



City of

Harrisonville^{est.}
1836

**AGENDA
CITY OF HARRISONVILLE
PUBLIC SAFETY COMMITTEE
REGULAR MEETING
CITY HALL
FEBRUARY 17, 2015
6:00 PM**

- 1. Call to Order**
 - A. Attendance**
- 2. Approve Minutes**
 - A. Public Safety Committee - Regular Meeting - Jan 26, 2015 6:00 PM**
- 3. Agenda Items**
 - A. UTV Usage**
 - B. Body Camera Discussion**
 - C. Review of Annual Activity - PD**
 - D. Emergency Services 2014 Report**
- 4. General Discussion**
- 5. Adjournment**

This meeting will be open to the public.

Posted on City Hall Bulletin Board this 12th day of February, 2015

Kim Hubbard, City Clerk



DRAFT
MINUTES
CITY OF HARRISONVILLE
PUBLIC SAFETY COMMITTEE
REGULAR MEETING
CITY HALL
JANUARY 26, 2015
6:00 PM

1. Call to Order

The meeting was called to order at 6:00 PM by Chair Bret Reece

A. Attendance

Members Attending: Alderman/Chair Bret Reece, Aldermen Doug Meyer, and David Dickerson and Mayor Wood.

Others Present: City Administrator Keith Moody, Police Chief John Hofer, Assistant Public Works Director Eric Patterson and City Clerk Kim Hubbard.

2. Approve Minutes

A. Public Safety Committee - Regular Meeting - Sep 22, 2014 6:00 PM - Accepted as Amended

The minutes were approved with the clarification of Chair/Alderman Bret Reece calling the meeting to order.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	Kevin Wood, Member
SECONDER:	David Dickerson, Member
AYES:	Kevin Wood, Doug Meyer, David Dickerson, Bret Reece
ABSENT:	Stacey Dahlman, Marcia Milner

3. Agenda Items

A. Ordinance Amending the Noise Ordinance - Recommended

Chief Hofer reviewed the proposed change to the noise ordinance with assistance from City Attorney Mauer. Chief Hofer explained that the changes would make it easier for police officers to enforce.

Recommendation for Board approval was unanimous.

Minutes Acceptance: Minutes of Jan 26, 2015 6:00 PM (Approve Minutes)

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Doug Meyer, Member
SECONDER:	Kevin Wood, Member
AYES:	Kevin Wood, Doug Meyer, David Dickerson, Bret Reece
ABSENT:	Stacey Dahlman, Marcia Milner

B. UTV Usage - Recommended

Chief Hofer reviewed the request made by Ms. Llamas and her father regarding the usage of UTV's on City streets. Chief Hofer reported staff had found two (2) cities that allowed this type of UTV usage, Slater and Union, MO, and noted Union's policy was included in the meeting packet. Chief Hofer explained staff's concerns allowing this type of usage especially with two major construction projects in the near future and did not feel this would be a good time to make changes allowing this. Ms. Llamas reported that the state and county does allow this type of usage on secondary roads and the county does not require a permit. Mayor Wood stated he did not see an issue with this and there was discussion of the safety features of the vehicle and the differences between a UTV and a motorcycle. It was approved for staff to move forward creating an ordinance for UTV usage including the safety requirements and bring back at the next public safety meeting.

RESULT:	RECOMMENDED [UNANIMOUS]
	Next: 2/17/2015 6:00 PM
MOVER:	Kevin Wood, Member
SECONDER:	Doug Meyer, Member
AYES:	Kevin Wood, Doug Meyer, David Dickerson, Bret Reece
ABSENT:	Stacey Dahlman, Marcia Milner

C. Citizen Request for No Parking on Oakwood - Approved

Chief Hofer reviewed the request from Karen Ferguson of implementing no parking on both sides of Oakwood and noted that Ms. Ferguson was unable to attend tonight's meeting. Chief Hofer shared that Ms. Ferguson's concerns was the safety of the children in the neighborhood. Chief Hofer reported that a radar sign was set up and the average speed was 23.96 and the highest was 42 and noted there have been no incidents or accidents reported. Staff's recommendation was to leave the parking as it is. It was approved to take staff's recommendation and make no change.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kevin Wood, Member
SECONDER:	Doug Meyer, Member
AYES:	Kevin Wood, Doug Meyer, David Dickerson, Bret Reece
ABSENT:	Stacey Dahlman, Marcia Milner

