



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
MARCH 3, 2014
7:00 PM**

- 1. Call to Order & Pledge of Allegiance**
- 2. Roll Call**
 - A. Roll Call**
- 3. Ceremonial Matters**
- 4. Public Participation**
 - A. Public Participation**
- 5. Approval of Minutes**
 - A. Board of Aldermen - Regular Meeting - Feb 24, 2014 7:00 PM**
- 6. Agenda Items**
 - A. Burnt District Festival Event Permit**
 - B. Request for Permit to Keep Chickens and Ducks**
 - C. Council Bill 014: A RESOLUTION TO SHOW THE SUPPORT OF THE BOARD OF ALDERMEN FOR AN APPLICATION OF GRANT FUNDS FROM THE MISSOURI DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAY SAFETY STEP (SPECIAL TRAFFIC ENFORCEMENT PROGRAM) PROGRAM; AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID APPLICATIONS FOR GRANT FUNDS**
- 7. Aldermen and Committee Reports**
- 8. Report from the City Administrator**
- 9. Report from the Mayor**
- 10. Questions from the Media**
- 11. Adjourn to Executive Session**

12. Adjourn From Regular Session

Posted on City Hall Bulletin Board this 27th day of February

Kim Hubbard, City Clerk

The Board of Aldermen meeting is an open meeting but is not a meeting of the public. There is a place on the agenda for comments of citizens under PUBLIC PARTICIPATION. Our rule is that comments by any individual or group shall not exceed (4) minutes. The Board of Aldermen request that concerns be initially addressed at the appropriate action level before coming to the Board of Alderman



DRAFT
MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
FEBRUARY 24, 2014
7:00 PM

1. **Call to Order & Pledge of Allegiance**
2. **Roll Call**

Attendee Name	Title	Status	Arrived
Bill Mollenhour	Board Member	Present	
Bret Reece	Board Member	Present	
David Dickerson	Board Member	Present	
Doug Meyer	Board Member	Present	
Ivan Stull	Board Member	Present	
Marcia Milner	Board Member	Present	
Morris Coburn	Board Member	Present	
Stacey Dahlman	Board Member	Present	
Kevin Wood	Mayor	Present	

The meeting was called to order at 7:16 p.m.

Others present: City Administrator Keith Moody, City Attorney Steve Mauer, Finance Director Mike Tholen, Police Chief John Hofer, City Clerk Kim Hubbard, Public Information Officer Sheryl Stanley, Street Superintendent Rodney Jacobs, Public Works Director Jerry Gibbs, Electric Department Director Keith Thomas, and Assistant Public Works Director Eric Patterson.

3. **Ceremonial Matters**

None.

4. **Public Participation**

A. Public Participation

Mr. Ricky Patel, owner of Liquor and Tobacco and Baskin Robbins, shared his opposition regarding late fees. Mr. Patel noted that his two accounts had late fees totaling about

\$80. Mr. Patel went on to explain that he arrived at city hall to pay his bill on the 18th but did not have his bills but was here by 8am.

Director Tholen explained the policy and distributed a memo which was shared with the Board January 16th updating them on the status of Mr. Patel's unpaid penalties which had been discussed at the January 6th meeting. Mr. Tholen explained that bills are mailed between the 16th and 18th of the month, are due on the 1st and need to be paid by the 15th to avoid penalty. Mr. Tholen also explained if the 15th falls on a weekend or a holiday then the bill is due the next following business day by 8am. It was also noted that the employees who work in the utility department come in early to post payments prior to the deadline that have been placed in the night drop box and the building does not open until 8am so any customer that comes in once the doors open is considered late. It was also shared that a customer can have their utility payment automatically withdrawn from their checking account which takes place at the last possible moment.

Alderman Reece stated he felt Mr. Patel's late fee should be waived as he made a mistake. There was discussion that Mr. Patel had been late six (6) other times. Alderman Reece stated those have been paid, Mr. Patel has two businesses in town and this is something the Board can do for Mr. Patel. Alderman Reece stated he did not feel staff had done anything wrong.

Alderman Reece made a motion to waive Mr. Patel's late fees for the Liquor and Tobacco and Baskin Robbins Stores this time only. Alderman Dickerson seconded the motion. The motion was approved by a 7-1 voice vote, Alderman Coburn voted No.

