrant and defend the title to the said premises unto the said party of the second part and unto its successors and assigns forever, against the lawful claims and demands of all persons whomsoever.

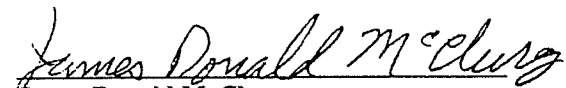
IN WITNESS WHEREOF, The said parties of the first part have hereunto caused these presents to be executed the day and year above written.


Shirley A. Phillips


Dale W. Phillips


Danny L. Zeller

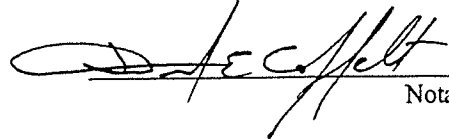

Betty Jo McClurg


James Donald McClurg

Attachment: Zeller Park Deed (Zeller Park Property & Sign)

In the State of Missouri, County of Cass, on this 28th day of March, 2005, before me, the undersigned, a Notary Public in and for said County and State, personally appeared Shirley A. Phillips and Dale W. Phillips, her husband, known to me to be the persons described in and who executed the foregoing instrument, and acknowledged that they executed the same as their free act and deed.

WITNESS my hand and Notarial Seal subscribed and affixed in said County and State, the day and year in this certificate above written.

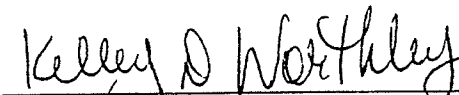

Notary Public

MY TERM EXPIRES: January 21, 2006

In the State of Missouri, County of Cass, on this 30th day of March, 2005, before me, the undersigned, a Notary Public in and for said County and State, personally appeared Danny L. Zeller, known to me to be the person described in and who executed the foregoing instrument, and acknowledged that he executed the same as his free act and deed, and further declared himself to be single and unmarried.

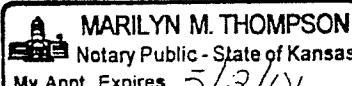
WITNESS my hand and Notarial Seal subscribed and affixed in said County and State, the day and year in this certificate above written.

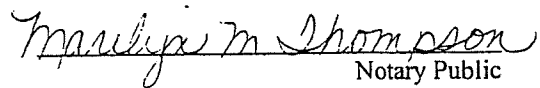
KELLEY D. WORTHLEY
Notary Public - Notary Seal
STATE OF MISSOURI
Cass County
My Commission Expires April 6, 2006


Kelley D. Worthley Notary Public
MY TERM EXPIRES: 4/6/06

In the State of Kansas, County of Leavenworth, on this 29th day of March, 2005, before me, the undersigned, a Notary Public in and for said County and State, personally appeared Betty Jo McClurg and James Donald McClurg, her husband, known to me to be the persons described in and who executed the foregoing instrument, and acknowledged that they executed the same as their free act and deed.

WITNESS my hand and Notarial Seal subscribed and affixed in said County and State, the day and year in this certificate above written.


MARILYN M. THOMPSON
Notary Public - State of Kansas
My Appt. Expires 5/2/06


Marilyn M. Thompson Notary Public
MY TERM EXPIRES: May 2, 2006

Attachment: Zeller Park Deed (Zeller Park Property & Sign)



Attachment: Zeller Park Sign Location Map (Zeller Park Property & Sign)

STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: May 5, 2023
SUBJECT: Directors Report

Type of Item: *Discussion*

4. **Discussion Item (ID # 4523)**
Directors Report

Attachments:

Directors Report May 23 (DOCX)

May
2023

Monthly Report – Harrisonville Parks & Recreation

April 2023- HCC

Membership Statistics

- **Total Memberships-** 2558
- **Total Number of Members-** 4809
- **Total Monthly Visits (HCC)-** 8,682

Most Popular Day of Month (HCC)- April 17th, 455 visits

Most Popular Time (HCC)- 9AM- 809

If numbers look low, it's because the following were removed:

- Personal Training Packages: 15
- Friends of the Park: 127

Harrisonville Parks and Recreation Foundation Balance \$188,234.42

Harrisonville Dog Park Balance \$6,058.19

Administration:

- Staff met with Ayden Cunningham to discuss Eagle Scout Project ideas.
- Staff held Ash Street Culvert and Road Improvement kick off meeting.

Marketing

- Sandwich board- Outdoor Pool Pass, Summer Camp, Pickleball, Outdoor Pool Party
- ODP Pass special: 10% everybody, 20% off members thru April 30th
- Art in the Park- fountain opening, howdy ho neighbor, a few of my favorite things
- Upcoming in May: Free Day Teacher Appreciation: May 6, Free Zumba May 10

Community Center:

- Air Experts has installed HVAC wiring and conduit.
- Staff attended Red Cross Shelter Training.
- Staff attended storm and fire training with EMS.
- Matrix repaired recumbent bike.

Parks:

- Neil and Charles attended Tree Keepers at Anita B. Gorman Conservation Discovery Center.
- Parks received 1 ton Ford truck with dump bed.
- Staff repaired outdoor pool climbing wall.
- Staff has installed the shades and diving board at the outdoor pool.
- Staff met with Waters Edge to review outdoor pool minor repairs.
- Royal Construction has repaired concrete on the ADA ramp.
- Royal Construction has repainted the blue border around the pool and fixed some white painted areas that were chipping up.
- Light pole was installed next to the pump house at the outdoor pool.
- FFA planted flowers at MWA park and at the City Park sign along Ash.
- Staff remove white post and replaced them with jail stones.
- Staff has installed the disc golf basket sleeves for the front 9 holes at Lords Park.

