THE CITY OF
HARRISONVILLE
WHERE TRADITION MEETS INNOVATION

AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
SEPTEMBER 12, 2023
6:00 PM

I. Call to Order

1. Roll Call

II. Public Participation

III. Ceremonial Matters

IV. Approval of Minutes

1. August 8th, 2023 Park Board Meeting Minutes

V. Parks and Recreation Department

1. HHS Engineering Project Ideas
2. 2024 Outdoor Pool Season
3. Director's Report
4. Budget Report

VI. Other Business

VII. Adjourn from Regular Session

Posted on City Hall Bulletin Board this day of

____
Grant Purkey, Parks & Recreation Director

Publish

THE CITY OF HARRISONVILLE
WHERE TRADITION MEETS INNOVATION

STAFF REPORT

TO: **Park Board**

FROM: **Grant Purkey,**

DATE: **September 5, 2023**

SUBJECT: **August 8th, 2023 Park Board Meeting Minutes**

<u>Type of Item:</u> *Approval*

1. Action Item (ID # 4617)

August 8th, 2023 Park Board Meeting Minutes

Attachments:

August 8, 2023 Minutes (DOC)

City of Harrisonville est. 1836

MINUTES
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
AUGUST 8, 2023
6:00 PM

I. Call to Order

The meeting was called to order at 6:00 PM by Chairman Laura Frees.

Attendee Name	Organization	Title	Status	Arrived
Brent Caruthers	Harrisonville		Present	
Aaron Bollinger	Harrisonville		Present	
David Atkinson	Harrisonville		Absent	
Cathy Faris	Harrisonville		Present	
Laura Frees	Harrisonville		Present	
Ed Roberts	Harrisonville		Absent	
Kim Troby	Harrisonville		Present	
Vanessa Hargrave	Harrisonville		Absent	
	Harrisonville			

Others present were Parks & Recreation Director Grant Purkey, Assistant Parks & Recreation Director Scott Garrie, Member Services Manager Nichole Cogbill, Parks & Facilities Maintenance Manager Shannon Sipple, Mayor Mike Zaring, Park Board Liaison Sandy Franklin and Recording Secretary Randy Jones.

***Note – the agenda order was shifted to accommodate the arrival of board members. Director's Report was presented first, then park board minutes were presented and then the THCF parks and recreation funds discussed.**

II. Public Participation – none

III. Ceremonial Matters - none

IV. Approval of Minutes

1. July 11, 2023 Park Board Minutes

a. Motion to accept by Brent Caruthers with a second by Aaron Bollinger. Motion carried.

RESULT:	**APPROVED [UNANIMOUS]**
AYES:	Kim Troby, Cathy Faris, Brent Caruthers, Laura Frees and Aaron Bollinger
ABSENT:	David Atkinson, Vanessa Hargrave, Ed Roberts
ABSTAIN:	

V. Parks and Recreation Department

1. **Director's Report Presented by Grant Purkey. (Complete report attached to agenda)**

a. Most popular time at Community Center is 5 a.m. with 704 visits.

b. Director Purkey attended the South Grand River Watershed Alliance meeting. They will be presenting at summer camp on August 9th.

c. Director Purkey attended the Log Cabin Festival meeting on July 20th. The Civil War Reenactment group is looking for a place to hold their presentation.

d. Staff met with two scouts regarding an Eagle Scout project at Lords Park. They will be installing benches and trash receptacles at the disc golf course and working with city staff for sponsorships and donations.

e. Pleva Mechanical repaired the float valve at both the indoor and outdoor pool.

f. The Community Center hosted the South Kansas City Community Band Concert on July 20th.

g. Air Experts are continuing to work on new control boards for the HVAC system.

h. Staff met with Engineered Air to discuss preventative maintenance for the pool HVAC system.

i. The parks department removed downed branches from the recent storm from parks and trails. They have also cleaned two HVAC units at the North Park Activity Center and brush hogged all the trails and the disc golf paths.

j. The outdoor pool will change hours to weekends only beginning August 21st.

k. Fall practices have begun this week for flag football, volleyball, softball, baseball, T-ball, and Tiny Tot T-ball.

l. Silver Sneakers groups are doing well.

m. Doggie Dive is scheduled for September 7th and is a partnership with HAS.

n. Fit Kids before and after school registration is available.

o. Richard Howard has been hired as the new park maintenance staff and Patricia Myler is a new facilities custodian. Also beginning on August 14th Toby Godwin, Aquatics Manager.

VI. 3. Budget Report

a. Director Purkey presented the budget report to the board.

VII. THCF-Harrisonville Parks and Recreation Fund

a. Director Purkey presented the foundation report and funds balance. He mentioned that they had previously talked about possible grants or scholarships for those who might not be able to otherwise participate in community center/parks activities. Brent Caruthers stated that he thought originally the thought was the monies would be used for items/projects that weren't available within the budget. Brent also brought up that possibly a college scholarship could be awarded to those who sign an agreement to work for the Community Center/Parks Department for three summers while attending college. Sandy Franklin suggested naming it the Robert Atkinson Scholarship Fund.