5. Approval of Minutes

A. Board of Aldermen - Regular Meeting - Feb 3, 2014 7:00 PM

Minutes were approved.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Doug Meyer, Board Member
SECONDER:	Stacey Dahlman, Board Member
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

6. Agenda Items

A. Approval of Proposed Transportation Sales Tax Projects

Director Gibbs reviewed the proposed Transportation Sales Tax Project list and noted the list has been reviewed by the Board, Public Works Committee, Implementation Committee and members of the 2005 Transportation Advisory Committee who have all provided input. Director Gibbs reported this Wednesday will be the first public meeting regarding the upcoming Transportation Sales Tax Ballot Question. Director Gibbs informed the Board that he needed their approval and that the Public Works Committee is recommending approval.

RESULT: APPROVED [UNANIMOUS]
MOVER: Stacey Dahlman, Board Member
SECONDER: Marcia Milner, Board Member
AYES: Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

B. Approval of Municipal Court Records Destruction

Mayor Wood reviewed and City Clerk Hubbard confirmed this was a housekeeping item.

RESULT: APPROVED [UNANIMOUS]
MOVER: Doug Meyer, Board Member
SECONDER: David Dickerson, Board Member
AYES: Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

C. A Resolution Authorizing the City Administrator to Execute An Agreement with Murphy Tractor & Equipment Company for the Purchase of John Deere 444K Loader for the Street Department in an Amount Not to Exceed \$116,160

City Attorney Mauer read Council Bill 009 by title only.

Mr. Jacobs reviewed the request. Mr. Jacobs reported that an extended warranty was available which staff felt would be beneficial to have due to the cost of working on electronics. Mr. Jacobs reported the extended warranty would be for five (5) years and would cost \$800 a year. Mr. Jacobs asked for approval of the purchase of the loader with a dollar amount change not to exceed \$121,000.

Alderman Dickerson made the motion to amend Council Bill 009 not exceed \$121,000. Alderman Reece seconded the motion and it was approved by a voice vote.

Council Bill 009 became R008

RESULT: ADOPTED AS AMENDED [UNANIMOUS]
MOVER: David Dickerson, Board Member
SECONDER: Ivan Stull, Board Member
AYES: Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

D. A Resolution Authorizing the City Administrator to Enter into a Contract with Powers Trenching for the Eastwood Sewer Aerial Replacement Project in an Amount not to Exceed \$18,967

City Attorney Mauer read Council Bill 010 by title only.

Director Gibbs reviewed the issues that have occurred in the Eastwood area due to drainage issues. Mr. Gibbs explained funding had been approved in the 2013 based on a conceptual plan for an extension of the sewer line under Hwy. 2 before it could be tied into the interceptor. Mr. Gibbs reported during the preliminary planning phase City Engineer Martin and consultant Bower's Engineering determined that the sewer line

could be adequately buried and with addition of a concrete encasement around the sewer pipe to insure the pipe would not be washed out. This change in the plan reduced the original budget by approximately \$100,000.

Director Gibbs reviewed the bids and noted it was staff's and Public Work's recommendation to award the bid to Power's Trenching.

Alderman Milner asked about the dollar difference in bids. Mr. Gibbs stated he felt the difference was due to how busy the companies were. Mr. Gibbs stated he spoke to Mr. Powers regarding his bid making sure he was comfortable it.

Council Bill 010 became R009

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Mollenhour, Board Member
SECONDER:	Stacey Dahlman, Board Member
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

E. A Resolution Authorizing the City Administrator to Execute Amendment 2 to the Burns and McDonnell Contract in an Amount Not to Exceed for \$59,645

City Attorney Mauer read Council Bill 011 by title only.

Director Gibbs reviewed amendment 2 and reported he has had discussions with DNR and Burns & McDonnell regarding the effects on the dam if the spillway could not be repaired. Mr. Gibbs reviewed the proposal submitted by Burns and McDonnell and noted that the Public Works Committee sends a positive recommendation for the approval of amendment 2 of the Burns and McDonnell contract to include the Lake Harrisonville Overflow Preliminary Engineering Study.

Council Bill 011 become R010

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Dickerson, Board Member
SECONDER:	Bret Reece, Board Member
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

F. An Ordinance Allowing the City of Harrisonville, Missouri to Accept Reimbursement from the Missouri Department of Transportation in an Amount of \$99,978 for Design and Surveying of Utilities Associated with the Mechanic Street Project (MoDOT J4P2257)

City Attorney Mauer read Council bill 012 by title only.