D. Tow Policy Agreement - Recommended

Chief Hofer reported this is a bi-annual agreement and that the tow rotation has worked well. It was explained that a tow company is called when the owner of the vehicle has no preference what tow company is used. Staff's recommendation was to continue with the agreement with no changes. The committee recommended Board approval.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Kevin Wood, Member
SECONDER:	David Dickerson, Member
AYES:	Kevin Wood, Doug Meyer, David Dickerson, Bret Reece
ABSENT:	Stacey Dahlman, Marcia Milner

E. VIPS Update -

Chief Hofer introduced Judy Bowman, VIPS Coordinator. Ms. Bowman discussed the background of the program, reported there are 15 volunteers ranging in age from 20 to 86 years old and coming from Grandview, Belton, Peculiar, and Raymore. Ms. Bowman explained the training the volunteers are required to have and listed the following activities the volunteers have assisted the Police Department with:

- 3 Wildcat Games*
- Burnt District Festival*
- Trunk or Treat*
- Drug take Back*
- Shop with a Cop*
- Dare Graduation*
- Business/vacation checks*
- Lockouts and elderly checks*

F. Entering into contract with MoDOT - Recommended

Mr. Patterson told the committee that he anticipated a contract with MoDOT to come forward at the next Board meeting (2-2-15) for approval. Mr. Patterson explained the contract would allow funding/reimbursement from MoDOT for wages paid to City of Harrisonville off duty police officers providing traffic control during the 291 highway construction. Mr. Patterson stated this would be the same type of contract that we approved for traffic control during the highway 7 construction. Mr. Patterson stated he planned on having the ordinance ready for the Mayor's signature at the 19th meeting as he anticipated the start date would be around the first week of February. The committee recommended Board approval.

RESULT:	RECOMMENDED [UNANIMOUS]
MOVER:	Kevin Wood, Member
SECONDER:	Doug Meyer, Member
AYES:	Kevin Wood, Doug Meyer, David Dickerson, Bret Reece
ABSENT:	Stacey Dahlman, Marcia Milner

4. General Discussion

None.

5. Adjournment

The meeting was closed at 6:54 PM

Alderman Dickerson made the motion to adjourn. Mayor Wood seconded the motion and it was approved.

Minutes Acceptance: Minutes of Jan 26, 2015 6:00 PM (Approve Minutes)

Submitted by
Kim Hubbard, City Clerk

Minutes Acceptance: Minutes of Jan 26, 2015 6:00 PM (Approve Minutes)



STAFF REPORT

TO: Public Safety Committee
FROM: John Hofer, Director
DATE: January 29, 2015
SUBJECT: UTV Usage

Type of Item: *Policy*

UPDATE: Feb. 12, 2015

The requested ordinance has been drafted by Mr. Mauer's office and attached for your review and discussion at the Public Safety Board meeting on Fe. 17, 2015.

At a Board of Alderman meeting in 2014 I was asked to look into an ordinance that would allow utility vehicles (UTVs) to drive on city streets in the City of Harrisonville. Currently under state law UTV's are prohibited from driving on highways.

According to RMSO 304.032(6) municipalities may by resolution or ordinance allow utility vehicle operation on streets or highways under the governing body's jurisdiction. Any person operating a utility vehicle pursuant to a municipal resolution or ordinance shall maintain proof of financial responsibility in accordance with section 303.160 or maintain any other insurance policy equivalent liability coverage for a utility vehicle. Cities are allowed to issue special permits for utility vehicles to be used on highways within the city to licensed drivers for a fee of \$15.

The definition of a utility vehicle is any motorized vehicle manufactured and used exclusively for off highway use which is sixty-three inches or less in width, with an unladed dry weight of one thousand eight hundred fifty pounds or less, traveling on four or six wheels, to be used primarily for landscaping, lawn care, or maintenance purposes.

Utility vehicles cannot operate upon the highways of this state unless they are:

- Owned and operated by governmental entity for official use:
- Operated for agricultural or industrial on-premises purposes, or
- Operated by handicapped persons for short distances on secondary road.

While completing research on this topic City Clerk Kim Hubbard requested information from her statewide city clerk's association and only received one response. That response was from the City of Slater (pop. 1,856) which allows the use of UTVs on the street. My research also showed that the City of Union (pop. 10,204) also allows the use of UTVs on the street as well and their ordinance, permit and

application are attached to this document. These are the only two municipalities that I have been able to locate in the State of Missouri that allow the use of UTVs on the streets.

According to the Missouri State Highway Patrol statistics listed below are the number of traffic crashes in the City of Harrisonville for the last three years:

Year	Property Damage	Injury Accidents	Total
2012	254	86	340
2013	315	89	406
2014	295	81	376

It is my concern that with at least two major road construction projects over the next few years that our traffic crash statistics are going to increase significantly. History has proven this, our current high for traffic crashes occurred during the construction of Hwy 71 to four lane. It is my opinion that UTVs are not constructed for the purpose of driving on the street and we should wait for a state law to be passed before we proceed.

