



THE CITY OF
HARRISONVILLE
WHERE TRADITION MEETS INNOVATION

AGENDA
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
COMMUNITY CENTER
SEPTEMBER 10, 2024
6:00 PM

- I. Call to Order**
 - 1. Roll Call**
- II. Public Participation**
- III. Ceremonial Matters**
- IV. Approval of Minutes**
 - 1. August 13th, 2024 Park Board Minutes**
- V. Parks and Recreation Department**
 - 1. Park Shelter Rates**
 - 2. Outdoor Pool Registration**
 - 3. Community Center Rates**
 - 4. Director's Report**
- VI. Other Business**
- VII. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this day of

Grant Purkey, Parks & Recreation Director

STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: August 30, 2024
SUBJECT: August 13th, 2024 Park Board Minutes

Type of Item: *Approval*

1. Action Item (ID # 4947)

August 13th, 2024 Park Board Minutes

Attachments:

Meeting Minutes August 13 2024 (DOCX)



HARRISONVILLE

Parks & Recreation

MINUTES
CITY OF HARRISONVILLE
PARK BOARD
REGULAR MEETING
AUGUST 13, 2024
6:00 PM

I. Call to Order

The meeting was called to order at 6:00 PM by Laura Frees.

Attendee Name	Organization	Title	Status	Arrived
Aaron Bollinger	Harrisonville		Present	
David Atkinson	Harrisonville		Absent	
Cathy Faris	Harrisonville		Present	
Laura Frees	Harrisonville		Present	
Ed Roberts	Harrisonville		Present	
Kim Troby	Harrisonville		Present	
Vanessa Hargrave	Harrisonville		Absent	
Mindy Sidwell	Harrisonville		Present	
Joe Parkhurst	Harrisonville		Present	

Others present were Mayor Zaring, Parks & Recreation Director Grant Purkey, Parks & Recreation Assistant Director Nichole Cogbill, Sandy Franklin, and Business Manager Brian Haines

II. Public Participation – (none)

III. Ceremonial Matters (none)

IV. Approval of Minutes

1. July 9, 2024 Park Board Minutes

- a. Motion to accept by Aaron Bollinger with a second by Ed Roberts. Motion carried.

RESULT: APPROVED [UNANIMOUS]

AYES: Aaron Bollinger, Cathy Faris, Laura Frees, Ed Roberts, Kim Troby, Mindy Sidwell, Joe Parkhurst

ABSENT: David Atkinson, Vanessa Hargrave

ABSTAIN:

V. Parks & Recreation Department

1. Director's Report

a. HCC Memberships

1. Total monthly visits 10,737 about 900 more visits compared to last month

b. ODP Updates

1. Total ODP season passes 408 with 1,531 members
2. Total visits 5,776

3. Will have final outdoor pool numbers next month
- c. Account Balances
 1. Harrisonville Parks and Recreation foundation balance: \$22,744.42, increased a little bit. We did install a memorial bench for Mrs. Sue Ross on the west side of the dam.
 2. Harrisonville Dog Park Balance: \$7,214.79, had an increase due to fundraising. Would like to purchase two 14 x 14 shade structures. The cost \$6,000 each and are similar to what we have at the outdoor pool. They are made to withstand snow load, so they can stay up all year or be removed in the fall and re-installed in the spring. Doggie Dive on August 24th is another fundraising opportunity.
- d. Administration
 1. Director Purkey attended the Royal Street Extension meetings on July 10th and July 12th. A plan has been selected and was sent to MODoT. Currently waiting on MODoT's approval at the state level before moving forward to the next phase. The final details of the plan including the ballfields, rodeo arena, and activity center have not been determined yet. We have been communicating with 4-H about the need to find a subsequent location for activities during the construction phase.
 2. Staff attended a budget training on August 9th. This year a minimum wage increase will be on the ballot, so we will bring potential rate increases to next months meeting for review.
 3. Director Purkey met with local skate park enthusiast to discuss ideas for future skate park. American ramp company has provided some costs for building the park which were shared with the enthusiast. The feedback from the enthusiast was that they just want to create a concrete pad with some small features, just a place to skate.
- e. Community Center
 1. Staff and Air Experts repaired the fan on the pool HVAC. Now the unit needs more repairs. Waiting on quotes for the next fix.
 2. Set up for the South Kansas City Community Band Concert.
 3. Repaired two hot tub pumps, breaker box, valve and currently waiting on new heater.
 4. Built flower bed on the northeast corner of the center. Elks lodge provided landscaping stones. Used grant funding to pay for the plants.
- f. Parks
 1. Repaired vandalism at shelter #3, shingles and breaker box.
 2. Installed new park and boat rule signs
 3. Installed new trail map signs
 4. Installed new jail stone history sign. The stones came from the Cass County jail built in 1860. The stones were used at Lake Luna until 1960. In 2021 we took them out and have been using them in projects.
 5. Removed 49 dumped tires from upper ballfields, removed 4 mattresses dumped at the golf course. Located the gentleman that dumped the tires and the police department told him he had one day to remove the tires or they will be turning him into the state for charges. Could not locate the culprit for the mattresses.
- g. Aquatics
 1. Swim lessons had 20 group participants and 6 private participants
 2. Currently 24 lifeguards on staff
- h. Recreation