Mr. Gibbs reviewed the reimbursement for infrastructure for the Mechanic Street Project and reported the MoDOT Municipal Agreement had to be adopted first before we could

proceed with this agreement. Mr. Gibbs stated that it was a possibility that MoDOT will provide the funding in advance.

Alderman Milner made a motion to suspend the rules and move Council Bill 012 to a second reading. Alderman Meyer seconded the motion and it was approved by the following roll call vote:

Ayes: Aldermen Stull, Coburn, Reece, Dickerson, Dahlman, Meyer, Milner, and Mollenhour

Nays: None

Abstain: None

Absent: None

City Attorney Mauer read Council bill 012 by title only for a second time.

Council Bill 012 became Ordinance 3266

Mr. Gibbs reported there will be discussion at the next Public Works meeting on the Mechanic Street Project and extended an invitation to everyone to attend.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

G. An Ordinance to Amend Section 390.140 of the Harrisonville Municipal Code regarding Financial Responsibility

City Attorney Mauer read Council Bill 013 by title only.

Chief Hofer reviewed this amendment which will allow individuals to show an image of their proof of insurance on their mobile electronic device. Chief Hofer reported this law was recently amended through the state.

Alderman Reece made the motion to move Council Bill 013 to a second reading. Alderman Dickerson seconded the motion and it was approved by the following roll call:

Ayes: Aldermen Dickerson, Dahlman, Stull, Mollenhour, Meyer, Reece, Milner, and Coburn

Nays: None

Abstain: None

Absent: None

City Attorney Mauer read Council bill 013 by title only for a second time.

Council Bill 013 became Ordinance 3267

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Mollenhour, Reece, Dickerson, Meyer, Stull, Milner, Coburn, Dahlman

7. Aldermen and Committee Reports

Alderman Coburn stated he had been asked about the progress of the Police Facility by several people. Mr. Moody reported the progress has come close to a stop over the last two months. Mr. Moody reported there was a meeting with the contractor informing them liquidated damages would start to be assessed once the City received the transfer switch. Mr. Moody informed the Board that additional electricians have been brought on to finish up the needed work. There was discussion regarding the work that would be done by Commenco and there would be wiring that they would have to take care of. Mr. Moody also noted there was some issue with the brick work but it has been taken care of. It was also noted that the tower probably would not be in till the end of the month.

Alderman Coburn inquired about the progress of the Independence Bridge Project. It was reported that there has been some concrete poured but unfortunately this weeks weather will not be good to pour concrete. Mr. Patterson noted that the contractor has not asked for an extension at this time.

Alderman Reece commented on how happy is mother was with the condition of the streets during the inclement weather we had.

8. Report from the City Administrator

Mr. Moody invited everyone to the open house scheduled Wednesday at 5:30 to 7:30 on the ballot issue.

9. Report from the Mayor

Mayor Wood reviewed the Historical Society Event that took place at the Galvez last week.

Mayor gave an update on a meeting he had with representatives from the Metropolitan Community College, Harrisonville school officials, area business representatives and elected officials regarding the possibility of Longview Community College setting up a campus in Harrisonville.

10. Questions from the Media

Minutes Acceptance: Minutes of Feb 24, 2014 7:00 PM (Approval of Minutes)

Not here.

11. Adjourn to Executive Session

Alderman Stull made a motion to adjourn to executive session for the purpose of section 610.021 (1), Legal Actions. Alderman Reece seconded the motion, and it was approved by the following roll call vote:

Ayes: Aldermen Meyer, Dahlman, Coburn, Milner, Dickerson, Reece, Stull, and Mollenhour

Nays: None

Absent: None

Abstain: None

Adjourned to executive session at 8:01 p.m.

Reconvened to regular session at 8:20 p.m.

12. Adjourn From Regular Session

Alderman Milner made the motion to adjourn from regular session. Alderman Coburn seconded the motion and it was approved by a voice vote.

The meeting adjourned at 8:21 p.m.

Kevin Wood, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

Minutes Acceptance: Minutes of Feb 24, 2014 7:00 PM (Approval of Minutes)



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: February 25, 2014
SUBJECT: Burnt District Festival Event Permit

Type of Item: Report

The Harrisonville Chamber of Commerce has requested an event permit for the annual Burnt District Festival scheduled for October 3rd and 4th, 2014 for the historic Harrisonville square and areas surrounding.