A. Action Item (ID # 1738)

UTV Usage

Attachments:

UTV Ordinance (B) (DOC)

BILL NO. _____
VOTED FOR: _____
VOTED AGAINST: _____

ORDINANCE NO. _____
FIRST READING: _____
SECOND READING: _____

AN ORDINANCE TO AMEND SECTION 385.120 OF THE HARRISONVILLE CITY CODE PROHIBITING UTILITY VEHICLES ON CITY STREETS.

WHEREAS, the Board of Aldermen for the City of Harrisonville desire to amend its Code to create Section 385.120 regarding the use of Utility Vehicles within City Limits.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

That Section 385.120 shall be created to read as follows:

SECTION 385.120: UTILITY VEHICLES, PROHIBITED – EXCEPTIONS – OPERATION OF UNDER AN EXCEPTION – PROHIBITED USES – PENALTY.

A. DEFINITION – UTILITY VEHICLE: Any motorized vehicle manufactured and used exclusively for off-highway use which is sixty-three inches or less in width, with an unladen dry weight of one thousand eight hundred fifty pounds or less, traveling on four or six wheels, to be used primarily for landscaping, lawn care, or maintenance purposes.

1. No person shall operate a utility vehicle, as defined in section 310.010 of RSMo., upon the streets of this city, except pursuant to Section 304.032 RSMo., and as follows:

- (1) The Chief of Police may issue a special permit, pursuant to Section 304.032, RSMo., for utility vehicles to be used on streets within the city limits by licensed drivers.
- (2) Said permit to be issued upon proof that the applicant has a valid operator’s or chauffeur’s license, that the applicant has liability insurance, covering the operation of said vehicle in an amount meeting the Missouri minimum standards for automobile insurance; and
- (3) the payment of a fee of fifteen dollars;

2. No person shall operate a utility vehicle within any stream or river in this state, except that utility vehicles may be operated within waterways which flow within the boundaries of land which a utility vehicle operator owns, or for agricultural purposes within the boundaries of land which a utility vehicle operator owns or has permission to be upon, or for the purpose of fording such stream or river of this state at such road crossings as are customary or part of the highway system. All law enforcement officials shall enforce the provisions of this subsection within the City.

3. A person operating a utility vehicle shall have a valid operator’s or chauffeur’s license, but shall not be required to have passed an examination for the

Attachment: UTV Ordinance (B) (1738 : UTV Usage)

operation of a motorcycle, and the vehicle shall be operated at a speed no greater than the posted or established speed limit for the street which they are on, but in no case shall they operate at a speed in excess of forty-five miles per hour.

4. Operation of a utility vehicle is prohibited along the following roadways:
 - (1) State Highway 2, State Highway 7, State Highway 291;
 - (2) Commercial Street; and
 - (3) Interstate 49/Highway 71.

The only use allowed on the above roadways is limited to crossing said roadway.

5. No persons shall operate a utility vehicle:
 - (1) In any careless way so as to endanger the person or property of another; or
 - (2) While under the influence of alcohol or any controlled substance.

6. No operator of a utility vehicle shall carry a passenger, except for a utility vehicle in which the seat of such vehicle is designed to carry more than one person. Any driver and/or passenger must wear a seatbelt at all times the vehicle is in operation.

7. A violation of this section shall be a misdemeanor. In addition to other legal remedies, the City may institute a civil action in a court of competent jurisdiction for injunctive relief to prevent such violation or future violations and for the assessment of a civil penalty not to exceed one hundred dollars per day of violation.

B. DISPLAY OF PERMIT

The UTV permit shall be carried at all times by the applicant to whom issued while operating the UTV in the City and shall be exhibited by such applicant whenever he/she shall be requested to do so by any authorized public official or police officer.



STAFF REPORT

TO: Public Safety Committee
FROM: John Hofer, Director
DATE: February 12, 2015
SUBJECT: Body Camera Discussion

Type of Item: *Presentation*

Lt. Prindle will give a brief presentation and lead a discussion on the use of body worn cameras and how they would work within our department needs. See Lt. Prindle's brief memo attached.