VIII. Other Business

a. Brent Caruthers said the trails look good. He asked if the indoor HVAC at the Community Center had a maintenance contract on it and Director Purkey said not at this time. He also asked Purkey if he felt they had adequate staff to offer all the services needed with Parks and Recreation. Director Purkey stated that the staff is currently pushed to the limit.

b. Laura Frees asked what grade he would give to Air Experts if he were a teacher. Purkey stated that timeliness is needed but everything else is very good. Laura asked about the Eagle Scout project with trail mapping. Purkey stated it is still in the works. She also asked about the flea and tick treatment at the park and who funded it and the answer was Parks Department. Chairman Frees stated that the boat races on Sunday evening went well. Purkey stated that the Parks Department was not notified about this event.

c. Aaron Bollinger asked if there would be random hours/closures at the outdoor pool until going to weekends only on August 21st. Director Purkey stated there could be, but the public would be notified via social media.

d. Sandy Franklin extended an invitation to the block party this weekend on the Harrisonville Square.

e. Mayor Zaring stated that staff is doing a great job and he let them know they are appreciated. Mayor Zaring also thanked the park board members for their work. He stated that staffing and funding is hard across the board. He reminded staff to keep bringing up the needs for staffing. Mayor Zaring asked about the tennis courts and Director Purkey stated that they have looked at updating the existing ones as well as the possible partnering with the school district and local organizations for new courts.

f. Motion to adjourn*:*

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Cathy Faris
SECONDER:	Aaron Bollinger
AYES:	Kim Troby, Cathy Faris, Laura Frees, Aaron Bollinger, and Brent Caruthers.
ABSENT:	Vanessa Hargrave, Ed Roberts and David Atkinson
ADJOURNED:	6:42 p.m.
Next Regular Meeting Scheduled for Tuesday, September 12, 2023	

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Laura Frees, Chairman

ATTEST:

____
Randy Jones, Recording Secretary

THE CITY OF HARRISONVILLE
WHERE TRADITION MEETS INNOVATION

STAFF REPORT

TO: **Park Board**
FROM: **Grant Purkey,**
DATE: **September 8, 2023**
SUBJECT: **HHS Engineering Project Ideas**

Type of Item: *Discussion*

1. Discussion Item (ID # 4622)

HHS Engineering Project Ideas

THE CITY OF HARRISONVILLE
WHERE TRADITION MEETS INNOVATION

STAFF REPORT

TO: **Park Board**

FROM: **Grant Purkey,**

DATE: **September 8, 2023**

SUBJECT: **2024 Outdoor Pool Season**

Type of Item: *Approval*

GENERAL INFORMATION

Applicant: **Grant Purkey**

Requested Actions: **Adjust Outdoor Pool Season length.**

Date of Application: 9-8-2023

PROPOSAL

Staff are proposing an adjusted outdoor pool schedule for the upcoming summer season, specifically from May 25th to August 11th, 2024. After careful consideration and consultation with our staff, it has become evident that we are facing challenges in scheduling qualified lifeguards due to conflicts with college and high school extracurricular activities. As a result, we recommend reducing the number of days the pool is open from 100 to 78, ensuring the availability of lifeguard coverage throughout the season.

PREVIOUS ACTIONS

In the month of August, the outdoor pool experienced three days of non-operation and four days during which the pool operated with reduced hours due to an insufficient number of available lifeguards. Additionally, there were four days during which it remained closed entirely due to mechanical failures.

KEY ISSUES

Availability of Lifeguards: Many of our lifeguards are college students or high school graduates involved in extracurricular activities during the month of August. These commitments often overlap with the current pool schedule, making it challenging to ensure sufficient lifeguard coverage. Adjusting the schedule will allow us to avoid these conflicts and maintain a safe and enjoyable swimming environment for our patrons.

STAFF COMMENTS AND SUGGESTIONS

Proposed Schedule:

1. Weekdays (Monday-Thursday): The pool will open from 12:00 PM to 7:00 PM, ensuring a full-day experience for visitors during the week.

2. Weekends (Friday-Sunday): The pool will open from 12:00 PM to 6:00 PM and 6:30 PM to 8:30 PM (afterhours parties) on weekends, providing a recreational opportunity for community members to enjoy.
3. The pool will be closed for the season after August 11th to accommodate the staff's extracurricular activities.

Benefits:
1. Lifeguard Availability: By adjusting the schedule, we can align our pool schedule with the availability of our lifeguards, ensuring adequate coverage and maintaining a safe environment for all pool visitors.
2. Employee Satisfaction: This adjustment acknowledges and respects the commitments of our staff, fostering a positive work environment and promoting employee satisfaction.

STAFF RECOMMENDATION

Considering the challenges, we have faced in scheduling lifeguards due to conflicts with college and high school extracurricular activities, we believe that adjusting the outdoor pool schedule from Memorial Day to August 11th, 2024, to 78 days of operation is necessary. This adjustment will enable us to ensure lifeguard availability, maintain a safe swimming environment, and accommodate the commitments of our dedicated staff members. We are confident that this proposal will allow us to provide an enjoyable pool experience for our community.

Staff recommends approval.