Background: If approved, this will be the 5th year for this event. There were no noted complaints and concerns associated with last year's event. The Chamber of Commerce has several requests associated with this event which and are listed below:

1) Request: Parade - Saturday parade (October 4th) starting at 11am. Line-up at 9am and staging at the Harrisonville High School, with the parade commencing down Pearl Street turning North at Independence St., ending at the vacant lot just North of Vine St. Both vehicle entries and horse entries would be included in addition to pedestrian entries.

Response: To accommodate this request the Police Department would need to have off-duty police officers at the key intersections along the parade route. The applicant has been given the Parade Rules and Regulations (attached) and has agreed to follow those rules. The applicant will be required to provide animal droppings pick-up immediately following the event and secure usage of the High School parking lot from the Cass R-IX School District. The City's estimated cost to provide this service is \$1137.01 for an estimated duration of 2.5 hours. We will need to try to absorb the cost associated with the overtime for this request in the 2014 Police Department budget. This is the same request as previous years.

2) Request: Band - Two Bands will be contracted to play on the square Friday & Saturday evening (October 3rd & 4th) until 12am inside the fenced beer garden.

Response: The applicant is requesting that the City provide electricity and street blockage for the Chamber of Commerce tent/entertainment district so that they can host live bands for two nights. The City's estimated cost to provide these services are minor and absorbed in other requests. There is no variation of this request from last year.

3) Request: Beer sales - Event liquor license via Chamber of Commerce application and approval from the city council authorizing beer sales at a fenced in area adjacent to the square on Wall St. Friday (October 3rd) from 5pm to 12am, and Saturday (October 4th) from 12pm to 12am. This will be in the same location as last year.

Response: To accommodate this request the applicant will need to obtain proper licensing from the State of Missouri, Cass County and the City to serve the alcohol. The applicant has requested the use of Wall Street between Main and Independence for the location of the entertainment district tent. The applicant has agreed to fence off the area and limit access by having only one entry/exit point. Two off-duty officers will be assigned specifically to the entertainment district tent all hours that alcohol is being served. The Chamber has agreed to hire off-duty Harrisonville Police Officers at a rate of \$30.00 per hour to provide security as requested for the patrons of the entertainment district. Therefore there is no cost for City services for this request. This request mirrors last years request.

4) Request: Stage and bleachers - Stage and bleachers on the North side of the square, set up Thursday or Friday morning and break-down at the conclusion of festival.

Response: The Public Works Department, Parks Department, and the Street Department can set the stage and bleachers on the square as requested on Friday morning. These departments will remove these items Monday morning. The estimated cost of providing this request is \$965.93. There are no changes to this request from last year's event.

5) Request: Trash pickup - Assistance from the city with trash pickup including a 40 yard roll off container.

Response: The City can provide trash can set-up personnel to assist with trash clean-up and has provided a roll off dumpster through donation for the festival in the past. The roll-off container is estimated to cost \$325.00 for the event if not donated. To assist personnel with trash clean-up a gator type vehicle is needed and the Chamber of Commerce will need to provide such a vehicle. These types of vehicles have been donated in the past. The estimated cost to provide city personnel for trash pick-up is \$2002.46, it does not include the cost of the requested dumpster.

6) Request: Police services- Assistance from the city with police services and fire protection services. Additional security will be employed by the Chamber of Commerce pursuant to the Harrisonville Police Chief's recommendations regarding the beer sales parameter.

Response: To adequately handle this request the Police Department can assign an off-duty police officer to the event area. The officer would provide foot patrol for the Business Expo and Community Festival. Fire protection will be provided as needed but not staged in the area. The officer would also provide overnight security for the event area on Friday evening. This does not

include the entertainment district tent or the carnival area. The estimated cost to the City for providing the requested services for both departments is \$683.48. We will need to try to absorb the cost associated with the overtime for this request in the 2014 Police Department budget.

) **Request:** Public Works-Assistance from the City with public works and electronics hookups.

Response: The City's electric department will provide electric hook-up to both the business expo (Square) area as well as the entertainment district tent. The public works department will set-up the information booth and the hand washing station. The Chamber will need to arrange delivery of both items to the square. The cost associated with providing these hook-ups is \$1624.51. There are no changes to this request from last year.

) **Request:** Security - Security will be contracted by the Chamber of Commerce for the beer sales parameter to check identification and maintain order. Additional security will also be contracted for overnight security of event location.

Response: Beer sales security has been addressed in #3. The past few years the Chamber has hired an off-duty Police Officer from Freeman for overnight security of the entertainment district tent. There is no cost to the City for this request. There is no change from last year's request.