1. Tiny Tot T-ball registration now open
2. Solid registration numbers for all of the fall sports.
- i. Fitness
 1. We have been monitoring fitness class attendance and had to cancel some classes that had consistently low attendance.
 2. Laura asked how many people are using fitness on demand. Not many, we will likely downsize from two TVs to one in January.
- j. Events
 1. Drive in movie featuring Bad Guys August 23rd at North Park. It will be a true drive in movie experience featuring a transmitter that will play the movie sound on the car stereos.
 2. Harrisonville High School boat races held at City Lake on August 11. Didn't hear any complaints. A lot of people attended the event.
- k. Programs
 1. Summer Camp has had almost 900 participants for the whole summer and surpassed the revenue budget
2. Budget Report
 - a. Outdoor Pool Day Passes: Budgeted for \$68,230 and we are at \$74,490
 - b. Concessions: Budgeted for \$29,923 and we are at \$32,915
 - c. Outdoor Pool Season Passes: Budgeted for \$50,667 and we are at \$48,921
 - d. Summer Camp: Budgeted for \$89,589 and we are at \$92,261
 - e. Outdoor Pool Rental: Budgeted for \$11,037 and we are at \$10,177
 - f. Had a SWOT meeting today about outdoor pool and we are really excited about next year.
3. Discussion Item
 - a. Parks and Recreation Fund
 1. Laura asked if there is anything still owed on the new playground. Grant confirmed that there is nothing owed and we still have \$17,000 remaining. They said hold that money for future repairs. We did install a trash receptacle to help with litter in that area.
4. Other Business
 - a. Cathy asked if we had found a personal trainer. We have interviewed candidates but did not move forward with hiring.
 - b. Laura commented on the display in the community center for the doggie dive fundraising raffle.
 - c. Laura commended everyone for their work at the outdoor pool. Word on the street is overall positive.
 - d. Ed said thank you for help with the concert and the school district for the tarp to cover the gym floor
 - e. Mayor Zaring said thanks to all of the Parks and Recreation staff for all that they do.
5. Laura Frees motioned to adjourn. Motion to accept by Ed Roberts. Second by Cathy Faris. The meeting was adjourned at 6:48pm.

Next Regular Meeting Scheduled for Tuesday, September 9, 2024

Laura Frees, Chairman

ATTEST:

Brian Haines, Recording Secretary

STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: August 30, 2024
SUBJECT: Park Shelter Rates

Type of Item: *Approval*

GENERAL INFORMATION

Applicant: Grant Purkey

Requested Actions: Approval

Date of Application: 8-30-24

PROPOSAL

The purpose of this report is to propose adjustments to the shelter rental rates at City and Lords Parks, specifically for the Pavilion shelters, effective from January 1, 2025.

PREVIOUS ACTIONS

The current shelter rental rates for the Pavilion shelters at City and Lords Parks have remained unchanged since 2016. At that time, the rates were set at \$15 for non-electric shelters and \$30 for electric shelters, applicable for the entire day. Over the past decade, operational costs and maintenance expenditures have increased significantly, necessitating a review of the current rental rates to ensure the continued quality of service and maintenance of park facilities.

KEY ISSUES

1. **Cost of Operations:** The costs associated with park maintenance, utilities, and facility upkeep have risen notably since the last rate adjustment in 2016.
2. **Comparable Market Rates:** Analysis of neighboring parks and recreational facilities indicates that our proposed rates remain competitive while enabling continued investment in park infrastructure.
3. **Demand and Usage:** The Pavilion shelters at City and Lords Parks are popular venues for community gatherings, events, and family outings. The proposed rates are designed to maintain affordability while covering operational expenses.

STAFF COMMENTS AND SUGGESTIONS

Effective January 1, 2025, it is proposed to increase the shelter rental rates as follows:

- Non-electric shelters: \$20 per day

- Electric shelters: \$40 per day

These revised rates reflect a modest adjustment to better align with current operational expenses and market conditions. The increases are intended to support ongoing maintenance efforts, improve visitor experience, and ensure sustainable operations of park facilities.

The proposed rate increases are not expected to adversely impact usage or accessibility for park visitors. Comparable rates in neighboring areas suggest that our proposed adjustments are reasonable and necessary for sustaining quality park services.

STAFF RECOMMENDATION

It is recommended that the Park Board approve the proposed shelter rental rate increases, effective January 1, 2025. This adjustment will ensure the financial sustainability of our park operations while continuing to provide excellent facilities for community use.

ATTACHMENTS

- Shelter Rate Comparison

STAFF CONTACT:

Grant Purkey

816-380-8980

1. Action Item (ID # 4945)

Park Shelter Rates

Attachments:

Shelter Comparison Pricing 2024 (PDF)

City	Location	Size/Capacity	Ammenities	Day Rate
Belton	Wallace Park Pavillion	40x30		\$ 90.00
	Cimarron Trails Park Pavillion	20x30		\$ 90.00
	Memorial Park- Hy-Vee Shelter	40x20	next to playground	\$ 90.00
	Memorial Park Shelter 2	40x20	next to ballfields	\$ 90.00
	A Ives Reid Celebration Center			\$ 200.00
\$250 key/damage deposit				

City	Location	Size/Capacity	Ammenities	Day Rate
Grandview	Brumbles Pavillion	130		\$ 135.00
	Freedom Park Gazebo	50		\$ 70.00
	John Anderson Pavillion	130		\$ 100.00
	John Anderson Shelter 1	35		\$ 55.00
	John Anderson Shelter 2	35		\$ 55.00
	John Anderson Birthday Party Patio	20		\$ 70.00
	John Anderson Splash Park Shelter	50		\$ 125.00
	Mapleview Shelter	20		\$ 75.00
	Rier Oaks Shelter	35		\$ 50.00

City	Location	Size/Capacity	Ammenities	Res vs Non Day Rate
Raymore	Full Depot Shelter at TB Hanna Station	8 tables	Bathroom	\$75/\$150
	Half Depot Shelter at TB Hanna Station	4 tables	Bathroom	\$45/\$90
	The Rink at TB Hanna Station	12 tables	Bathroom	\$200/2 hrs
	Lions Shelter at Memorial Park	20 tables	At concessions	\$75/\$150
	Arboretum Shelter at Memorial Park	6 tables	At concessions	\$50/\$100
	Optimist Shelter at Recreation Park	6 tables	At concessions	\$50/\$100
	Moon Valley Shelter at Moon Valley Park	8 tables	Bathroom	\$50/\$100
	Hawk Ridge Park Shelter 1/2	4 tables	Family Restrooms	\$45/\$90
	Hawk Ridge Park Shelter Full	6 tables	Family Restrooms	\$75/\$150
	Hawk Ridge Park Amphitheater	lawn	No	\$600-\$800