ATTACHMENTS

STAFF CONTACT:
Grant Purkey
816-380-8985
gpurkey@harrisonville.com

2. Action Item (ID # 4623)

2024 Outdoor Pool Season

THE CITY OF HARRISONVILLE
WHERE TRADITION MEETS INNOVATION

STAFF REPORT

TO: **Park Board**
FROM: **Grant Purkey,**
DATE: **September 8, 2023**
SUBJECT: **Director's Report**

Type of Item: *Discussion*

3. Discussion Item (ID # 4621)

Director's Report

Attachments:

Directors Report September 23 (DOCX)

Monthly Report – Harrisonville Parks & Recreation

September 2023

August 2023- HCC

Membership Statistics

- **Total Memberships-** 2744
- **Total Number of Members-** 4978
- **Total Monthly Visits (HCC)-** 9484

Most Popular Day of Month (HCC)- August 14th- 420 visits

Most Popular Time (HCC)- 5am- 785 visits

Outdoor Pool Statistics

- **Total Memberships**
  - **Family-** 208 primary, 733 secondary
  - **Adult-** 17
  - **Senior-** 8
  - **Youth-** 21
- **10 Punch Pass-** 17
- **Total Memberships:** 294
- **Total Number of Members:** 1002

Harrisonville Parks and Recreation Foundation Balance $209,783.01

Harrisonville Dog Park Balance $6,000.00

Administration:

- Director Purkey attended ATPC committee meeting on August 9th
- Staff met with CCC Adult & Community ED Coordinator to discuss offering community enrichment programs currently being offered by CCC
- Staff met with ProCourts KC to get an estimate on repairing the tennis courts

Marketing

- Presented at Cass Regional Medical Center to Diabetic Support Group
- Facility tour to new HSD staff
- Sandwich board- Fit Kids, Doggie Dive

Community Center:

- Staff repaired gate on the north fence at the center
- Staff repaired door to the chemical room at the indoor pool
- Staff ensured that all emergency lighting is working properly at the center
- Received estimates on replacing the current ductwork with Ductsox for the indoor pool
- Received estimates on replacing the lighting around the indoor pool
- Received estimates on cleaning the ductwork in the gym
- Received estimates on repairing the broken pane of glass and foggy glass in the indoor pool
- Repaired drinking fountain at the indoor pool
- Air Experts continue the install of new control boards for the HVAC system

Monthly Report – Harrisonville Parks & Recreation

September 2023

Parks:

- Trimmed trees around the road leading to the golf course
- Installed memorial benches at City Lake
- Met with the Fire Department to look at using ladder truck to replace lights at tennis court
- Met with the Sheriffs Department to review upcoming plans for the Sheriffs Rodeo in October
- Drained and cleaned the fountain at MWA

Aquatics:

- Received estimates on recoating the outdoor pool slides
- Staff noticed a water leak from the intake pipe which was previously repaired earlier in the season, but the hole has increased in size due to the pipe failing
- Currently have 23 guards on staff
- Swim lesson registration is currently open until October 2nd

Recreation:

- Flag Football – 51 participants (7 teams)
- Youth Volleyball – 54 participants (7 teams)
- Youth Softball – 54 participants (5 teams)
- Youth Baseball – 34 participants (3 teams)
- T-Ball – 18 participants
- Tiny Tot T-Ball – 16 participants

Fitness:

- Silver Sneakers averaged 30+ participants
- Silver Sneakers Circuit averaged 25 participants
- Get Fit Boot Camp averaged 3 participants
- Zumba averaged 9 participants
- Martial Arts 2 participants
- Basic Water Aerobics averaged 17 participants
- Turbo Kick averaged 3 participants
- P90X averaged 3 participants
- Total Toning – averaged 5 participants
- Aquacise – averaged 9 participants
- Restorative Yoga – averaged 9 participants
- Vinyasa Yoga – averaged 9 participants

Events:

- Doggie Dive was held on September 7th and had 23 doggie participants

Monthly Report – Harrisonville Parks & Recreation

September 2023

Programs:

- Home School PE – September 14 participants
- Fit Kids Before and After School -

Staffing:

- Hiring for Part-time Recreation Attendants, Front Desk/Tot Watch Attendants, Lifeguards and Seasonal Parks Maintenance.

THE CITY OF HARRISONVILLE
WHERE TRADITION MEETS INNOVATION

STAFF REPORT

TO: **Park Board**
FROM: **Grant Purkey,**
DATE: **September 5, 2023**
SUBJECT: **Budget Report**

Type of Item: *Discussion*

4. Discussion Item (ID # 4618)

Budget Report

Attachments:
Budget Report 9-5-23 (PDF)