) **Request:** Floor Plan - The layout of the event will remain the same as last year.

Response: The City's engineering department has provided the Chamber with this map in the past at no cost and can do so again this year.

) **Request:** Timeline for Event - Traffic to square closing from 5pm Thursday October 2nd through 12pm Sunday October 7th.

Response: The closing of the square early for set-up is not a concern of staff. Please keep in mind the businesses affected by this closure. A letter notifying the businesses of these street closure requests and the date have been sent so that they can attend the BOA meeting if they so choose. The estimated cost to close the square is \$314.45 and includes barricade set-up, clean-up of the area, and removal of the barricades by the street department.

) **Request:** Parking restriction - No parking on Wall St. between Main and S. Lake Street, from Thursday at 5pm through Sunday 8am.

Response: This request is included in #10's response. In the past we have left Lexington and Wall Street (East of the Square) open for businesses in the area until Friday at noon.

12) Request: Carnival - A carnival in the City parking lots between Marler & Lake just off of Wall St. The lots will need to be closed Monday, September 29th, to accommodate the carnival company. We will be contracting with Fun Times Show Carnival Company. This is the same company that worked with us last year.

Response: The cost associated with this request is \$115.49 for items not covered in other requests. The public works staff will provide metered water from the nearby hydrant for the carnival company and its animals. Wirt Street through the parking lot (carnival area) will remain open until 12 pm Thursday. All electrical connections and all rides will be inspected and authorized by the State of Missouri. Furthermore the carnival agrees to cease operations promptly at midnight each evening.

13) Request: Table & Chairs - Just like last year the Chamber needs tables and chairs delivered to Wall St. on Friday Oct. 3rd.

Response: Last year the Parks Dept. provided tables and chairs from Northpark Activity Center for use in the entertainment district tent. Again this year the Parks Dept. will deliver, set-up, tear down and remove all tables and chairs to the entertainment district tent. Delivery and set-up will be Friday morning and teardown will be Sunday morning. The cost associated with this request is \$154.45.

) **Request:** Wirt Lot - The use of the grassy Wirt Lot for a petting zoo and Farmer's Market.

Response: Staff does not have any concerns with this request and there are no costs associated with the request. There were no complaints or concerns associated with last year's events.

In addition to the items listed above the Chamber of Commerce will be responsible for providing port-a-pots(10) to the predetermined locations. In the past the City provided the Insurance for the Parade portion of the event while the Chamber was responsible for the remaining event coverage. I would suggest following the same protocol this year.

City staff will attend meetings regarding this event with the applicant to make it not only a successful event for the Chamber of Commerce but City of Harrisonville and it's residents as well.

The City's estimated cost associated with the event requests is \$6,997.78

If you have any questions or concerns please feel free to contact me at the office.

A. Action Item (ID # 1331)

Burnt District Festival Event Permit

Attachments:

BDF App [2] 14 (TIF)

BDF Map 14 (PDF)

BDF App 14 (PDF)

BDF Parade Rules 14 (TIF)

Burnt District Festival 2014

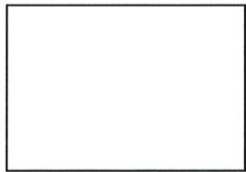
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4. Stage and bleachers – Stage and bleachers on the North side of the square, set up Thursday or Friday morning and break-down at the conclusion of festival.
5. Trash pickup – Assistance from the city with trash pickup including a 40 yard roll off container.
6. Police services– Assistance from the city with police services and fire protection services. Additional security will be employed by the Chamber of Commerce pursuant to the Harrisonville Police Chief's recommendations regarding the beer sales parameter.
7. Public works – Assistance from the city with public works and electronic hookups.
8. Security – Security will be contracted by the Chamber of Commerce for the beer sales parameter to check Identification and maintain order. Additional security will also be contracted for overnight security of event location.
9. Floor Plan – The layout of the event will remain the same as last year.
10. Timeline for Event – Traffic to square closing from 5pm Thursday October 3rd through 12pm Sunday October 6th.
11. Parking restriction – No parking on Wall St. between Main and S. Lake Street, from Thursday at 5pm through Sunday 8am.
12. Carnival – A carnival in the City parking lots between Marler & Lake just off of Wall St. The Lots will need to close Monday, September 29th, to accommodate the carnival company coming to town from a previous event. We will be contracting with Fun Times Show Carnival Company. This is the same company that worked with us last year.
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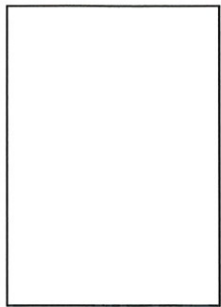
Harrisonville Parade Rules & Regulations