City	Location	Size/Capacity	Ammenities	Day Rate
Lee's Summit	Banner Park Upper Shelter	18	Restroom, No Electric, Grill	\$ 40.00

Bryan C Pottberg Park Shelter	24 Restroom, No Electric, Grill	\$ 40.00
Gamber Park Shelter	50 Restroom, No Electric, No Grill	\$ 100.00
Harris Memorial Park Shelter	24 Restroom, No Electric, Grill	\$ 60.00
Howard Park Shelter	14 Restroom, No Electric, No Grill	\$100/\$150
Lea McKeighan Park N Shelter	36 Restroom, Electric, No Grills	B4 Memorial \$100
Lea McKeighan Park S Shelter	100 Restroom, Electric, Grill	FCFS
Legacy Park Shelter 1	96 Restroom, Electric, Grill	\$ 150.00
Legacy Park Shelter 2	48 Restroom, Electric, Grill	\$ 80.00
Legacy Park Shelter 3	32 Restroom, Electric, Grill	\$ 80.00
Lowenstein Park Shelter 1	38 Restroom, Electric, No Grills	\$ 80.00
Lowenstein Park Shelter 2	38 Restroom, Electric, No Grills	\$ 80.00
Lowenstein Park Shelter 3	22 Restroom, No Electric, Grill	\$ 60.00
Miller J Fields Park Shelter 1	36 Restroom, Electric, Grill	\$80/\$200
Miller J Fields Park Shelter 2	36 Restroom, Electric, No Grills	\$80/\$200
Osage Trails Park Shelter	24 Restroom, No Electric, Grill	\$ 40.00
Pleasant Lea Park Shelter	20 No Restroom, No Electric, No Grill	FCFS
Summit Park Shelter 1	54 Restroom, Electric, Grill	\$ 80.00
Summit Park Shelter 2	54 Restroom, Electric, Grill	\$ 80.00
Velie Park Shelter	20 No Restroom, No Electric, No Grill	FCFS

City	Location	Size/Capacity	Ammenities	Day Rate
Pleasant Hill	City Lake Brown's Arm Shelter			\$ 40.00
	City Lake Lion's Shelter			\$ 40.00
	City Park Lower Shelter			\$ 40.00
	City Park Upper Shelter			\$ 40.00
	Depot Park Gazebo			\$ 40.00
	Fairgrounds Miller Lite Pavilion			\$ 100.00
	Rec Complex Lewidge Goppert Pavillion			\$ 50.00

City	Location	Size/Capacity	Ammenities	Day Rate
Peculiar				Res vs non
	City Lake Pier			\$15/\$25
	City Lake Shelter			\$25/\$35
	McKernan Shelter			\$35/\$50

City	Location	Size/Capacity	Ammenities	Day Rate
Louisburg	Ron Weers Park Shelter			\$ 50.00
	City Park Bandstand			\$ 10.00
	LYP Shelter E			\$ 10.00
	LYP Shelter W			

City	Location	Size/Capacity	Ammenities	Day Rate
Butler	Boy Scout Park Shelter		1 table, 1 grill	FCFS
	City Lake Shelter		4 tables, grill, no power/light	FCFS
	Douglas Shelter		5 tables, water fountain, grill, power/lights	FCFS
	Jaycee Shelter		4 tables, grill, power, lights	FCFS
	Quad Shelter		14 tables, power/lights, grill, porta potty	FCFS
	South Park Shelter 11		2 tables, power, lights, grill	FCFS
	South Park Shelter 12		2 tables, power, lights, grill	FCFS
	South Park Shelter 2		2 tables, lights, power, grill	FCFS
	South Park Shelter 3		2 tables, power, lights	FCFS
	South Park Shelter 4		2 tables, ADA fountain, grill, power, lights	FCFS
	South Park Shelter 5		2 tables, grill, power, lights	FCFS
	South Park Shelter 6		2 tables, power, lights	FCFS
	Thorco		13 tables, light, power, porta potty, fountain	FCFS
	Tingler		2 tables, water fountain, power/lights	FCFS

City	Location	Size/Capacity	Ammenities	Day Rate
Adrian	City Park Shelter 1			FCFS
	City Park Shelter 2			FCFS
	City Park Shelter 3			FCFS
	City Park Shelter 4			FCFS
	City Park Shelter 5			FCFS
	City Park Shelter 6			FCFS

City	Location	Size/Capacity	Ammenities	Day Rate
Archie	Hodge Park Shelter			FCFS
	Hodge Park Shelter			FCFS

City	Location	Size/Capacity	Ammenities	Day Rate
Garden City			kitchenette and bathrooms	\$25

City	Location	Size/Capacity	Ammenities	Day Rate
Clinton	Artesian Park Shelter 1		60 tennis courts, electric	\$ 40.00
	Artesian Park Shelter 2		60 electric, no lights, bathrooms	\$ 40.00
	Artesian Park Shelter 3			\$ 40.00
	Artesian Park Shelter 4			\$ 40.00
	Artesian Park Shelter 5			\$ 40.00
	Artesian Park Shelter 6/Amphitheater	40/100+	220 electric, bathrooms	\$ 100.00

Attachment: Shelter Comparison Pricing 2024 (Park Shelter Rates)

STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: August 30, 2024
SUBJECT: Outdoor Pool Registration

Type of Item: *Approval*

GENERAL INFORMATION

Applicant: Grant Purkey

Requested Actions: Approval

Date of Application: 8-30-24

PROPOSAL

The purpose of this report is to propose an adjustment to the day pass rate at the Aquatic Center and to require all swimmers to register through Rec Trac before entering the facility. These changes are intended to enhance safety, streamline operations, and address increased staffing costs due to the proposed minimum wage increase.

