



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
FEBRUARY 22, 2016
7:00 PM**

- 1. Call to Order & Pledge of Allegiance**
- 2. Roll Call**
 - A. Roll Call**
- 3. Ceremonial Matters**
 - A. FFA Week 2016**
 - B. Badge #255 Retirement**
- 4. Public Participation**
- 5. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Feb 1, 2016 7:00 PM**
 - B. Board of Aldermen - Special Meeting - Feb 10, 2016 6:00 PM**
- 6. Agenda Items**
 - A. Council Bill 016: AN ORDINANCE TO AMEND CHAPTER 700, SECTIONS 700.230 OF THE UTILITIES ORDINANCE REGARDING THE USE OF WELL WATER IN THE CITY OF HARRISONVILLE, MISSOURI.**
 - B. DIGESTER FINDINGS & RECOMMENDATIONS**
- 7. Aldermen and Committee Reports**
- 8. Report from the City Administrator**
- 9. Report from the Mayor**
- 10. Questions from the Media**
- 11. Adjourn From Regular Session**

Posted on City Hall Bulletin Board this 18th day of February 2016

Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman



PROCLAMATION



WHEREAS, FFA and agricultural education provide a strong foundation for the youth of America and the future of the food, fiber, and natural resources systems; and

WHEREAS, FFA promotes premier leadership, personal growth and career success among its members; and

WHEREAS, agricultural education and FFA ensure a steady supply of young professionals to meet the growing demands in the science, business and technology of agriculture; and

WHEREAS, the FFA motto – “learning to do, doing to learn, earning to live, living to serve” – gives direction and purpose to these students who take an active role in succeeding in agricultural education; and

WHEREAS, FFA promotes citizenship, volunteerism, patriotism and cooperation,

NOW, THEREFORE, on behalf of the Board of Aldermen of the City of Harrisonville, I, Mayor Brian Hasek do hereby designate the week of February 20 through 27, 2016, as FFA Week in Harrisonville.

Brian Hasek, Mayor



TO: Board of Aldermen
FROM: John Hofer, Director
DATE: February 16, 2016
SUBJECT: HPD Badge #255 Retirement

Type of Item: *Recognition*

Harrisonville Police Officer Chandler Sumner died of cardiac arrhythmia due to the adverse effects of toluene inhalation after serving the agency for four years.

This past weekend marked 25 years since Officer Sumner's passing and Harrisonville Police Officers wore mourning badges in his honor.

On February 22nd Officer Sumner's badge #255 will be forever retired. Later this spring the Harrisonville Police Department will begin awarding a scholarship in his honor.

B. Action Item (ID # 2128)

Badge #255 Retirement

Attachments:

Retirement - Sumner Badge Retirement (PDF)

Harrisonville Police Department

Announces the retirement of badge #255

Officer Chandler Sumner

Harrisonville Police Officer Chandler Sumner died of cardiac arrhythmia due to the adverse effects of toluene inhalation after serving the agency for four years. This past weekend marked 25 years since Officer Sumner's passing and Harrisonville Police Officers wore mourning badges in his honor.

On February 22nd Officer Sumner's badge #255 will be forever retired. Later this spring the Harrisonville Police Department will begin awarding a scholarship in his honor.

Officer Sumner, may you continue to rest in peace and protect us from above.



End of Watch—February 13, 1991

Retirement Ceremony

Monday, February 22, 2016

7:00 P.M.

Harrisonville City Hall

300 East Pearl



DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
FEBRUARY 1, 2016
7:00 PM

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**

Attendee Name	Title	Status	Arrived
Judy Bowman	Board Member	Present	
Clint Long	Board Member	Present	
Josh Stafford	Board Member	Present	
David Dickerson	Board Member	Present	
Ivan Stull	Board Member	Present	
Marcia Milner	Board Member	Present	
Morris Coburn	Board Member	Present	
Stacey Dahlman	Board Member	Present	
Brian Hasek	Mayor	Present	

Others: Interim City Administrator Mike Tholen, City Attorney Jessie James, Finance Director Marcella McCoy, City Clerk Kim Hubbard, Public Information Officer Sheryl Stanley, Parks & Recreation Director Chris Deal, Street Superintendent Rodney Jacobs, Electric Department Director Keith Thomas, and Assistant Public Works Director Eric Patterson.