B. Discussion Item (ID # 1757)

Body Camera Discussion

Attachments:

Body Cam Proposal Memo (TIF)



Harrisonville Police Department

205 N. Lexington St./P.O. Box 367
Harrisonville, MO. 64701

Phone: 816-380-8929

Fax: 816-380-8935

To: Chief Hofer
FROM: Lt. Michael T. Prindle
SUBJECT: L3 HD Body Cameras

Over the past several months the issue of police worn body cameras has become not only a local topic but a State and National concern for all law enforcements agencies. Due to recent events stemming from Ferguson Missouri, I am of the opinion we need to get ahead of the growing curve and begin making the necessary steps towards integrating body cameras into our equipment.

Currently we use the L3 Mobile Vision camera system in our patrol vehicles for the purpose of documenting all contacts that originate from the patrol vehicle. Being able to add a body camera to the same system will improve and enhance our ability to document the entirety of all police contacts with audio and video after officers have walked away from the patrol vehicle to handle calls for service.

I researched this potential cost with our representative from L3, Jon Kanikula, and obtained the following information:

The BodyVISION camera offered by L3 currently sells for \$399 but will increase in price to \$499 after March 27th of this year. A warranty plan for each individual camera would cost \$150 per camera for a 3 year period. It is recommended that our storage increase with the increase in video to enhance our current system from 3TB to 8TB costing \$6,836.00 with an annual maintenance contract of \$724 per year.

It is my recommendation that we move that direction before the expense gets out of hand.

Attachment: Body Cam Proposal Memo (1757 : Body Camera Discussion)



STAFF REPORT

TO: Public Safety Committee
FROM: John Hofer, Director
DATE: February 11, 2015
SUBJECT: Review of Annual Activity - PD

Type of Item: *Report*

In review of the statistics for the five year period of 2010 through 2014 there are a few areas that I would like to point out. First of all, we continue to improve the accuracy of our statistical gathering by improving our data entry, elimination of duplicate entry categories, and improvements to software for data collection. For a smaller police agency in the State of Missouri we remain extremely busy. I would attribute some of that to our increased day time population in addition to an increase in traffic due to I-49. We saw a 3% increase or 820 more police incidents in 2014 from the 2013 on the heels of a 34% increase that year.

In 2013 we noticed an increase in building checks as we implemented the business visit program where each on duty patrol officer is required to stop by, and check in on, at least one assigned local business during their daily tour. Additionally, we enhanced the house watch program during 2013, when we started the sector program for patrol we started requiring each officer with a house on the house watch list in their sector to physically walk around and check each house daily. The statistics in this program continue to increase as we completed 665 more building checks in 2014 than 2013. I anticipate total police incidents to continue to increase as we continue to provide better service programs and new programs to the citizens we serve.

In the traffic related activity graph the citations, to include warnings, and vehicle stops decreased significantly in 2014 but are in line with the five year average. I anticipate these numbers balancing out around the five year average for the next few years as I feel with the two major construction projects occurring in town that we will be quite busy recording accidents. Vehicle unlocks were at a five year low in 2014 and I attribute that to the mild weather throughout the year. With that being said we still average 1.62 vehicle lockouts per day, down from 1.75 in 2013. Unfortunately, motor vehicle crashes (MVCs) remained high after peaking in 2013, As stated I anticipate these numbers remaining up for the next few years as history has shown us to have an increase in MVCs in years when we have significant road construction.

The crime related activity graph shows a continued reduction in property crimes as well as violent crimes in 2014 although it still remains above the 5 year average.

Animal control activity shows a significant decrease in animal control calls however animals

house at the shelter established a new peak and the number of animals euthanized established an all-time low of 76. Please remember that the majority of animals euthanized at our shelter are because of health or temperament concerns.

Service calls to Peculiar continue to increase slightly each year and reached a high of 108 calls this year. However it still remains steady averaging between 8 and 9 calls per month over the past two years.

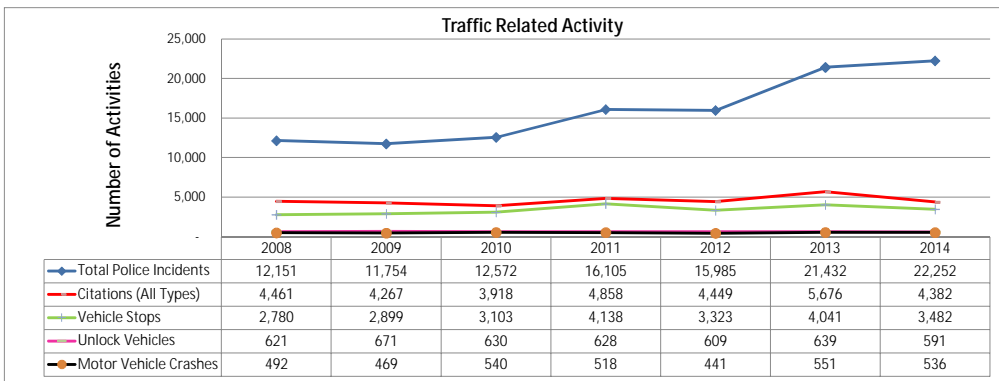
All in all I am pleased with these numbers, if you have any questions or concerns please feel free to contact me at the office.