City of Harrisonville, MO

Budget Report

Account Summa

For Fiscal: 2023 Period Ending: 09/30/2(

Account	Description	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Perc Remai
Fund: 11 - PARK FUND							
Revenue							
11-5111	REAL ESTATE TAXES	160,000.00	160,000.00	0.00	84,907.43	-75,092.57	46.9
11-5112	PERSONAL PROPERTY TAX	31,000.00	31,000.00	0.00	28,215.08	-2,784.92	8.9
11-5113	SUR TAX MERCHANTS/REPLACEME…	16,000.00	16,000.00	0.00	9,493.42	-6,506.58	40.6
11-5117	CORPORATE/RR/UTILITY TAX	2,000.00	2,000.00	0.00	4,646.59	2,646.59	232.3
11-5121	FINANCIAL INSTITUTION TAX	500.00	500.00	0.00	0.00	-500.00	100.0
11-5307	RENTAL INCOME	16,500.00	16,500.00	0.00	8,362.84	-8,137.16	49.3
11-5309	SHOOTING RANGE REVENUE	4,000.00	4,000.00	390.96	3,429.77	-570.23	14.2
11-5334	CONCESSIONS BALL FIELD	8,000.00	8,000.00	0.00	1,535.28	-6,464.72	80.8
11-5418	MISC RECREATION PROGRAMS	7,000.00	7,000.00	0.00	10,950.00	3,950.00	156.4
11-5427	YOUTH REC BASE/SOFT BALL	44,000.00	44,000.00	0.00	34,236.75	-9,763.25	22.1
11-5428	YOUTH COMP BASE/SOFT BALL	2,000.00	2,000.00	0.00	0.00	-2,000.00	100.0
11-5430	ADULT SOFTBALL	5,400.00	5,400.00	0.00	0.00	-5,400.00	100.0
11-5510	MISCELLANEOUS	5,000.00	5,000.00	0.00	6,750.00	1,750.00	135.0
11-5520	SPONSORS	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.0
11-5535	AUCTION & SURPLUS SALES	0.00	0.00	0.00	9,767.00	9,767.00	0.0
11-5537	DONATIONS	0.00	0.00	0.00	350.00	350.00	0.0
11-5815	INTEREST INCOME	200.00	200.00	0.00	0.00	-200.00	100.0
11-5930	TRANSFER FROM GENERAL FUND	265,945.00	265,945.00	0.00	88,648.32	-177,296.68	66.6
11-5934	TRANSFER FROM RESERVE	0.00	104.09	0.00	0.00	-104.09	100.0
11-5936	LEASE PROCEEDS	0.00	76,699.00	0.00	0.00	-76,699.00	100.0
	Revenue Total:	**570,545.00**	**647,348.09**	**390.96**	**291,292.48**	**-356,055.61**	**55.0**
Expense							
11-0240-0351-00	COMPUTER EQUIPMENT	10,000.00	10,000.00	0.00	7,503.13	2,496.87	24.9
11-0990-4218-00	OUTDOOR POOL IMPROVEMENTS	0.00	80,839.00	0.00	4,140.00	76,699.00	94.8
11-1125-0101-00	SALARY FULLTIME	161,790.00	161,790.00	0.00	82,286.96	79,503.04	49.1
11-1125-0102-00	SALARY PARTTIME	27,180.00	27,180.00	0.00	14,752.89	12,427.11	45.7
11-1125-0103-00	SALARY OVERTIME	3,336.45	3,336.45	0.00	3,901.38	-564.93	-16.9
11-1125-0104-00	FICA	14,202.00	14,202.00	0.00	7,451.71	6,750.29	47.5
11-1125-0106-00	WORKERS COMP	8,547.00	8,547.00	712.25	6,410.25	2,136.75	25.0
11-1125-0107-00	RETIREMENT	18,700.00	18,700.00	0.00	10,233.73	8,466.27	45.2
11-1125-0108-00	HEALTH INSURANCE	60,646.00	60,646.00	0.00	30,667.91	29,978.09	49.4
11-1125-0109-00	DENTAL INSURANCE	1,095.00	1,095.00	0.00	830.70	264.30	24.1
11-1125-0110-00	OTHER PAYROLL INSURANCE	740.00	740.00	0.00	508.21	231.79	31.3
11-1125-0201-00	UTILITIES	28,000.00	28,104.09	0.00	14,790.44	13,313.65	47.3
11-1125-0203-00	PRINTING & ADVERTISING	1,034.15	1,034.15	0.00	187.23	846.92	81.9
11-1125-0207-00	TRAVEL & TRAINING	2,150.00	2,320.00	0.00	610.00	1,710.00	73.7
11-1125-0210-00	MAINTENANCE & REPAIRS	3,316.00	3,316.00	0.00	792.59	2,523.41	76.1
11-1125-0211-00	EQUIPMENT MAINTENANCE	11,858.00	10,478.00	0.00	3,762.42	6,715.58	64.0
11-1125-0213-00	UNIFORM MAINTENANCE	3,600.00	3,600.00	0.00	1,018.72	2,581.28	71.7
11-1125-0216-00	OTHER CONTRACTUAL SERVICE	29,250.00	29,250.00	0.00	27,653.19	1,596.81	5.4
11-1125-0302-00	GAS, OIL & GREASE	24,437.00	21,677.00	0.00	10,213.81	11,463.19	52.8
11-1125-0307-00	EQUIPMENT MAINTENANCE	6,000.00	6,000.00	0.00	3,599.88	2,400.12	40.0
11-1125-0310-00	SUPPLIES	23,242.00	23,072.00	0.00	5,993.43	17,078.57	74.0
11-1125-0320-00	CONCESSION SUPPLIES	4,500.00	4,500.00	0.00	2,729.95	1,770.05	39.3
11-1125-0323-00	YOUTH BASE/SOFT BALL SUPPLIES	17,930.00	17,930.00	0.00	11,283.13	6,646.87	37.0
11-1125-0324-00	ADULT LEAGUE SUPPLIES	3,660.00	3,660.00	0.00	0.00	3,660.00	100.0
11-1125-0325-00	SPECIAL EVENTS SUPPLIES	1,500.00	1,500.00	0.00	1,380.41	119.59	7.9
11-1125-0401-00	INSURANCE	24,000.00	24,000.00	0.00	31,377.74	-7,377.74	-30.7
11-1125-0403-00	DUES & SUBSCRIPTIONS	500.00	500.00	0.00	500.00	0.00	0.0
11-1125-0430-00	OFFICE FACILITIES & SERVICES	13,000.00	13,000.00	1,083.33	9,749.97	3,250.03	25.0

Attachment: Budget Report 9-5-23 (Budget Report)