PREVIOUS ACTIONS

Currently, the Aquatic Center offers day passes at two different rates: \$7 for registered swimmers and \$11 for non-registered swimmers. The existing system does not mandate registration for all visitors, limiting our ability to effectively monitor and manage attendance. Additionally, the proposed increase in the minimum wage is projected to result in a \$33,208.47 increase in annual staffing costs, necessitating a review of the day pass rate to ensure financial sustainability.

KEY ISSUES

1. Covering Increased Staffing Costs:

- The adjusted rate will help offset the \$33,208.47 increase in staffing costs due to the proposed minimum wage increase. This adjustment is critical to maintaining our current level of service without compromising the quality of our offerings.

2. Enhanced Safety and Security:

- Requiring all swimmers to register into Rec Trac will allow us to maintain an accurate headcount and record of individuals at the Aquatic Center. This measure is crucial for managing emergencies, ensuring safety, and streamlining check-in processes.

3. Operational Efficiency:

- The proposed \$9 day pass rate simplifies the pricing structure, making it easier for staff to manage transactions and reducing potential confusion for patrons.

4. Consistency with Market Rates:

- A comparison with similar aquatic facilities shows that the proposed \$9 rate remains competitive and affordable while aligning with the need for operational sustainability.

STAFF COMMENTS AND SUGGESTIONS

Upon approval, staff will initiate an awareness campaign to inform the public of the upcoming changes, and update registration procedures in Rec Trac.

STAFF RECOMMENDATION

It is recommended that the Park Board approve the proposed day pass rate adjustment to \$9 and the mandatory Rec Trac registration requirement for all swimmers, effective January 1, 2025. These changes will enhance safety, improve operational efficiency, and cover the increased staffing costs associated with the proposed minimum wage hike.

ATTACHMENTS

- Aquatic Facilities price comparisons
- Staffing and Cost Analysis

STAFF CONTACT:

Grant Purkey
816-380-8980

2. Action Item (ID # 4944)

Outdoor Pool Registration

Attachments:

Aquatic Center Staffing Analysis (PDF)

Aquatic Comparision Pricing (PDF)

Aquatic Comparision Pricing 2024 (PDF)

Aquatic Center Staffing Analysis

15-1123	2024 hours	2025 hours	2024 rate	2025 no rate	2024 Total	2025 no wage Total	2025 rate	2025 Total	2026 rate	2026 Total	no wage	wage increase
ODP												
Concessions	1068	1200	\$12.00	\$12.30	\$12,816.00	\$14,760.00	\$13.75	\$16,500.00	\$15.00	\$18,000.00	\$1,944.00	\$5,184.00
ODP Front Desk	1486	1250	\$13.42	\$13.42	\$19,942.12	\$16,775.00	\$15.17	\$18,962.50	\$16.42	\$20,525.00	\$3,167.12	\$582.88
ODP Head Guards	693	0	\$13.75	\$13.75	\$9,528.75	\$0.00	\$15.50	\$0.00	\$16.75	\$0.00	\$9,528.75	-\$9,528.75
ODP Guards	5113	5640	\$13.42	\$13.42	\$68,616.46	\$75,688.80	\$15.17	\$85,558.80	\$16.42	\$92,608.80	\$7,072.34	\$23,992.34
ODP PT Manager	500	550	\$18.00	\$18.00	\$9,000.00	\$9,900.00	\$19.75	\$10,862.50	\$21.00	\$11,550.00	\$900.00	\$2,550.00
ODP Guard trainings		600	\$13.42	\$13.42	\$0.00	\$8,052.00	\$15.17	\$9,102.00	\$16.42	\$9,852.00	\$8,052.00	
ODP Swim Lessons		32	\$15.00	\$15.00	\$0.00	\$480.00	\$16.75	\$536.00	\$18.00	\$576.00	\$480.00	
					\$119,903.33	\$125,655.80		\$141,521.80		\$153,111.80	\$5,752.47	\$33,208.47

Attachment: Aquatic Center Staffing Analysis (Outdoor Pool Registration)

City	Location	Size/Capacity	Ammenities	Day Rate
Belton	Wallace Park Pavillion	40x30		\$ 90.00
	Cimarron Trails Park Pavillion	20x30		\$ 90.00
	Memorial Park- Hy-Vee Shelter	40x20	next to playground	\$ 90.00
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				\$35/\$50

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	LYP Shelter W			

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	City Park Shelter 3			FCFS
	City Park Shelter 4			FCFS
	City Park Shelter 5			FCFS
	City Park Shelter 6			FCFS

City	Location	Size/Capacity	Ammenities	Day Rate
Archie	Hodge Park Shelter			FCFS
	Hodge Park Shelter			FCFS

City	Location	Size/Capacity	Ammenities	Day Rate
Garden City			kitchenette and bathrooms	\$25

City	Location	Size/Capacity	Ammenities	Day Rate
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	Artesian Park Shelter 5			\$ 40.00
	Artesian Park Shelter 6/Amphitheater	40/100+	220 electric, bathrooms	\$ 100.00

City	Program	Duration	Registration Fee	
Belton	Private 4-pack	30	\$	100.00
	Private 8-pack	30	\$	175.00
	Group 4-weeks 1 day	30	\$	40.00
	Group 4-weeks 2 days	30	\$	67.00
Grandview	Group- 8 lessons			\$65
	Private- 6 lessons			\$105
	Semi Private- 8 lessons			\$140
Pleasant Hill	Group-6 lessons	30		\$50
Butler	Group- 10 pack	30		\$40
	Season Pass holder			\$35

STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: August 30, 2024
SUBJECT: Community Center Rates

Type of Item: *Approval*

GENERAL INFORMATION

Applicant: Grant Purkey

Requested Actions: Approval

Date of Application: 8-30-24

PROPOSAL

The following three options are proposed for increasing community center membership rates, each tailored to different scenarios regarding the minimum wage increase and staffing needs.