Independence



Lexington

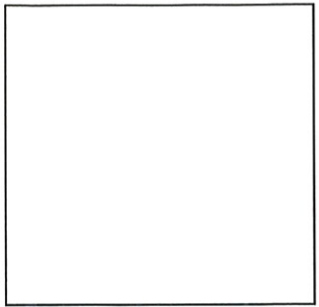
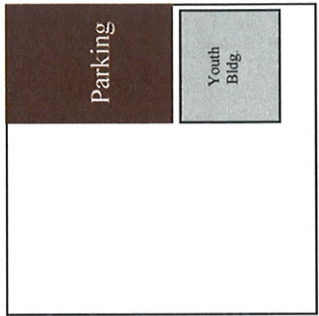
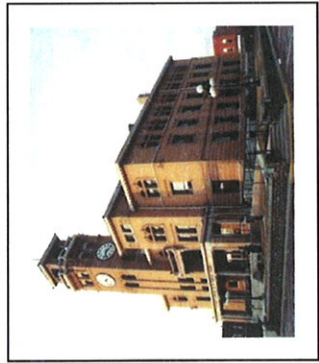
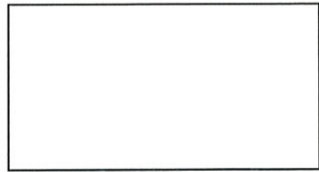


Rd Block

Rd Block



Pearl



Wirt

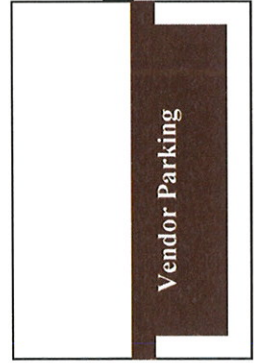
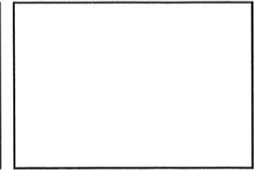
Rd Block



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Wall



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Mechanic

SPECIAL EVENTS APPLICATION

- A. **FILING PERIOD:** An application for an event permit shall be filed not less than seven (7) days prior to the meeting of the Board of Alderman at time applicant desires the issuance of a permit. Applicant must realize that, dependent upon the nature of the event and the scope of services being required of the City, the Board of Alderman may require additional time to review the permit application.
- B. **CONTENTS:** The application for an event permit shall set forth the following information.

1. Organization: Harrisonville Area Chamber of Commerce
2. Name of Applicant: Obie Carl
 Address: 2819 Cantrell Rd. Harrisonville
 Phone: 816 380-5271 Cell: 816 797-1480
3. Purpose of Event: Business Expo + Community Event
4. Proposed date(s) and time(s) of Event: October 3 + 4, 2014
5. Location(s) where event will be held: Harrisonville Square
and adjacent Streets
6. Anticipated crowd size: 2500
7. City services requested: (Please check all that apply) Provide detailed letter for these requests.
☒ Electricity ☒ Police Protection ☒ Traffic Control ☐ Ambulance Standby
☒ Cones ☒ Barricades ☒ Street or parking lot clean up
8. Any additional information: _____

APPROVED this _____ day of _____, 20 ____.