Budget Report **For Fiscal: 2023 Period Ending: 09/30/2023**

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
11-1125-0496-00	EQUIPMENT LEASE	66,330.69	66,330.69	5,754.79	53,122.30	13,208.39	19.9
	Expense Total:	**570,544.29**	**647,347.38**	**7,550.37**	**347,452.08**	**299,895.30**	**46.3**
	Fund: 11 - PARK FUND Surplus (Deficit):	**0.71**	**0.71**	**-7,159.41**	**-56,159.60**	**-56,160.31**	**9,902.8**
Fund: 13 - AQUATIC CENTER FUND							
Revenue							
13-5333	SWIMMING POOL USE FEE	104,500.00	104,500.00	0.00	79,565.00	-24,935.00	23.8
13-5334	CONCESSIONS AQUATIC CTR	37,000.00	37,000.00	0.00	26,274.53	-10,725.47	28.9
13-5336	POOL SEASON PASSES	39,600.00	39,600.00	-781.98	44,496.22	4,896.22	112.3
13-5509	NON TAXABLE MISC	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.0
13-5510	MISCELLANEOUS	4,000.00	4,000.00	0.00	9,966.12	5,966.12	249.1
13-5815	INTEREST INCOME	300.00	300.00	0.00	0.00	-300.00	100.0
13-5931	TRANSFER FROM OTHER FUNDS	96,158.00	96,158.00	8,013.16	72,118.44	-24,039.56	25.0
	Revenue Total:	**282,558.00**	**282,558.00**	**7,231.18**	**232,420.31**	**-50,137.69**	**17.7**
Expense							
13-0240-0504-00	MACHINERY & EQUIPMENT	7,500.00	6,709.94	0.00	6,708.39	1.55	0.0
13-1124-0101-00	SALARY FULLTIME	33,730.00	33,730.00	0.00	19,879.57	13,850.43	41.0
13-1124-0102-00	SALARY PARTTIME	116,000.11	116,000.11	0.00	103,000.56	12,999.55	11.2
13-1124-0103-00	SALARY OVERTIME	0.00	0.00	0.00	20.12	-20.12	0.0
13-1124-0104-00	FICA	11,460.00	11,460.00	0.00	8,021.31	3,438.69	30.0
13-1124-0106-00	WORKERS COMP	6,610.00	6,610.00	550.83	4,957.47	1,652.53	25.0
13-1124-0107-00	RETIREMENT	3,980.00	3,980.00	0.00	2,156.09	1,823.91	45.8
13-1124-0108-00	HEALTH INSURANCE	16,294.00	16,294.00	0.00	9,401.18	6,892.82	42.3
13-1124-0109-00	DENTAL INSURANCE	270.00	270.00	0.00	155.18	114.82	42.5
13-1124-0110-00	OTHER PAYROLL INSURANCE	175.00	175.00	0.00	91.86	83.14	47.5
13-1124-0201-00	UTILITIES	28,791.00	28,791.00	0.00	18,864.45	9,926.55	34.4
13-1124-0203-00	PRINTING & ADVERTISING	180.00	120.00	0.00	0.00	120.00	100.0
13-1124-0210-00	MAINTENANCE & REPAIR	2,090.00	2,090.00	0.00	1,916.72	173.28	8.2
13-1124-0211-00	EQUIPMENT MAINTENANCE	4,400.00	4,400.00	0.00	2,671.08	1,728.92	39.2
13-1124-0216-00	OTHER CONTRACTUAL SERVICE	1,200.00	1,200.00	0.00	1,200.00	0.00	0.0
13-1124-0303-00	CHEMICALS	9,067.50	9,067.50	0.00	5,653.01	3,414.49	37.6
13-1124-0304-00	UNIFORMS	195.00	766.00	0.00	766.00	0.00	0.0
13-1124-0307-00	EQUIPMENT MAINTENANCE	1,200.00	1,200.00	0.00	1,118.65	81.35	6.7
13-1124-0310-00	SUPPLIES	4,415.00	5,762.42	0.00	5,000.84	761.58	13.2
13-1124-0320-00	CONCESSION SUPPLIES	16,000.00	14,931.64	0.00	14,583.99	347.65	2.3
13-1124-0401-00	INSURANCE	12,000.00	12,000.00	0.00	15,217.09	-3,217.09	-26.8
13-1124-0430-00	OFFICE FACILITIES & SERVICES	7,000.00	7,000.00	583.33	5,249.97	1,750.03	25.0
	Expense Total:	**282,557.61**	**282,557.61**	**1,134.16**	**226,633.53**	**55,924.08**	**19.7**
	Fund: 13 - AQUATIC CENTER FUND Surplus (Deficit):	**0.39**	**0.39**	**6,097.02**	**5,786.78**	**5,786.39**	**33,689.7**
Fund: 15 - COMMUNITY CENTER FUND							
Revenue							
15-5022	PARK SALES TAX	1,400,000.00	1,400,000.00	0.00	973,929.51	-426,070.49	30.4
15-5350	C. CENTER DAILY PASSES	76,000.00	76,000.00	82.00	47,434.00	-28,566.00	37.5
15-5351	ANNUAL MEMBERSHIPS	648,900.00	648,900.00	3,739.41	407,962.63	-240,937.37	37.1
15-5352	SENIOR RENT	7,000.00	7,000.00	638.14	5,743.26	-1,256.74	17.9
15-5353	SWIM TEAM RENT	6,000.00	6,000.00	300.00	960.00	-5,040.00	84.0
15-5354	C. CENTER ROOM RENTAL	51,000.00	51,000.00	0.00	33,634.10	-17,365.90	34.0
15-5355	SPECIAL EVENTS	6,000.00	6,000.00	0.00	2,740.00	-3,260.00	54.3
15-5356	OVERTIME FEES	1,000.00	1,000.00	0.00	273.75	-726.25	72.6
15-5358	ALCOHOL APPLICATION FEES	50.00	50.00	0.00	0.00	-50.00	100.0
15-5359	TOT WATCH FEES	3,000.00	3,000.00	0.00	1,875.00	-1,125.00	37.5
15-5406	YOUTH BASKETBALL	15,470.00	15,470.00	85.00	-76.36	-15,546.36	100.4
15-5407	SUMMER CAMP	69,080.00	69,080.00	0.00	83,924.00	14,844.00	121.4
15-5408	TINY TIKES PROGRAMS	4,000.00	4,000.00	0.00	0.00	-4,000.00	100.0
15-5409	YOUTH VOLLEYBALL	9,900.00	9,900.00	0.00	13,977.50	4,077.50	141.1
15-5410	BEFORE & AFTER SCHOOL PROGRA...	64,000.00	64,000.00	209.40	15,032.00	-48,968.00	76.5
15-5417	ADULT BASKETBALL	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.0
15-5418	MISC RECREATION PROGRAMS	25,000.00	25,000.00	0.00	4,433.20	-20,566.80	82.2

