

**MINUTES
CITY OF HARRISONVILLE
HISTORIC PRESERVATION COMMISSION
REGULAR MEETING
CITY HALL
JUNE 1, 2022
12:00 PM**

1. Call to Order

The meeting was called to order at 12:05 PM by Chair David Atkinson

Attendee Name	Organization	Title	Status	Arrived
David Atkinson	Harrisonville	Chair	Present	
Bill Woods	Harrisonville		Present	
Robert Wiseman	Harrisonville		Present	
Gary Davidson	Harrisonville	Board Liaison	Absent	
April McLaughlin	Harrisonville	Vice-Chair	Present	

Also in attendance were Christina Stanton, Community Development Director; and Jamie Martin, Recording Secretary.

2. Approval of Minutes

A. Historic Preservation Commission - Regular Meeting - Sep 15, 2021 12:00 PM

With no additions or corrections, the minutes from the September 15, 2022, meeting were unanimously accepted.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	April McLaughlin, Vice-Chair
SECONDER:	Bill Woods
AYES:	David Atkinson, Bill Woods, Gary Davidson, April McLaughlin
ABSENT:	Robert Wiseman

B. Historic Preservation Commission - Regular Meeting - Mar 2, 2022 12:00 PM

With no additions or corrections, the minutes from the March 2, 2022, meeting were unanimously accepted.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bill Woods
SECONDER:	April McLaughlin, Vice-Chair
AYES:	David Atkinson, Bill Woods, Gary Davidson, April McLaughlin
ABSENT:	Robert Wiseman

3. Discussion Items

A. Training--Preservation, Restoration, Demolition: What Are the Proper Tasks?

Due to a technical error, the training was "Historic Tax Credits Made it Possible" from the Missouri State Parks.

B. Handbook for Boards and Commissions

Director Stanton presented the updated Handbook for Boards and Commissions. The handbook contains descriptions of duties for the Boards and Commissions, it also contains information on Attendance, Conflicts of Interest, Training, Responsibilities and Code of Ethics.

April McLaughlin asked about the "Board Responsibility" section on page 4 of the handbook. In the first sentence it says "responsible to investigate". She said she is on another board and they were told not to investigate agenda items. Ms. Stanton explained that motions and votes are supposed to be based on the presented Staff Reports, pictures, and conversations at meetings.

Bill Woods commented that the Historic Preservation Commission's meeting day was incorrect in the handbook.

4. Adjourn

Before adjourning, the Commission discussed an upcoming conference in Jefferson City. Director Stanton told the Commission she would look into the dates and pricing.

With nothing further to come before the Commission, Bill Woods made a motion to adjourn. April McLaughlin seconded the motion. The meeting was adjourned at 12:59 PM.

Respectfully Submitted,

Jamie Martin, Recording Secretary