3. **Ceremonial Matters**
 - A. **A Service Award honoring Steve Woodring for 30 Years of Loyal Service to The City of Harrisonville**
Mayor Hasek and Mr. Patterson recognized Steve Woodring for his 30 years of service.
 - B. **A Service Award Honoring Lee Darling for 15 Years of Loyal Service to the City of Harrisonville**
Mayor Hasek and Mr. Patterson recognized Lee Darling for his 15 years of service.
4. **Public Participation**

John Foster, 2619 Duncan Circle, voiced his concerns of closed businesses and asked if there was an ordinance in place that addressed signage and clutter of abandoned buildings.

5. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Jan 18, 2016 7:00 PM

Minutes were approved.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Morris Coburn, Board Member
SECONDER:	Marcia Milner, Board Member
AYES:	Bowman, Long, Stafford, Dickerson, Stull, Milner, Coburn, Dahlman

6. Agenda Items

A. A Resolution to Authorize the City Administrator to Sign the Attached Certification Form Required by the Environmental Protection Agency

City Attorney James read Council Bill 013 by title only. Mr. Tholen reported this is an administrative function and a requirement for SRF funding.

Council Bill 013 became Resolution 009.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Morris Coburn, Board Member
SECONDER:	Stacey Dahlman, Board Member
AYES:	Bowman, Long, Stafford, Dickerson, Stull, Milner, Coburn, Dahlman

B. A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH PAVING MAINTENANCE SUPPLY FOR THE PURCHASE OF ONE (1) CRAFTCO SS 125 MELTER APPLICATOR FOR THE STREET DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$33,972.

City Attorney James read Council Bill 014 by title only. Mr. Jacobs reviewed the request for the purchase of the melter and noted he planned on purchasing a heater at a later time. Council Bill 014 became Resolution 010.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Dickerson, Board Member
SECONDER:	Judy Bowman, Board Member
AYES:	Bowman, Long, Stafford, Dickerson, Stull, Milner, Coburn, Dahlman

C. A Resolution Approving All Seasons Productions LLC as the New Lease Operator of the City-Owned North Lake Shooting Range and Authorizing The City Administrator To Execute the Attached Lease Agreement With All Seasons Productions LLC.

City Attorney James read Council Bill 015 by title only. Director Deal reported that two (2) proposals were submitted, both met requirements, and that staff was recommending

Minutes Acceptance: Minutes of Feb 1, 2016 7:00 PM (Approval of Minutes)

All Season Productions LLC. Mr. Deal explained All Season had submitted a good business plan and they had a similar business already located in Harrisonville. Mr. Deal reported this agreement has been reviewed by the city attorney and approved unanimously by the Park Board. Council Bill 015 became Resolution 011.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Morris Coburn, Board Member
SECONDER: Marcia Milner, Board Member
AYES: Bowman, Long, Stafford, Dickerson, Stull, Milner, Coburn, Dahlman

D. AN ORDINANCE TO AMEND CHAPTER 700, SECTIONS 700.230 OF THE UTILITIES ORDINANCE REGARDING THE USE OF WELL WATER IN THE CITY OF HARRISONVILLE, MISSOURI.

City Attorney James read Council Bill 016 by title only for the first time. Mr. Patterson reviewed the amendment. There was discussion regarding the amendment and the following information was asked for before the next meeting:

- *Is the city circumventing the water district*
- *What does the city have in place regarding wells*
- *Where will water be discharged to*
- *Has the attorney reviewed the amendment to the code*

RESULT: **FIRST READING**

Next: 2/22/2016 7:00 PM

7. Aldermen and Committee Reports

Alderman Bowman commented on the clock tower ceremony and how great the ceremony was and that Ken Smith who took pictures at the event is looking into submitting information to PBS for a documentary on the courthouse clock.

Alderman Dahlman noted how interesting the clock tower ceremony was.

Alderman Coburn said the clock tower ceremony was great.

Alderman Dickerson noted that the ceremony was very educational and how much he enjoyed it. Alderman Dickerson also stated that he thought it was great how board was on the same page regarding the development of the square.

Alderman Long said he was excited the courthouse clock was working again.

Alderman Stafford extended congratulations to Mr. Plunkett on the trap and skeet lease.