Attachment: Budget Report 9-5-23 (Budget Report)

Budget Report **For Fiscal: 2023 Period Ending: 09/30/2023**

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Perc Remaini
15-5421	FITNESS CLASSES	15,000.00	15,000.00	0.00	5,953.88	-9,046.12	60.3
15-5422	WATER AEROBICS	2,000.00	2,000.00	0.00	366.00	-1,634.00	81.7
15-5423	SWIM LESSONS	14,000.00	14,000.00	0.00	9,270.00	-4,730.00	33.7
15-5425	LIFEGUARD TRAINING	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.0
15-5427	ADULT VOLLEYBALL	5,400.00	5,400.00	0.00	250.00	-5,150.00	95.3
15-5509	NON-TAXABLE MISC	1,000.00	1,000.00	0.00	286.45	-713.55	71.3
15-5510	MISCELLANEOUS	22,750.00	22,750.00	0.00	5,090.24	-17,659.76	77.6
15-5516	SHORT & OVER	20.00	20.00	0.00	-163.84	-183.84	919.2
15-5519	ON-SITE SALES COMMISSION	2,000.00	2,000.00	0.00	540.00	-1,460.00	73.0
15-5520	SPONSORS	1,000.00	1,000.00	0.00	350.00	-650.00	65.0
15-5521	PERSONAL TRAINER	8,000.00	8,000.00	0.00	5,990.00	-2,010.00	25.1
15-5524	ACTIVATION FEE	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.0
15-5537	DONATIONS	400.00	400.00	0.00	0.00	-400.00	100.0
15-5815	INTEREST INCOME	700.00	700.00	0.00	1.56	-698.44	99.7
15-5934	TRANSFER FROM RESERVE	0.00	9,313.09	0.00	0.00	-9,313.09	100.0
15-5936	LEASE PROCEEDS	0.00	0.00	0.00	668.24	668.24	0.0
	Revenue Total:	**2,469,670.00**	**2,478,983.09**	**5,053.95**	**1,620,445.12**	**-858,537.97**	**34.6**
Expense							
15-0103-0101-00	SALARY FULLTIME	153,885.00	153,885.00	0.00	109,032.14	44,852.86	29.1
15-0103-0102-00	SALARY PARTTIME	115,534.60	115,534.60	0.00	90,257.99	25,276.61	21.8
15-0103-0103-00	SALARY OVERTIME	0.00	0.00	0.00	55.33	-55.33	0.0
15-0103-0104-00	FICA	20,510.00	20,510.00	0.00	17,100.97	3,409.03	16.6
15-0103-0106-00	WORKERS COMP	12,735.00	12,735.00	1,061.25	9,551.25	3,183.75	25.0
15-0103-0107-00	RETIREMENT	18,005.00	18,005.00	0.00	13,856.05	4,148.95	23.0
15-0103-0108-00	HEALTH INSURANCE	24,591.00	32,851.77	0.00	28,553.41	4,298.36	13.0
15-0103-0109-00	DENTAL INSURANCE	765.00	765.00	0.00	667.10	97.90	12.8
15-0103-0110-00	OTHER PAYROLL INSURANCE	670.00	670.00	0.00	637.24	32.76	4.8
15-0103-0203-00	PRINTING & ADVERTISING	5,100.00	5,100.00	0.00	501.48	4,598.52	90.1
15-0103-0205-00	POSTAGE	200.00	200.00	0.00	0.00	200.00	100.0
15-0103-0207-00	TRAVEL & TRAINING	3,000.00	2,729.51	0.00	1,633.35	1,096.16	40.1
15-0103-0211-00	EQUIPMENT MAINTENANCE	4,584.00	4,584.00	0.00	1,826.97	2,757.03	60.1
15-0103-0216-00	OTHER CONTRACTUAL SERVICE	6,965.20	5,190.20	0.00	1,498.10	3,692.10	71.1
15-0103-0218-00	CREDIT CARD PROCESSING FEES	15,000.00	15,000.00	0.00	14,732.39	267.61	1.7
15-0103-0304-00	UNIFORMS	1,000.00	2,000.00	0.00	983.00	1,017.00	50.8
15-0103-0305-00	SAFETY EQUIPMENT	50.00	50.00	0.00	0.00	50.00	100.0
15-0103-0307-00	EQUIPMENT MAINTENANCE	222.00	222.00	0.00	48.00	174.00	78.3
15-0103-0310-00	SUPPLIES	6,200.00	6,200.00	0.00	2,869.46	3,330.54	53.7
15-0103-0401-00	INSURANCE	56,000.00	56,000.00	0.00	77,874.36	-21,874.36	-39.0
15-0103-0402-00	TRANSFER TO DEBT SERVICE	810,562.55	810,562.55	0.00	378,378.84	432,183.71	53.3
15-0103-0403-00	DUES & SUBSCRIPTIONS	1,600.00	1,765.00	0.00	1,622.50	142.50	8.0
15-0103-0430-00	OFFICE FACILITIES & SERVICES	37,000.00	37,000.00	3,083.33	27,749.97	9,250.03	25.0
15-0103-0460-00	BAD DEBT	1,300.00	1,300.00	0.00	-450.00	1,750.00	134.6
15-0103-0496-00	EQUIPMENT LEASE	55,369.57	55,369.57	4,614.13	41,772.02	13,597.55	24.5
15-0240-0216-00	OTHER CONTRACTUAL SERVICES	30,000.00	30,000.00	0.00	21,479.80	8,520.20	28.4
15-0240-0351-00	COMPUTER EQUIPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	100.0
15-0240-0504-00	MACHINERY & EQUIPMENT	10,000.00	16,332.58	0.00	1,237.31	15,095.27	92.4
15-1119-0101-00	SALARY FULLTIME	70,115.00	70,115.00	0.00	38,566.35	31,548.65	45.0
15-1119-0102-00	SALARY PARTTIME	13,956.80	13,956.80	0.00	10,827.00	3,129.80	22.4
15-1119-0103-00	SALARY OVERTIME	2,750.00	2,750.00	0.00	153.13	2,596.87	94.4
15-1119-0104-00	FICA	6,605.00	6,605.00	0.00	3,570.69	3,034.31	45.9
15-1119-0106-00	WORKERS COMP	4,101.00	4,101.00	341.75	3,075.75	1,025.25	25.0
15-1119-0107-00	RETIREMENT	8,541.00	8,541.00	0.00	3,147.99	5,393.01	63.1
15-1119-0108-00	HEALTH INSURANCE	37,730.00	44,220.61	0.00	21,555.30	22,665.31	51.2
15-1119-0109-00	DENTAL INSURANCE	850.00	850.00	0.00	556.38	293.62	34.5
15-1119-0110-00	OTHER PAYROLL INSURANCE	445.00	445.00	0.00	412.48	32.52	7.3
15-1119-0201-00	UTILITIES	178,500.00	179,045.23	0.00	145,574.46	33,470.77	18.6
15-1119-0211-00	EQUIPMENT MAINTENANCE	4,300.00	4,300.00	0.00	3,363.08	936.92	21.7
15-1119-0216-00	OTHER CONTRACTUAL SERVICE	51,668.00	50,305.58	0.00	39,964.38	10,341.20	20.5