J. H. 2/25/14
 Chief of Police

 City Clerk



Harrisonville Parade Rules & Regulations



6.A.d

1. Entrants must observe all applicable rules and regulations and follow instructions from police and parade officials or be barred from the parade. The Harrisonville Police Department reserves the right to remove any entrant from the parade either prior to or any time during the parade.
2. No Parade participant may throw candy or any other item to Parade spectators. **Any entry with participants throwing items will be removed from the Parade by the Parade director or the Harrisonville Police Dept. Walkers may hand items to spectators only. There will be no exceptions to this rule.**
3. Tractors, trucks and other tow vehicles must be clean, attractive and quiet running vehicles.
4. No entry will be allowed that conveys any obscene message.
5. **No one will get on or off a float or entry once it has started down the parade route.**
6. All entries having music or sound amplifying systems shall maintain a volume that will not interfere with other entries, especially those with animals. If a unit is informed by the Police that the noise generated by their unit is too loud; they shall immediately turn the volume down or take other steps identified by the parade applicant/director or the Police.
7. Drivers of any and all vehicles in the parade areas must possess a valid driver's license, be at least 18 years old, and possess all liability vehicle insurance. The driver will remain seated in the driver's seat for the duration of the parade. Entries (lawn mowers, mini bikes, mopeds, go-carts, etc.) with younger drivers require written approval by the Chief of Police at least 24 hours prior to the event.
8. All pets in the Parade must be kept on leashes and held by someone strong enough to manage them. Animals participating in the Parade must be kept under control. If you cannot control your animal or its presence presents any safety issue, please leave the Parade area with your animal rather than risk a problem.
9. Entries involving animals of any kind must provide their own clean-up, or "pooper scooper" immediately following their entry.
10. Participants on bicycles, scooters, skates, skateboards, etc. must wear a helmet and proper safety equipment.
11. Floats must have proper safety chains to connect the float to the tow vehicle.
12. Support vehicles for marching units will not be allowed in the parade.
13. All vehicular entries shall proceed at a safe and appropriate speed, shall maintain a safe distance from spectators and shall not weave from side to side.
14. Parade units that stop along the parade route due to a mechanical malfunction may be removed from the parade.
15. All participants, in consideration of participation in this event, agree to indemnify, hold harmless and release the City of Harrisonville, its agents and employees, from any and all liability for any injury or damage which may arise out of or in any way be connected with participation in the Parade.



STAFF REPORT

TO: Board of Aldermen
FROM: Kim Hubbard, City Clerk
DATE: February 26, 2014
SUBJECT: Request for Permit to Keep Chickens and Ducks

Type of Item: *Approval*

I have been in contact with the applicant, Ms. Johnico, and informed her prior to going to the Board of Aldermen with the request she needed to supply information regarding the number of animals they are requesting to keep, how they will be housed, and if there is any opposition from the neighbors.

Attached is the request from Traci Johnico, 2007 Stacy Road for a permit to keep ducks and chickens. I have also attached the warning that was received from Animal Control on the 15th of February, the warning reflects two (2) ducks and three (3) chickens.

B. Action Item (ID # 1333)

Request for Permit to Keep Chickens and Ducks

Attachments:

T Johnico Warning (PDF)

Request from Traci Johnico-permit to keep ducks and chickens (PDF)

Harrisonville Police Dept.
Animal Control
380-8961 or 380-8941

#19 McGuire, OUR OFFICER
CALLED TO SEE YOU REGARDING:

- ☐ Your request for service. If further assistance is needed, please contact this Department.
- ☒ Violation of City Ordinances relating to pets:
- ☐ Failure to restrain/running at large
 - ☐ Failure to confine female in season
 - ☐ Cruelty/Neglect:
 - ☐ Inadequate shelter
 - ☐ Inadequate/unsanitary food/water
 - ☐ Requires veterinary care
 - ☐ Unsanitary conditions
 - ☐ Other: _____
 - ☐ Failure to license and/or display city tag
 - ☐ Excessive noise by barking
 - ☐ In excess of limitations (4)
 - ☒ Dangerous/Prohibited animal(s)
 - ☐ Public Nuisance
 - ☐ Bite incident
 - ☒ Other: Wild Animals
- ☐ Your animal(s) has (have) been impounded. Your pet(s) will be held at the City Animal Shelter for ten full days, after which time the animal(s) will be disposed of according to City Ordinances. All fees relating to the impoundment, boarding and disposal of this(these) animal(s) are your responsibility.
- ☐ Proof of rabies & distemper vaccinations and/or city license is requested.
- ☐ Other: _____
- ☐ No reply is necessary
- ☐ Your immediate reply is required.
- ☐ Failure to comply within 5 days hours will result in 1 charges being filed & summons issued.
- ☐ Contact this department for an explanation or information.

DATE: 2/15/14 TIME: 3:30

Owner/Contact: Traci Johnico

ANIMAL(S): 2 ducks, 3 Chickens

Address: 2007 Stacy

Traci Johnico

2007 Stacy Rd

Harrisonville, MO 64701

816-352-6530

Tracjohnistin@hotmail.com

February 21, 2014

Harrisonville City Council

Dear City Council,

First to let you know the reason I am writing is to have permission to keep said animals. We received a warning from animal control for having the animal, which she did not originally come out for. She was chasing down a stray dog and came through our backyard. She came to the door and gave a warning saying that we could keep them as long as we got a permit from the city. I tried to go down to city hall and get said permit, but was told that I could not get one until I received permission from the board.