8. Report from the City Administrator

Mr. Tholen reminded everyone that city offices will be closed on Monday, February 15 in observance of President's Day. Mr. Tholen thanked the mayor and board for their participation

with the recruiter last week and shared that there may need to be a special meeting next week to review the recruitment profile.

9. Report from the Mayor

Mayor Hasek commented that he enjoyed the courthouse clock ceremony and that he had learned that Alderman Dickerson's great grandfather assisted in installing the clock and bell. Mayor Hasek stated that he thought the board did a fabulous job tonight.

10. Questions from the Media

Not present.

11. Adjourn to Executive Session

No executive session.

12. Adjourn From Regular Session

Alderman Coburn moved to adjourn. Alderman Dickerson seconded the motion and it was approved by a voice vote. The meeting adjourned at 7:31pm.

Brian Hasek, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

Minutes Acceptance: Minutes of Feb 1, 2016 7:00 PM (Approval of Minutes)



DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
SPECIAL MEETING
COMMUNITY CENTER
FEBRUARY 10, 2016
6:00 PM

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**

Attendee Name	Title	Status	Arrived
Judy Bowman	Board Member	Present	
Clint Long	Board Member	Present	
Josh Stafford	Board Member	Present	
David Dickerson	Board Member	Present	
Ivan Stull	Board Member	Present	
Marcia Milner	Board Member	Present	
Morris Coburn	Board Member	Present	
Stacey Dahlman	Board Member	Absent	
Brian Hasek	Mayor	Present	

Others present: Interim Mike Tholen, Public Information Officer Sheryl Stanley and City Clerk Kim Hubbard

3. **Agenda Items**

- A. **Approval of City Administrator Recruitment Profile**

Marla Flentje, Austin Peters Group, reviewed the recruitment profile for the city administrator. The profile was approved with the changes discussed.

Ms. Flentje gave recommendations of where to advertise, there was discussion regarding what the common practice was when it came to covering travel expenses of job candidates and for moving expenses.

Mr. Tholen inquired as to whether the board still wanted to have a special meeting to address the immediate concerns regarding fees for businesses on the square. The board was in agreement to move forward with the meeting Tuesday, February 16 at 6pm.

Minutes Acceptance: Minutes of Feb 10, 2016 6:00 PM (Approval of Minutes)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Morris Coburn, Board Member
SECONDER:	Clint Long, Board Member
AYES:	Bowman, Long, Stafford, Dickerson, Stull, Milner, Coburn
ABSENT:	Stacey Dahlman

4. Adjourn From Regular Session

Alderman Coburn moved to adjourn the meeting. Alderman Dickerson seconded and it was approved by a voice vote. The meeting ended at 7:09 pm.

 Brian Hasek, Mayor & Ex-Officio
 Chairman of the Board of Aldermen

ATTEST:

 Kim Hubbard, City Clerk

Minutes Acceptance: Minutes of Feb 10, 2016 6:00 PM (Approval of Minutes)



STAFF REPORT

TO: Board of Aldermen
FROM: Rick Deluca, Director
DATE: January 27, 2016
SUBJECT: AN ORDINANCE TO AMEND CHAPTER 700, SECTIONS 700.230 OF THE UTILITIES ORDINANCE

Type of Item: *Approval*

The attached draft ordinance would allow industries to use well water on parcels of land located outside of Harrisonville's water service area. This amendment to the utilities ordinances is simply adding an exception to subsection A.

Section 700.230 (Use of Well Water) is stated below. A new exception (see underlined) is being proposed.

- A. The drilling and/or use of individual water wells within the City limits of Harrisonville, Missouri, is prohibited. This requirement shall not apply in the following instances:
1. On parcels of land in excess of twenty (20) acres, zoned "A" agriculture and used for agricultural purposes.
 2. On parcels of land in excess of twenty (20) acres, zoned commercial or industrial and specifically used for irrigation purposes.
 3. On parcels of land owned by the City of Harrisonville.
 4. Any such well currently in use may continue in use so long as the well is regularly operated and maintained. Any existing water well which ceases to be used for a period of thirty (30) days shall be deemed abandoned and must be closed within thirty (30) days in accordance with the Missouri Department of Natural Resources regulations and no longer utilized.
 5. On parcels of land located outside of Harrisonville's water service area and used for industrial production purposes.