C. Discussion Item (ID # 1753)

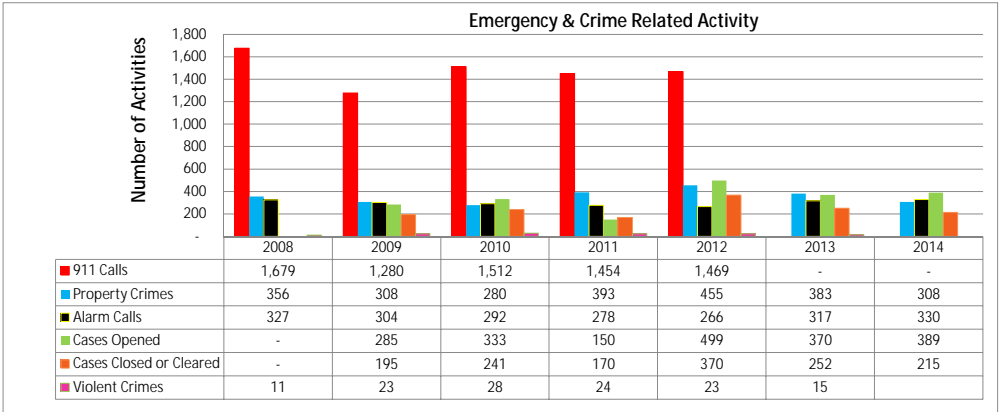
Review of Annual Activity - PD

Attachments:

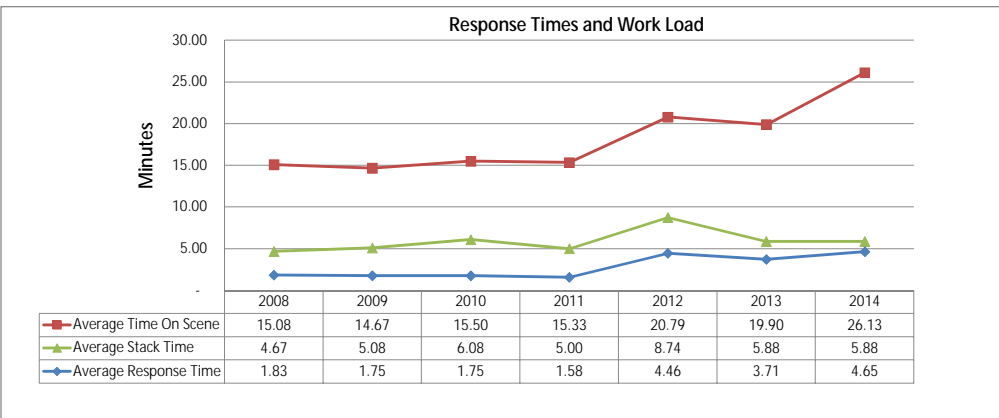
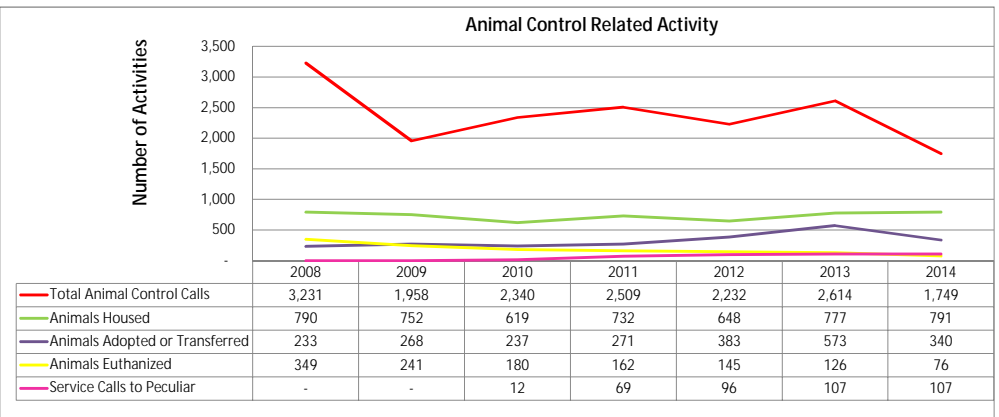
Police Annual Performance Data (XLSX)