PREVIOUS ACTIONS

KEY ISSUES

The Missouri ballot includes a proposal that, if passed, will incrementally raise the minimum wage to \$13.75 per hour in 2025 and \$15.00 per hour in 2026. These changes, combined with the need for additional part-time staff at our community center, necessitate a review and potential adjustment of membership rates. The following options are proposed to address these financial challenges.

STAFF COMMENTS AND SUGGESTIONS

Option 1: Increase Membership Rates to Account for Additional Part-Time Staff Without Minimum Wage Increase

Overview:

This option involves a rate increase designed solely to cover the cost of hiring additional part-time staff needed to meet the growing demand for services at the community center. It does not factor in the potential minimum wage increase.

Proposed Rate Increases:

- Family Membership: Increase by \$3.09 from \$53.92 to \$57.01.
- Adult Membership: Increase by \$3.09 from \$35.42 to \$41.76.
- Adult Plus 1 Membership: Increase by \$3.09 from \$23.17 to \$26.26.
- Senior Individual Membership: Increase by \$3.09 from \$23.17 to \$26.26.
- Senior Couple Membership: Increase by \$3.09 from \$38.17 to \$41.26.
- Youth Membership: Increase by \$3.09 from \$23.17 to \$26.26.
- Military Family Membership: Increase by \$3.09 from \$48.42 to \$51.51.
- Military Adult Membership: Increase by \$3.09 from \$28.58 to \$31.67.

Rationale:

- The community center requires more part-time staff to maintain service levels, especially during peak hours.
- This rate increase is the minimum necessary to cover the costs associated with hiring additional staff without assuming any changes in minimum wage.

Financial Impact:

- The increase is moderate, addressing only the immediate need for more staff without significantly impacting membership affordability.

Option 2: Increase Membership Rates to Account for Additional Part-Time Staff and Full \$2.70 Minimum Wage Increase

Overview:

This option includes a rate increase that accounts for both the need for additional part-time staff and the full \$2.70 increase in minimum wage, which would take effect if the Missouri ballot measure passes.

Proposed Rate Increases:

- Family Membership: Increase by \$10.15 from \$53.92 to \$64.07.
- Adult Membership: Increase by \$10.15 from \$35.42 to \$48.82.
- Adult Plus 1 Membership: Increase by \$10.15 from \$23.17 to \$33.32.
- Senior Individual Membership: Increase by \$10.15 from \$23.17 to \$33.32.
- Senior Couple Membership: Increase by \$10.15 from \$38.17 to \$48.32.
- Youth Membership: Increase by \$10.15 from \$23.17 to \$33.32.
- Military Family Membership: Increase by \$10.15 from \$48.42 to \$58.57.
- Military Adult Membership: Increase by \$10.15 from \$28.58 to \$38.73.

Rationale:

- This option prepares the community center for the full impact of the minimum wage increase, ensuring that all additional costs are covered from the outset.

- It provides financial stability and helps avoid the need for further rate increases in the near future.

Financial Impact:

- This option represents a more significant increase in membership rates but ensures that the community center is fully prepared for both staffing needs and the minimum wage hike.

Option 3: Increase Membership Rates to Account for Additional Part-Time Staff with Phased Increases in 2025 and 2026

Overview:

This option proposes a phased approach to rate increases, starting with a moderate increase in 2025 to cover immediate staffing needs and the first minimum wage increase, followed by an additional increase in 2026 to account for the final wage adjustment.

2025 Proposed Rate Increases:

- Family Membership: Increase by \$6.62 from \$53.92 to \$61.19.
- Adult Membership: Increase by \$6.62 from \$35.42 to \$45.94.
- Adult Plus 1 Membership: Increase by \$6.62 from \$23.17 to \$29.79.
- Senior Individual Membership: Increase by \$6.62 from \$23.17 to \$29.79.
- Senior Couple Membership: Increase by \$6.62 from \$38.17 to \$44.79.
- Youth Membership: Increase by \$6.62 from \$23.17 to \$29.79.
- Military Family Membership: Increase by \$6.62 from \$48.42 to \$55.04.
- Military Adult Membership: Increase by \$6.62 from \$28.58 to \$35.20.

2026 Proposed Rate Increases:

- Family Membership: Increase by \$3.53 from \$61.19 to \$64.07.
- Adult Membership: Increase by \$3.53 from \$45.94 to \$48.82.
- Adult Plus 1 Membership: Increase by \$3.53 from \$29.79 to \$33.32.
- Senior Individual Membership: Increase by \$3.53 from \$29.79 to \$33.32.
- Senior Couple Membership: Increase by \$3.53 from \$44.79 to \$48.32.
- Youth Membership: Increase by \$3.53 from \$29.79 to \$33.32.
- Military Family Membership: Increase by \$3.53 from \$55.04 to \$58.57.
- Military Adult Membership: Increase by \$3.53 from \$35.20 to \$38.73.

Rationale:

- This option allows for a gradual adjustment to the new wage structure, spreading the financial impact over two years.
- It helps mitigate the immediate financial burden on members while still preparing the community center for increased operational costs.

Financial Impact:

- The phased increases offer a balanced approach, easing members into the higher rates while ensuring the community center remains financially sustainable.

STAFF RECOMMENDATION

It is recommended that the Park Board consider the three options presented and approve the one that best aligns with the community center's financial needs and the anticipated impact on members.

Option 1 - is the most conservative approach, suitable if the minimum wage increase is not approved.

Option 2 - provides the most comprehensive coverage for increased costs but involves the largest immediate rate increase.

Option 3 - offers a balanced, phased approach, spreading the financial impact over two years.