Staff Recommendation: Approval

Council Bill No. 016**Ordinance No.****AN ORDINANCE TO AMEND CHAPTER 700, SECTIONS 700.230 OF THE UTILITIES ORDINANCE REGARDING THE USE OF WELL WATER IN THE CITY OF HARRISONVILLE, MISSOURI.**

WHEREAS the City of Harrisonville Board of Aldermen, after careful and due deliberation, concludes that amending the Utilities Regulations as set forth below would be in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1: That Section 700.230 of the Utilities Ordinance (Use of Well Water) of the City of Harrisonville, Missouri shall be amended by adding subsection 5 as follows:

“5. On parcels of land located outside of Harrisonville’s water service area and used for industrial production purposes.”

Section 2. Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3: Effective Date. That this order shall become effective immediately upon its passage and approval.

Vote taken as follows:

AYES:

NAYS:

ABSENT:

ABSTAIN:

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 1ST DAY OF FEBRUARY 2016 AND WAS READ FOR A SECOND TIME, AS AMENDED, BY TITLE ONLY ON

**THE 1ST DAY OF FEBRUARY 2016 AND PASSED BY THE BOARD OF ALDERMEN
THIS 1ST DAY OF FEBRUARY 2016.**

Brian Hasek, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

APPROVED by the Mayor this 1st day of February 2016.



TO: Board of Aldermen
FROM: Eric Patterson, Asst. Director
DATE: February 12, 2016
SUBJECT: DIGESTER FINDINGS & RECOMMENDATIONS

Type of Item: *Report*

Jeff Barnard, Burns and McDonnell and Michael Hafling, CAS Constructors LLC had a few holes cut into the floor and removed a PRV. They were able to verify that the gravel layer is intact.

Slab - they found clean rock about 12" deep below the slab in the area that they removed and then a heavy white filter fabric below the gravel (sample). The material below the fabric and is a dark heavy fat clay (sample). Not soupy but rather the consistency of modeling clay.

PRV - found the rock directly below the PRV to be dirty (sample) but the rest of the rock appears clean. There was a pocket of rock with fabric below per the detail and then some additional rock with fabric below that per the detail. Did not appear to be to the depth noted by the detail but the layers and materials in the detail were there.

Their recommended alternative is to completely removing the interior cracked concrete basin floor and partial excavation of the layers below the floor to allow for placement of 12 inches of granular material on a layer of geotextile filter fabric. A new concrete floor will then be poured in place of the former floor. PRVs will be installed in the floor slab at regular intervals to allow relief of differential water pressure from under the tank. The clay under the wall was found to be stable. The new floor will be doveled into the existing basin wall footing.

The cost to perform the work to remove and replace the digester floor by CAS is:

Base price for remove /replace slab- \$877,000.00

- *Tax exempt certificate to be provided by the city*
- *Prevailing wages*
- *Full insurance and performance and payment bonds*
- *Design and construction and administration fee*

- *Includes Phase 1 contract fees that will not be billed separately with a phase 2 contract (\$15,000)*
- *All labor, material, equipment, supervision to complete the work*
- *Over-excavated material below slab and concrete slab material to be disposed on existing site*
- *We anticipate that the existing piping and diffuser material can be reused and reinstalled. We have included cost for new anchors. There is an allowance included in the estimate (\$10,000) for material or diffusers that will need to be replaced. If not spent, the money goes back to the City*
- *Piezometers - 10 ea*
- *Trench check dams - 5 ea - using flowable fill to cut off the flow to the digester (should probably be done before tank slab replacement to reduce risk of flow to under slab during construction)*
- *Under slab drain system with perforated drain pipe system under slab combining to single header routed under existing slab to allow flow to get outside of basin for pumping*
- *Exterior 24" exterior to tank vertical standpipe to allow to drop a pump for dewatering (pump to be supplied by City) not hard connected to under slab piping header - aggregate pocket connection*

Exclusions to base -

- *Any seeding or landscaping*
- *Dewatering - extreme surface or ground water - we have included pumping for normal / weak flow - if any.*

Recommendations - Staff is recommending proceeding with Burns and McDonnell and CAS for the repair of the WWTP digester. Total contract price \$877,000.

B. Discussion Item (ID # 2127)

DIGESTER FINDINGS & RECOMMENDATIONS