Total Police Incidents = The number of Police related incidents responded to
 Vehicle Stops = The number of vehicle stopped by the Police
 Motor Vehicle Crashes = The number of vehicle crashes, including private property, the Police respond to
 Unlock Vehicles = The number of vehicles unlocked free of charge by Police for our citizens and visitors
 Citations = The number of citations, including written warnings, issued by Police



911 Calls = The number of 911 calls received by dispatch, including Fire and EMS calls
 Violent Crimes = Violent Crime includes: murder and nonnegligent manslaughter, forcible rape, robbery, & aggravated assault
 Property Crime = Property Crime categories include: burglary, larceny-theft, motor vehicle theft, and arson
 Alarm Calls = The number of alarms, commercial and residential, responded to by Police
 Cases Opened= The number of active cases open by the Police Investigations Division
 Cases Closed or cleared= The number of cases disposed of through either prosecution or inactivity of the case



Average Response Time= The amount of time it takes an officer to respond to an incident. This number is computer generated.
 Average Time on Scene= The amount of time an officer spends at a incidents location.
 Average Stack Time= The time before an officer is available for dispatch.



STAFF REPORT

TO: Public Safety Committee
FROM: Larry Francis, Director
DATE: February 10, 2015
SUBJECT: Emergency Services 2014 Report

Type of Item: Report**2014 Activity Report:**

The graphs attached provide a snapshot of the different areas we track data. This information is useful to show how we are doing. I am proud to report that our response times continue to be below the n

ational average. The following report breaks out the key points and indicators and trends.

Number of Calls:

Since 2008 our total call volume has risen slightly every year, with the exception of 2014, which has 67 calls less than 2013. We believe these are typical to increases in population, increase in the age of our population, and larger and faster roadways within our response area. In 2011, we started tracking the hours of the day that we receive calls for service. We broke these down in half day tracts. We used the time split of 0700 hrs (7 am) and 1900 hrs (7 pm) as well as 1900 hrs to 0700 hrs. These times have remained fairly steady over this period. There is also a graph included of the hours of the day by hour for 2014. This gives an idea as to what hours of the day we receive the most calls for service. We have also included a graph for 2014 to show the busiest days for calls for service. The days are fairly consistent as well.

The number of fire calls remained fairly steady as well. In 2011, there was a spike in fire calls and this was due to the extremely hot and dry summer, which produced a higher number of grass fires we responded to.

Number of Events:

The number of patients we transport has remained steady with a slight decrease in 2014. This is contributable to the reduction in the total number of calls. At this time we are not able to pinpoint a direct cause of the decrease.

The number of transfer from Cass Regional Medical Center has also increased over this same period as well. We believe this is in relation to the additional services provided by CRMC as

well as the additional certification as a Level III Trauma Center. We have begun tracking the transfers in greater details in 2015.

Mutual aid is divided into 2 separate categories. Mutual Aid Given and Mutual Aid Received. Mutual aid given is provided to other departments requesting our assistance. We have seen a decrease over the last couple of years and this is due in part of the departments requesting the assistance have made changes in their operations and have added additional staffing to cover their districts. Mutual Aid Received is when we request assistance. This has remained steady over the last couple of years. Our department is fairly sufficient to maintain the level of service and we see this to remain steady. One of the main reasons we call for mutual aid assistance is the number of back to back calls or having more than one call going at a time.

Back to Back calls equate to approximately 39% of our call volume. A trend is showing that there are more and more calls back to back as well as the number of calls going on at the same time. There have been times of having 4 or 5 calls going at the same time.

Minutes:

This graph indicates the average response time and “turnout” time. We are very proud of the fact we are below the national average of 5 minutes and less than the national average of 2 minutes for “turnout” time. Turn out time is the time it takes for the staff to respond from the time we get the call till the time we roll out the door.

Call Numbers:

This graph breaks down the call volume by shift and the number of calls per FTE. The calls per shift had basically remained the same over the years. One note to point out is “C” Shift runs the most calls. We cannot figure out the reason for this. I’m sure “C” Shift would like to know.

The other stats indicate the number of calls each FTE responds to. We have separated the number of fire calls and EMS calls. It is indicative that we run a lot more EMS calls than fire calls.