So now I will let you know the reason why we have the animals. It is for my 16 year old son. He is also a registered Native American with the Seminole nation of Oklahoma. So as to try and teach him that caring for animals is important, and they have also given back by laying eggs. They joy he gets from taking care of the ducks and chickens is enormous!

Attachment: Request from Traci Johnico-permit to keep ducks and chickens (Request for Permit to Keep Chickens and Ducks)

Not many 16 year olds are concerned about animals or about nature. It is something that gives him experience towards what he plans on in the future. He plans to be an animal doctor one day. We have never had complaints from the neighbors. Several of his friends think how cool it is that he has them as a couple have owned them but have not been able to keep because they have become casualties to nature and other predators. SO they have been big learning experience for my son as well as with his siblings who love having them around. He also learned work experience by doing odd jobs to earn the money purchase them as well as be able to buy their food, and hay for when the winter months come along.

I am asking that we have the permission to keep the said animals. As they have a great impact on the family. Thank you for taking the time to read this letter.

Sincerely,

A handwritten signature in blue ink, appearing to be 'Traci Johnico', written in a cursive style.

Traci Johnico



STAFF REPORT

TO: Board of Aldermen
FROM: John Hofer, Director
DATE: February 22, 2014
SUBJECT: STEP Grant 2014

Type of Item: *Agreement***Annual STEP (Special Traffic Enforcement Program) grant application.**

With regards to our 2014-2015 STEP (Special Traffic Enforcement Program) grant, we seek your continued support of this program. The City of Harrisonville has participated in this Missouri Department of Transportation, Division of Highway Safety STEP program since 2001. This program provides funding for overtime pay, specifically allowing for an officer to target high traffic crash areas with enforcement.

This year, we have requested \$12,000.00 in assistance. Included in this request are \$6,000.00 for Sobriety Check Points and/or DWI Enforcement and \$6,000.00 for Hazardous Moving Violations (Speeding). There is no city match required for either of these applications. These grant programs are specifically for overtime associated with the enforcement of traffic violations, and reimbursed to the City on a monthly basis.

Again this year we need is your signature of support on the application authorization forms (attached).

The Harrisonville Police Department appreciates your continued support and your consideration with these grants. Please feel free to contact me with any questions or concerns.

Council Bill No. 014

Resolution No.

**A RESOLUTION TO SHOW THE SUPPORT OF THE BOARD OF ALDERMEN
FOR AN APPLICATION OF GRANT FUNDS FROM THE MISSOURI
DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAY SAFETY
STEP (SPECIAL TRAFFIC ENFORCEMENT PROGRAM) PROGRAM;
AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SAID
APPLICATIONS FOR GRANT FUNDS**

WHEREAS, the City of Harrisonville is an expanding city in the growing county of Cass;
and

WHEREAS, the Harrisonville Board of Aldermen deems it necessary to improve public safety to serve its citizens.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE
CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:**

1. Those applications made under the Special Traffic Enforcement Program Grant of the Missouri Department of Transportation for a grant to assist in overtime for Sobriety Check Points and/or DWI Enforcement and overtime for Hazardous Moving Violation Enforcement totaling \$12,000.
2. That the Mayor and Board of Aldermen support said application grant proposals.

PASSED AND RESOLVED by the Board of Aldermen of the City of Harrisonville, Missouri, this 3rd day of March 2014.

Kevin W. Wood, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Kim Hubbard, City Clerk

WITNESS my hand and Seal of the City of Harrisonville, Missouri, this 3rd day of March 2014.



Traffic and Highway Safety Division
P.O. Box 270
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

CITY COUNCIL AUTHORIZATION

On _____, 20__ the Council of _____
_____ held a meeting and discussed the City's participation
in Missouri's Highway Safety Program.

It is agreed by the Council that the City of _____
will participate in Missouri's Highway Safety Program.

It is further agreed by the Council that the Chief of Police will investigate the
financial assistance available under the Missouri Highway Safety Program for
Traffic Enforcement and report back to the Council his/her recommendations.
When funding through the Highway Safety Division is no longer available, the
local government entity agrees to make a dedicated attempt to continue support
for this traffic safety effort.

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

Mayor

Attachment: STEP Grant Sign-off (STEP Grant 2014)