ATTACHMENTS

- Current and Proposed Membership rates
- Community Center Rate Comparisons
- Community Center Staffing Analysis

STAFF CONTACT:

Grant Purkey
816-380-8980

3. Action Item (ID # 4946)

Community Center Rates

Attachments:

Center Comparision Pricing 2024 (PDF)

Community Center Staffing Analysis(DOCX)

HCC pricing options (PDF)

		Membership	Res Annual	Res Monthly	Non-Res	Non-Res	Res Day	Non-Res	10 Punch	90 Day
City	Location	Type	Rate	Rate	Annual Rate	Monthly Rate	Rate	Day Rate	Pass	Res
Belton	High Blue	Youth under 19	\$ 324.00	\$ 27.00	\$ 420.00	\$ 35.00	\$ 8.00	\$ 12.00		\$ 105.00
		Adult 19-59	\$ 528.00	\$ 44.00	\$ 720.00	\$ 60.00	\$ 11.00	\$ 15.00		\$ 156.00
		Senior 60+	\$ 324.00	\$ 27.00	\$ 420.00	\$ 35.00	\$ 8.00	\$ 12.00		\$ 105.00
		Senior Couple	\$ 456.00	\$ 38.00	\$ 576.00	\$ 48.00				\$ 135.00
		Family	\$ 828.00	\$ 69.00	\$ 1,008.00	\$ 84.00				\$ 225.00
		2 adults and their dependents up to age 23 living at the same address. Children ages 18-23 must \$39 membership enrollment fee								

		Membership	Res Annual	Res Monthly	Non-Res	Non-Res			10 Punch
City	Location	Type	Rate	Rate	Annual Rate	Monthly Rate	Day Rate		Pass
Grandview	The View	Adult 18-62	\$ 356.40	\$ 29.70	\$ 480.60	\$ 40.05	\$ 10.00		\$ 90.00
		Senior 62+	\$ 259.80	\$ 21.65	\$ 356.40	\$ 29.70	\$ 7.00		\$ 63.00
		Teen 13-17	\$ 198.00	\$ 16.50	\$ 264.00	\$ 22.00	\$ 7.00		\$ 63.00
		Student	\$ 169.90	\$ -	\$ 169.90	\$ -			
		5-month membership. Paid in Full. Must present a valid college student ID.							
		Family	\$ 657.00	\$ 54.75	\$ 894.60	\$ 74.55			
		Additional	\$ 71.40	\$ 5.95	\$ 102.60	\$ 8.55			
2 adults, 2 children under the age of 21 OR 1 adult and 3 children.									
Charge Day passes for youth starting at birth									

City	Location	Membership Type	Res Annual Rate	Res Monthly Rate	Non-Res Annual Rate	Non-Res Monthly Rate	Res Day Rate	Non-Res Day Rate	10 Punch Pass	90 Day Res
Summit	4 Facilities		\$ 275.00	\$ 23.00	\$ 367.00	\$ 30.58				\$ 142.00
	Gamber		\$ 205.00	\$ 18.08	\$ 273.00	\$ 21.00	\$ 8.00	\$ 11.00		
	Longview & Lovell						\$ 10.00	\$ 13.00		
	Harris Park						\$ 6.00	\$ 8.00		
All individual memberships. All fees are priced for individuals ages 4 and over, children 3 and under are free. \$30 enrollment fee for monthly passes										

90 Day Non-Res

\$	126.00
\$	201.00
\$	126.00
\$	165.00
\$	270.00

90 Day Non-Res

\$	189.00
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Community Center Staffing Analysis

	2024	2025	2024	2025								
	hours	hrs	rate	no	2024 Total	2025 no	2025	2025 Total	2026	2026 Total	no wage	wage
15-0103				rate		wage Total	rate		rate			increas
Front Desk	4342	4166	\$13.42	\$13.42	\$58,269.64	\$55,907.72	\$15.17	\$63,198.22	\$16.42	\$68,405.72	-\$2,361.92	\$10,13
Special Events	423	50	\$13.42	\$13.42	\$5,676.66	\$671.00	\$15.17	\$758.50	\$16.42	\$821.00	-\$5,005.66	-\$4,85
PT BLDG Super	2912	3542	\$18.00	\$18.00	\$52,416.00	\$63,756.00	\$19.75	\$69,954.50	\$21.00	\$74,382.00	\$11,340.00	\$21,96
Tot Watch	1639	1639	\$13.42	\$13.42	\$21,995.38	\$21,995.38	\$15.17	\$24,863.63	\$16.42	\$26,912.38	\$0.00	\$4,91
Total					\$138,357.68	\$142,330.10		\$158,774.85		\$170,521.10	\$3,972.42	\$32,16

	2024	2025	2024	2025								
	hours	hrs	rate	no	2024 Total	2025 no	2025	2025 Total	2026	2026 Total	no wage	wage
15-1119				rate		wage Total	rate		rate			increase
PT Custodian	1040	1040	\$13.75	\$13.75	\$14,300.00	\$14,300.00	\$15.50	\$16,120.00	\$16.75	\$17,420.00	\$0.00	
Total					\$14,300.00	\$14,300.00		\$16,120.00		\$17,420.00	\$0.00	\$3,120.00

	2024	2025	2024	2025								
	hours	hrs	rate	no	2024 Total	2025 no	2025	2025 Total	2026	2026 Total	no wage	wage
15-1124				rate		wage Total	rate		rate			increas
IDP Aqua												
Instructors	572	390	\$15.00	\$15.00	\$8,580.00	\$5,850.00	\$16.75	\$6,532.50	\$18.00	\$7,020.00	-\$2,730.00	-\$1,56
IDP Guards	4308	7852	\$13.42	\$13.42	\$57,813.36	\$105,373.84	\$15.17	\$119,114.84	\$16.42	\$128,929.84	\$47,560.48	\$71,11
IDP Swim												
Lessons	621	782	\$15.00	\$15.00	\$9,315.00	\$11,730.00	\$16.75	\$13,098.50	\$18.00	\$14,076.00	\$2,415.00	\$4,76
IDP Head Guards	1820	0	\$13.75	\$13.75	\$25,025.00	\$0.00	\$15.50	\$0.00	\$16.75	\$0.00	\$25,025.00	\$25,02
					\$100,733.36	\$122,953.84		\$138,745.84		\$150,025.84	\$22,220.48	\$49,29