Summary:

We believe we are doing a great job here and providing proud and professional service to our community. Our response times are continually below national averages. If you have any questions related to these stats or need any additional information please let me know

D. Action Item (ID # 1749)

Emergency Services 2014 Report

Attachments:

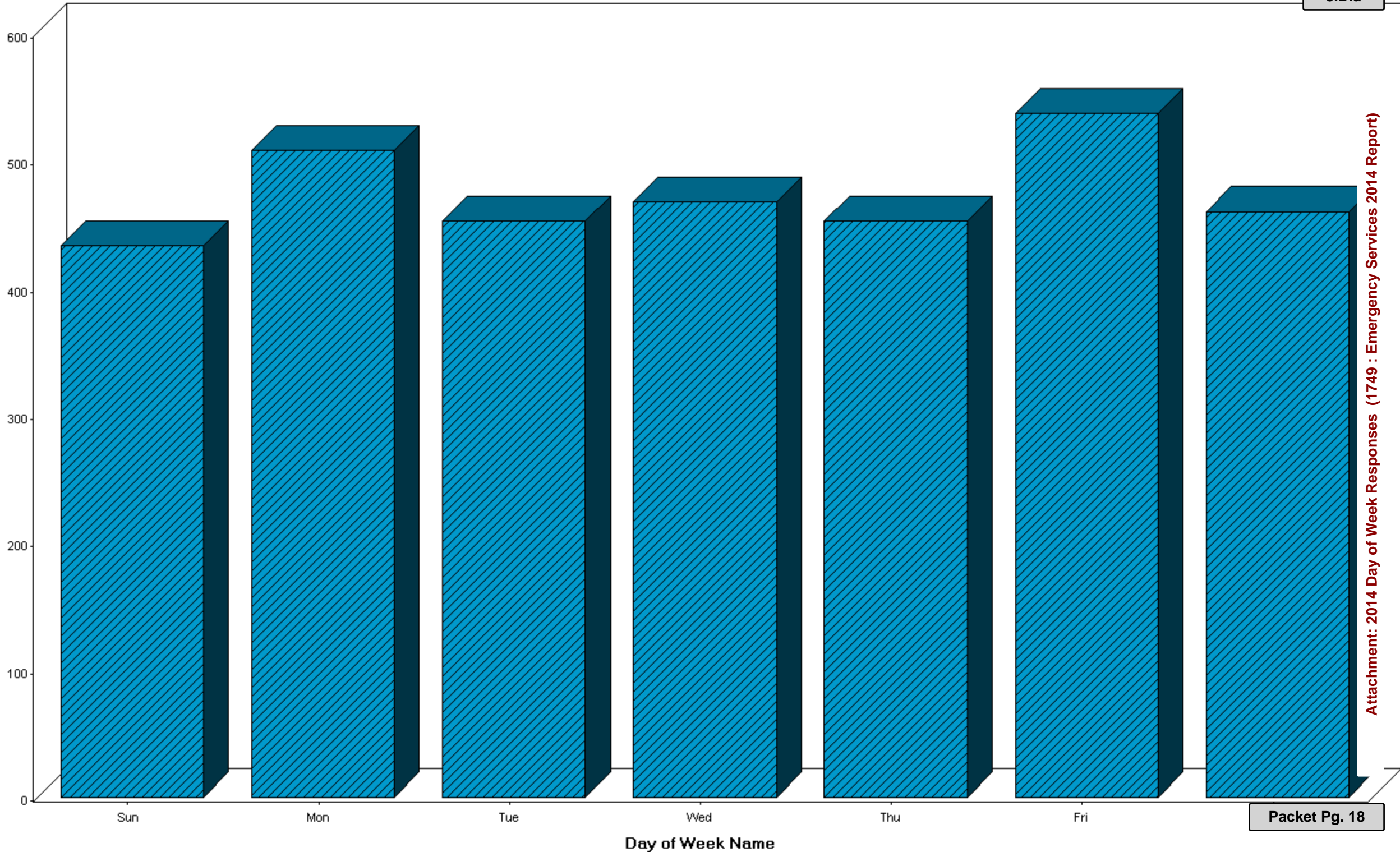
2014 Day of Week Responses (BMP)