Aquatics:

- Currently have 19 certified lifeguards and 12 scheduled for training.
- Lifeguard classes scheduled for May 6th – 7th, 20th – 21st and 25th – 26th
- Current session of swim lessons has 16 registered for group lessons and 12 registered for private lessons.

**May
2023**

Monthly Report – Harrisonville Parks & Recreation

- Outdoor Pool season preparation scheduled for May 13th
- Current Aquatic Center Season Passes sold 262

Recreation:

- Youth Volleyball games end May 20th
- Youth Flag Football games end May 13th
- Youth Baseball/Softball games start May 22nd

Fitness:

- Silver Sneakers averaged 30+ participants
- Get Fit Boot Camp averaged 3 participants
- Zumba averaged 11 participants
- Martial Arts 4 participants
- Basic Water Aerobics averaged 16 participants
- Turbo Kick averaged 3 participants
- P90X averaged 3 participants
- Total Toning – averaged 8 participants
- Aquacise – averaged 7 participants
- Water Aerobics – 10 participants
- Flex Fitness – 6 participants
- Restorative Yoga – averaged 6 participants
- Vinyasa Yoga – averaged 10 participants

Events:

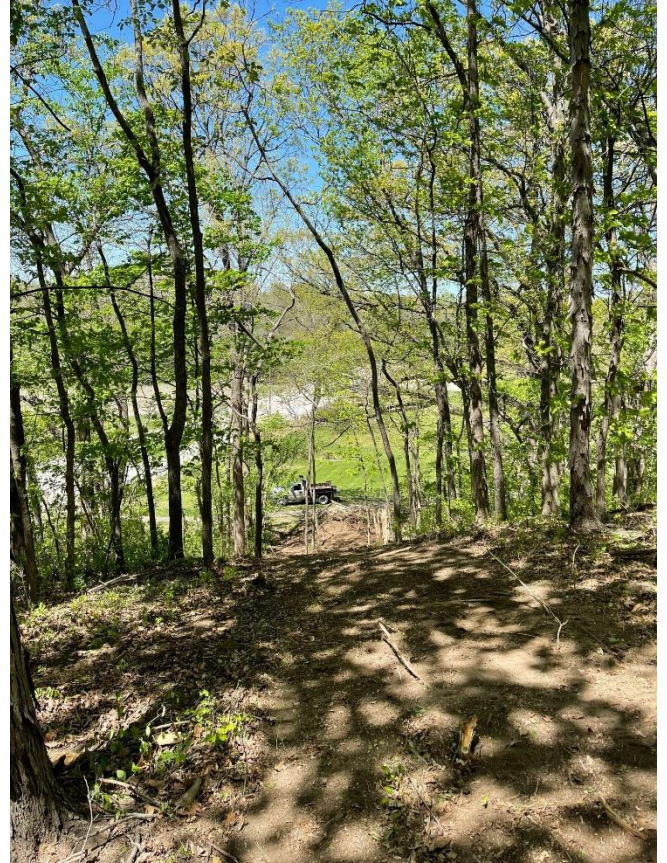
- Staff are working on scheduling a concert to be held at the amphitheater this summer
- South KC Community Band is scheduled to play at the Community Center on July 20th
- Staff are working on scheduling Dive in Movies for this summer
- Doggie Dive is scheduled for September 7th

Programs:

- Home School PE – 7 Participants.
- Irish Dance – 4 participants
- Before School – 33 participants
- After School – 29 participants
- Summer Camp currently have 31 total participants

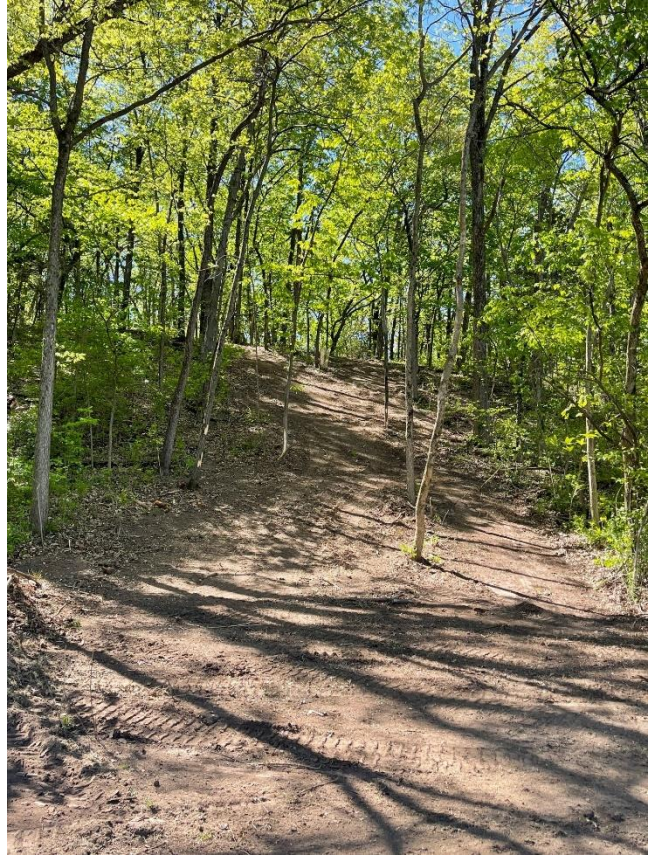
Staffing:

- Hiring for Part-time Recreation Attendants, Front Desk/Tot Watch Attendants, Lifeguards and Seasonal Parks Maintenance
- Hiring for Full-time Athletic Coordinator

Monthly Report – Harrisonville Parks & Recreation**May
2023****Attachment: Directors Report May 23 (Directors Report)**

Monthly Report – Harrisonville Parks & Recreation

May
2023



Attachment: Directors Report May 23 (Directors Report)