Budget Report **For Fiscal: 2023 Period Ending: 09/30/2023**

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
15-1119-0303-00	CHEMICALS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.
15-1119-0305-00	SAFETY EQUIPMENT	250.00	250.00	0.00	69.93	180.07	72.
15-1119-0307-00	EQUIPMENT MAINTENANCE	1,800.00	1,823.56	0.00	1,202.75	620.81	34.
15-1119-0310-00	SUPPLIES	16,300.00	17,662.42	0.00	14,933.49	2,728.93	15.
15-1119-0350-00	SMALL TOOLS/EQUIPMENT	2,300.00	2,300.00	0.00	362.41	1,937.59	84.
15-1119-0425-00	MDNR PRINCIPAL PAYMENT	9,301.00	9,301.00	0.00	9,300.28	0.72	0.
15-1119-0440-00	MDNR INTEREST PAYMENT	93.00	93.00	0.00	0.00	93.00	100.
15-1124-0101-00	SALARY FULLTIME	33,730.00	33,730.00	0.00	19,879.42	13,850.58	41.
15-1124-0102-00	SALARY PARTTIME	109,999.59	109,999.59	0.00	61,806.53	48,193.06	43.
15-1124-0103-00	SALARY OVERTIME	0.00	0.00	0.00	341.47	-341.47	0.
15-1124-0104-00	FICA	10,995.00	10,995.00	0.00	5,452.77	5,542.23	50.
15-1124-0106-00	WORKERS COMP	7,664.00	7,664.00	638.67	5,748.03	1,915.97	25.
15-1124-0107-00	RETIREMENT	3,980.00	3,980.00	0.00	2,393.07	1,586.93	39.
15-1124-0108-00	HEALTH INSURANCE	16,295.00	16,295.00	0.00	3,331.38	12,963.62	79.
15-1124-0109-00	DENTAL INSURANCE	270.00	270.00	0.00	154.99	115.01	42.
15-1124-0110-00	OTHER PAYROLL INSURANCE	175.00	175.00	0.00	103.42	71.58	40.
15-1124-0207-00	TRAVEL & TRAINING	1,125.00	3,005.49	0.00	3,005.49	0.00	0.
15-1124-0211-00	EQUIPMENT MAINTENANCE	3,600.00	3,600.00	0.00	6,128.59	-2,528.59	-70.
15-1124-0216-00	OTHER CONTRACTUAL SERVICE	1,250.00	1,250.00	0.00	1,075.00	175.00	14.
15-1124-0303-00	CHEMICALS	6,265.00	6,265.00	0.00	976.21	5,288.79	84.
15-1124-0305-00	SAFETY EQUIPMENT	1,080.00	1,080.00	0.00	1,080.00	0.00	0.
15-1124-0307-00	EQUIPMENT MAINTENANCE	1,670.00	1,670.00	0.00	1,164.64	505.36	30.
15-1124-0310-00	SUPPLIES	950.00	950.00	0.00	917.84	32.16	3.
15-1126-0101-00	SALARY FULLTIME	111,692.00	111,692.00	0.00	68,397.43	43,294.57	38.
15-1126-0102-00	SALARY PARTTIME	126,792.00	126,792.00	0.00	103,595.03	23,196.97	18.
15-1126-0103-00	SALARY OVERTIME	1,269.00	1,269.00	0.00	2,033.13	-764.13	-60.
15-1126-0104-00	FICA	18,325.00	18,325.00	0.00	13,305.26	5,019.74	27.
15-1126-0106-00	WORKERS COMP	3,931.00	3,931.00	327.58	2,948.22	982.78	25.
15-1126-0107-00	RETIREMENT	13,301.00	13,301.00	0.00	5,906.56	7,394.44	55.
15-1126-0108-00	HEALTH INSURANCE	44,248.00	44,248.00	0.00	18,830.02	25,417.98	57.
15-1126-0109-00	DENTAL INSURANCE	956.00	956.00	0.00	558.36	397.64	41.
15-1126-0110-00	OTHER PAYROLL INSURANCE	595.00	595.00	0.00	377.94	217.06	36.