	2024	2025	2024	2025								
	hours	hrs	rate	no	2024 Total	2025 no	2025	2025 Total	2026	2026 Total	no wage	wage
15-1127				rate		wage Total	rate		rate			increase

Attachment: Community Center Staffing Analysis (Community Center Rates)

Community Center Staffing Analysis

Non Cert Instructors	104	312	\$13.42	\$13.42	\$1,395.68	\$4,187.04	\$15.17	\$4,733.04	\$16.42	\$5,123.04	\$2,791.36	\$3,727.36
Misc. Fit Instructors	208	0	\$12.00	\$12.30	\$2,496.00	\$0.00	\$13.75	\$0.00	\$15.00	\$0.00	-\$2,496.00	-\$2,496.00
Cert. Instructors	520	1529	\$23.00	\$23.00	\$11,960.00	\$35,167.00	\$24.75	\$37,842.75	\$26.00	\$39,754.00	\$23,207.00	\$27,794.00
					\$15,851.68	\$39,354.04		\$42,575.79		\$44,877.04	\$23,502.36	\$29,025.36

Staffing Increase w/o minimum wage increase: \$49,695.26

Staffing Increase w/ minimum wage increase: \$113,601.26

	2024 Budget		2025 Rates \$12.30		2026 Rates \$15 (staff		2025 Rates \$13.75		# of Members
<u>Memberships</u>	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual	Monthly	
Family	\$593.00	\$53.92	\$630.06	\$57.01	\$714.77	\$64.07	\$672.42	\$60.54	231
Adult	\$425.00	\$38.67	\$462.06	\$41.76	\$546.77	\$48.82	\$504.42	\$45.29	439
Plus 1	\$255.00	\$23.17	\$292.06	\$26.26	\$376.77	\$33.32	\$334.42	\$29.79	8
Senior Ind	\$255.00	\$23.17	\$292.06	\$26.26	\$376.77	\$33.32	\$334.42	\$29.79	165
Senior Couple	\$420.00	\$38.17	\$457.06	\$41.26	\$541.77	\$48.32	\$499.42	\$44.79	99
Youth	\$255.00	\$23.17	\$292.06	\$26.26	\$376.77	\$33.32	\$334.42	\$29.79	44
Military Family	\$533.00	\$48.42	\$570.06	\$51.51	\$654.77	\$58.57	\$612.42	\$55.04	58
Military Adult	\$314.00	\$28.58	\$351.06	\$31.67	\$435.77	\$38.73	\$393.42	\$35.20	33
Silver Sneakers									1190
Renew Active									674
<u>Large Corp.</u>	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual	Monthly	# of Members
Family	\$557.00	\$46.45	\$594.06	\$49.54	\$678.77	\$56.60	\$636.42	\$49.54	57
Adult	\$344.00	\$28.69	\$381.06	\$31.78	\$465.77	\$38.84	\$423.42	\$35.31	116
Plus 1	\$250.00	\$20.83	\$287.06	\$23.92	\$371.77	\$30.98	\$329.42	\$27.45	10
Senior Ind	\$250.00	\$20.83	\$287.06	\$23.92	\$371.77	\$30.98	\$329.42	\$27.45	5
Senior Couple	\$412.00	\$34.30	\$449.06	\$37.39	\$533.77	\$44.45	\$491.42	\$40.92	
<u>City</u>	Annual	Monthly							# of Members
Family	\$458.00	\$38.17	\$495.06	\$41.26	\$579.77	\$48.32	\$537.42	\$44.79	12
Adult	No Cost								
Plus 1	\$250.00	\$20.83	\$287.06	\$23.92	\$371.77	\$30.98	\$329.42	\$27.45	9
Senior Ind	N/A								
Senior Couple	N/A								
<u>Small Corp</u>	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual	Monthly	# of Members
Family	\$568.00	\$51.63	\$605.06	\$54.72	\$689.77	\$61.78	\$647.42	\$58.25	37
Adult	\$366.00	\$33.27	\$403.06	\$36.36	\$487.77	\$43.42	\$445.42	\$39.89	12
Plus 1	\$250.00	\$22.72	\$287.06	\$25.81	\$371.77	\$32.87	\$329.42	\$29.34	0
Senior Ind	\$250.00	\$22.72	\$287.06	\$25.81	\$371.77	\$32.87	\$329.42	\$29.34	5
Senior Couple	\$412.00	\$37.45	\$449.06	\$40.54	\$533.77	\$47.60	\$491.42	\$44.07	1
			Increase		Increase		Increase		
			\$37.06	\$3.09	\$121.77	\$10.15	\$79.42	\$6.62	
					split 2026 increase	\$3.53	2024 members (not counting Silvers Sneaker and Renew)		1341

Attachment: HCC pricing options (Community Center Rates)

Current	PT Staff	PT Staff \$15	PT Staff \$13.75
\$136,983.00	\$145,543.48	\$165,112.38	\$155,327.93
\$186,575.00	\$202,843.62	\$240,033.00	\$221,438.31
\$2,040.00	\$2,336.47	\$3,014.18	\$2,675.32
\$42,075.00	\$48,189.63	\$62,167.41	\$55,178.52
\$41,580.00	\$45,248.78	\$53,635.45	\$49,442.11
\$11,220.00	\$12,850.57	\$16,577.98	\$14,714.27
\$30,914.00	\$33,063.38	\$37,976.79	\$35,520.09
\$10,362.00	\$11,584.93	\$14,380.48	\$12,982.70
\$0.00			\$0.00
\$0.00			\$0.00
\$31,749.00	\$33,861.33	\$38,690.02	\$36,275.67
\$39,904.00	\$44,202.77	\$54,029.58	\$49,116.17
\$2,500.00	\$2,870.58	\$3,717.72	\$3,294.15
\$1,250.00	\$1,435.29	\$1,858.86	\$1,647.08
\$0.00	\$0.00	\$0.00	\$0.00
\$5,496.00	\$5,940.70	\$6,957.27	\$6,448.98
\$2,250.00	\$2,583.53	\$3,345.95	\$2,964.74
\$21,016.00	\$22,387.16	\$25,521.57	\$23,954.37
\$4,392.00	\$4,836.70	\$5,853.27	\$5,344.98
\$0.00	\$0.00	\$0.00	\$0.00
\$1,250.00	\$1,435.29	\$1,858.86	\$1,647.08
\$412.00	\$449.06	\$533.77	\$491.42
\$571,968.00	\$621,663.26	\$735,264.52	\$678,463.89