2014 Hour of Response (BMP)

2014 Activity Report for Emergency Services (DOC)

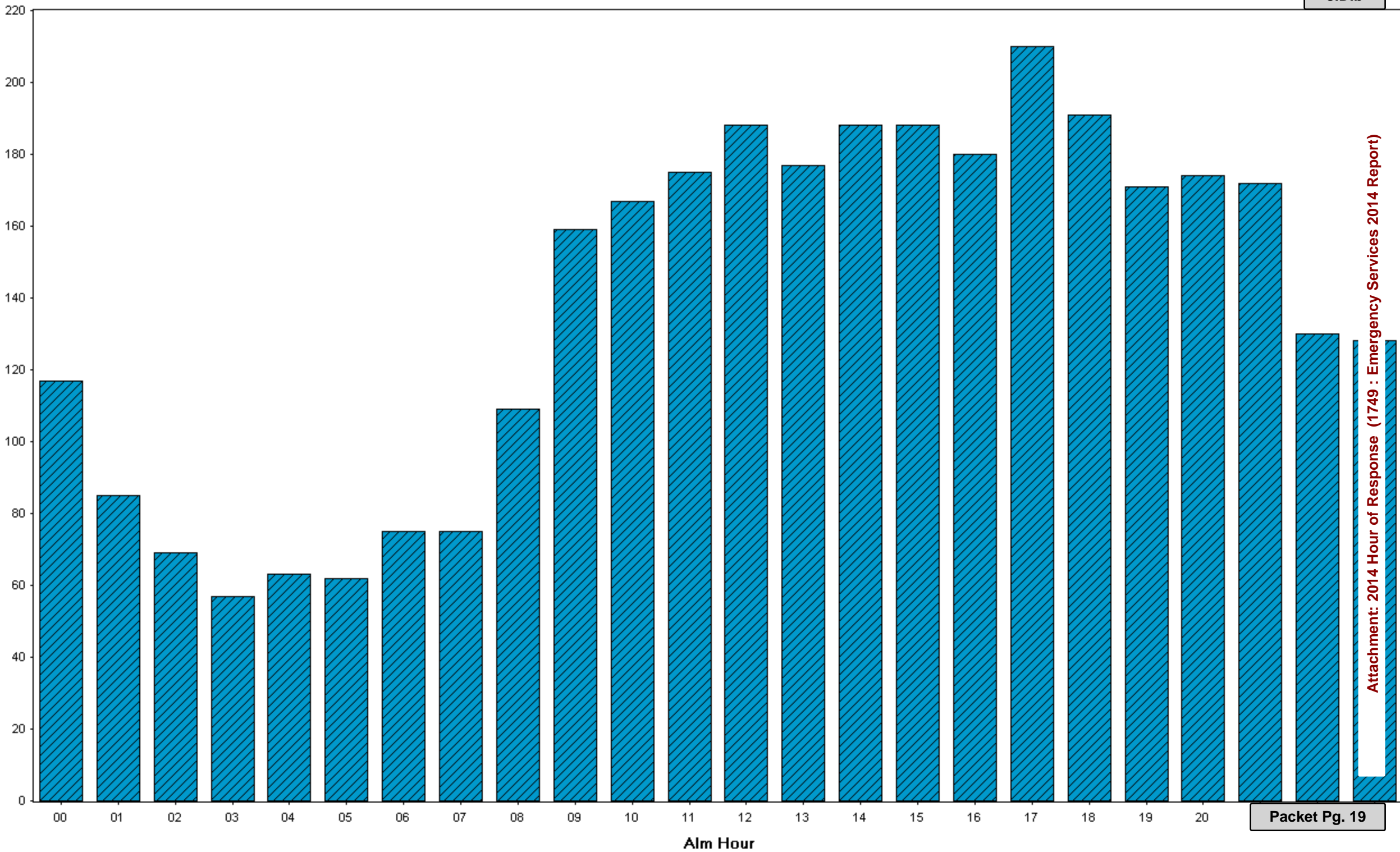
EMS Annual Performance Data - 2014 (PDF)

Incident Responses by Day of Week
Alarm Date Between {01/01/2014} And {12/31/2014}



Attachment: 2014 Day of Week Responses (1749 : Emergency Services 2014 Report)

Count of Incidents by Alarm Hour
Alarm Date Between {01/01/2014} And {12/31/2014}



Attachment: 2014 Hour of Response (1749 : Emergency Services 2014 Report)



Harrisonville Emergency Services
 903 S. Commercial
 Harrisonville, MO 64701
 816-380-8925

Statistical Overview
 2013 and 2014

	2013	2014	Difference
Total Calls	3377	3310	-67
Service Calls 7am to 7 pm	2021	1992	-29
Service Calls 7pm to 7am	1356	1318	-38
Ambulance Calls	3014	2911	-103
Fire Calls	360	399	142
Mutual Aid Given	136	147	11
Mutual Aid Received	95	97	2
Back to Back Calls	1151	1126	-25
Patients Transported	2365	2326	-39
Non-Transports	649	585	-54
Transfers from CRMC	933	1056	90
Percentage of Back to Back Calls	34.08%	34.01%	-0.07%
CRMC Transfers as a percentage of Total Transports	39.45%	45.39%	5.94%

Back to Back calls indicate that there is more than one call going at a time.

There was a fairly significant increase in the number of transfers out of Cass Regional Medical Center.