15-1126-0207-00	TRAVEL & TRAINING	500.00	500.00	0.00	500.00	0.00	0.
15-1126-0211-00	EQUIPMENT MAINTENANCE	750.00	750.00	0.00	534.16	215.84	28.
15-1126-0216-00	OTHER CONTRACTUAL SERVICE	24,425.00	24,425.00	0.00	10,706.05	13,718.95	56.
15-1126-0307-00	EQUIPMENT MAINTENANCE	840.00	840.00	0.00	55.59	784.41	93.
15-1126-0310-00	SUPPLIES	14,670.00	16,081.72	0.00	12,365.16	3,716.56	23.
15-1126-0702-00	AEROBICS	500.00	500.00	0.00	211.76	288.24	57.
15-1126-0706-00	YOUTH BASKETBALL	3,696.00	3,696.00	0.00	936.96	2,759.04	74.
15-1126-0716-00	YOUTH VOLLEYBALL	2,010.00	2,010.00	0.00	1,999.78	10.22	0.
15-1126-0718-00	MISC RECREATION PROGRAMS	3,750.00	3,750.00	0.00	1,539.49	2,210.51	58.
15-1126-0719-00	ADULT VOLLEYBALL	2,240.00	2,240.00	0.00	286.35	1,953.65	87.
	Expense Total:	**2,379,493.31**	**2,403,557.78**	**10,066.71**	**1,498,750.98**	**904,806.80**	**37.**
	Fund: 15 - COMMUNITY CENTER FUND Surplus (Deficit):	**90,176.69**	**75,425.31**	**-5,012.76**	**121,694.14**	**46,268.83**	**-61.**
	Report Surplus (Deficit):	**90,177.79**	**75,426.41**	**-6,075.15**	**71,321.32**	**-4,105.09**	**5.**

Group Summa

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Perc Remain
Fund: 11 - PARK FUND						
Revenue	570,545.00	647,348.09	390.96	291,292.48	-356,055.61	55.0
Expense	570,544.29	647,347.38	7,550.37	347,452.08	299,895.30	46.3
Fund: 11 - PARK FUND Surplus (Deficit):	**0.71**	**0.71**	**-7,159.41**	**-56,159.60**	**-56,160.31**	**9,902.8**
Fund: 13 - AQUATIC CENTER FUND						
Revenue	282,558.00	282,558.00	7,231.18	232,420.31	-50,137.69	17.7
Expense	282,557.61	282,557.61	1,134.16	226,633.53	55,924.08	19.7
Fund: 13 - AQUATIC CENTER FUND Surplus (Deficit):	**0.39**	**0.39**	**6,097.02**	**5,786.78**	**5,786.39**	**3,689.7**
Fund: 15 - COMMUNITY CENTER FUND						
Revenue	2,469,670.00	2,478,983.09	5,053.95	1,620,445.12	-858,537.97	34.6
Expense	2,379,493.31	2,403,557.78	10,066.71	1,498,750.98	904,806.80	37.6
Fund: 15 - COMMUNITY CENTER FUND Surplus (Deficit):	**90,176.69**	**75,425.31**	**-5,012.76**	**121,694.14**	**46,268.83**	**-61.3**
Report Surplus (Deficit):	**90,177.79**	**75,426.41**	**-6,075.15**	**71,321.32**	**-4,105.09**	**5.4**

Attachment: Budget Report 9-5-23 (Budget Report)

Fund Summa

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
11 - PARK FUND	0.71	0.71	-7,159.41	-56,159.60	-56,160.31
13 - AQUATIC CENTER FUND	0.39	0.39	6,097.02	5,786.78	5,786.39
15 - COMMUNITY CENTER FUND	90,176.69	75,425.31	-5,012.76	121,694.14	46,268.83
Report Surplus (Deficit):	**90,177.79**	**75,426.41**	**-6,075.15**	**71,321.32**	**-4,105.09**