<i>Minimum Wage</i>	\$113,601.26	\$685,569.26
	\$84.71	
full increase	\$7.06	
half increase	\$3.53	
Staff Salary Needed	\$49,695.26	
	\$37.06	
full increase	\$3.09	

STAFF REPORT

TO: Park Board
FROM: Grant Purkey,
DATE: September 5, 2024
SUBJECT: Director's Report

Type of Item: *Discussion*

4. **Discussion Item (ID # 4948)**
Director's Report

Attachments:

Directors Report September 24 (DOCX)

Monthly Report – Harrisonville Parks & Recreation**August 2024- HCC****Membership Statistics**

- Total Memberships: 2,682
- Total Number of Members: 5,059
- Total Monthly Visits (HCC): 10,098
- Most Popular Day of Month (HCC): August 12th, 487 visits
- Most Popular Time (HCC): 9am, 952 visits

Outdoor Pool Statistics

- Total Memberships: 408
- Total Number of Members: 1,531
 - Family- 1,419
 - Adult- 14
 - Senior- 12
 - Youth- 31
- 10 Punch Passes - 62
- Total Visits: 1,339
 - Most Popular Day of Month: August 3rd, 199

Harrisonville Parks and Recreation Foundation Balance \$22,005.42

Harrisonville Dog Park Balance \$7,595.79

Harrisonville Kiwanis Playground Fund \$17,226.68

Harrisonville Rotary Playground Fund \$10,049.59

Administration:

- Staff held a SWOT meeting for the Summer Camp program.
- Staff held a SWOT meeting for the Outdoor Pool.
- Director Purkey attended a Smarter Parks and Recreation webinar.
- Staff attended budget training on August 9th.
- Staff attended Dog Park meeting on August 15th and 22nd.
- Staff attended Leadership training on August 21st.
- Staff met with Eagle Scout to discuss gaga ball Eagle Scout project.
- Received annual payment from Harrisonville Golf Club \$680 (34 members).

Community Center:

- Installed new heater for hot tub.
- Installed new fan in fitness studio.
- Replaced several light panels.
- Repaired urinal.
- Patched, sanded and painted several spots in drywall throughout the center.
- 4 Seasons Electric repair hot tub electrical panel.
- Air Experts started quarterly preventative maintenance on HCC HVACs.
- Delta Innovative Services made repairs to HCC roof and cleaned where needed.
- General Elevator conducted monthly inspection of elevator.

Monthly Report – Harrisonville Parks & Recreation**Parks:**

- Installed parking areas for the HS boat races.
- Installed new rules signs throughout City Park.
- Repaired main breaker at scout camp breaker box.
- Repaired wood chipper.
- Completed stone steps at Lords Park.
- Installed new water bottle filler at Shelter #2.
- Trimmed trees.
- Removed tree stumps throughout City Park.
- Installed new trash enclosure with blocks from North Park.
- Brush Hogged the Zeller Park property, Hite Park property and behind the Community Center.
- Began winterizing the outdoor pool.
- Installed new trash receptacle at the Kiwanis playground.
- Started conditioning the baseball fields for baseball and softball games.
- Started installing the AARP Community Enhancement sidewalk at City Park.

Aquatics:

- Swim lessons 13 group participants, 7 private participants

Recreation:

- Tiny Tot T-ball – currently has 29 participants
- Youth Baseball – 44 participants
- Youth Softball – 55 participants
- T-Ball – 35 participants
- Youth Volleyball – 75 participants
- Youth Flag Football – 61 participants
- Pickleball is averaging 24 participants during free play
- Intro to Pickleball is averaging 18 participants during class
- Youth Basketball registration is currently open

Fitness:

- Silver Sneakers averaged 30 participants
- Silver Sneakers Circuit averaged 18 participants
- Get Fit Boot Camp cancelled
- Zumba averaged 16 participants
- Basic Water Aerobics averaging 20 participants
- Aquacise – averaged 10 participants
- Vinyasa Yoga – averaged 8 participants
- Total Toning – averaged 7 participants
- Mat Pilates – averaged 8 participants
- Evening yoga – averaged 3 participants
- Gentle yoga – averaged 6 participants

Monthly Report – Harrisonville Parks & Recreation

Events:

- Drive in Movie featuring Bad Guys August 23rd at North Park had 25 cars participate.
- Doggie Dive August 24th at outdoor pool had 27 dogs participate. Raised \$1378.00 for the Dog Park Shade.
- Duck Blind drawing will be held September 24th at the Community Center.

Programs:

- Quilter volunteered to make bandanas for the dogs that participated in the Doggie Dive.
- Home School PE – has two participants for September.
- Summer Camp – Week 11: 64 participants, Week 12: 72 participants, Week 13: 59 participants (slight drop off due to schools outside of Harrisonville starting earlier), Average enrollment for August 65 per week.
- Kids Connect – AM week 8-19: 21 participants, PM week 8-19: 18 participants, AM week 8-26: 20 participants, PM week 8-26: 16 participants.

Staffing:

- Hiring for Part-time Recreation Attendants, Front Desk/Tot Watch Attendants, Lifeguards.
- Hiring Aquatic Manager.



Monthly Report – Harrisonville Parks & Recreation

September
2024



Attachment: Directors Report September 24 (Director's Report)