

**HARRISONVILLE PARK BOARD MINUTES
HARRISONVILLE COMMUNITY CENTER**

**January 9, 2018
6:00 P.M.**

CALL TO ORDER: The regularly scheduled meeting of the Harrisonville Park Board was called to order at 6:00pm by Chairman Cathy Faris.

MEMBERS PRESENT: Chairman Cathy Faris, David Atkinson, Clint Miller (arrived 6:04pm), Ed Roberts, Don Allen, & Laura Frees

ABSENT: Brent Caruthers, Dr. Martin Parks, & Phil Rogers

OTHERS PRESENT: Mayor Bryan Hasek (arrived 6:02pm), Parks & Recreation Director Chris Deal, Interim Assistant Director David Killpack, Recreation Coordinator of Member Services Amy Fuller, & City Liaison Matt Turner

PUBLIC PARTICIPATION: NONE

CEREMONIAL MATTERS: NONE

APPROVAL OF MINUTES: Chairman Cathy Faris asked for a motion to approve the minutes from the December 12, 2017 regular meeting. Mr. Roberts moved to approve the minutes of the December 12, 2017 Park Board meeting. The motion was seconded by Mr. Allen and approved unanimously by a voice vote of those present, 5-0.

DIRECTOR'S REPORT:

Director Deal read highlights from the memo that was provided within the Park Board packet to all members that were in attendance.

Director Deal stated that unfortunately staff has experienced a few fitness class scheduling issues due to the recent departure of former Fitness Instructor, Gideon Lockett. Mr. Deal stated that we have hired a new instructor, Bryce Youngblood and that he will be receiving his fitness class certification shortly. Mr. Deal stated that in the future we do hope to have other staff become certified to teach classes as a backup.

2017 YEAR IN REVIEW:

Director Deal read highlights from the "2017-Year in Review" memo that was provided within the Park Board packet to all members that were in attendance. Mr. Deal thanked all staff and Park Board members for their accomplishments, support and continued dedication.

FITNESS EQUIPMENT BIDS:

Director Deal read information from the memo that was provided within the Park Board packet to all members that were in attendance. Mr. Deal stated that as part of the 2018 approved budget, new fitness equipment was advertised for bid for the Community Center. Mr. Deal stated, this type of equipment was selected to complement our existing equipment by adding new fitness features.

Staff recommends the bid from Second Wind Commercial Division for approval by the Park Board.

A motion to accept the bid from Second Wind Commercial Division was made by Mr. Atkinson; the motion was seconded by Mr. Miller and approved unanimously by a voice vote of those present, 6-0.

MONTH AND YTD FINANCIAL REPORT:

Director Deal reviewed information from the written report. Mr. Deal stated that the year-end budget report is incomplete because all final numbers have not yet been recorded. The final report will be available after the auditors have completed their review.

PARK FUND: Director Deal reported:

Mr. Deal stated that real estate and personal property taxes come in throughout the year, but they are behind as compared to last year; final numbers for 2017 will be recorded as they come in.

- Revenue is slightly down from the same from this time last year
- Expenses are less from the same from this time last year

ODP FUND: Director Deal reported:

- Overall revenue up from this same time last year
- Daily Passes are about the same as this time last year
- Expenses are showing about the same at this time last year

HCC FUND: Director Deal reported:

- Revenue is slightly down from this same time as last year
- However, we are still showing an upswing in our memberships;
 - o Day Pass, & Room Rentals about the same from this same time last year
 - o Fitness Class & Program revenues tracking slightly up from this same time last year
- Expenses are up from this same time last year

OTHER BUSINESS:

Ms. Frees complimented staff for being so accommodating and gracious with a recent student visit from the Harrisonville Middle School. The students were being rewarded for various reasons (i.e., good grades, attendance, and attitude) and were treated to a field trip to the Community Center to spend a few hours swimming, playing ping pong, foosball, air hockey, basketball, and volleyball or lounging in the rental room watching T.V. or playing other games.

Mr. Roberts complimented the new improvements being made to the workout benches and machines with the new padding and new black coverings. Mr. Roberts stated that it all looks really “sharp”. Mr. Roberts stated that he would like to see more marketing or publications made to highlight the Community Center showcasing the improvements, programs and events.

Mayor Hasek thanked all staff for their participation with the decoration of the Mayor’s Christmas Tree this year. Mr. Hasek stated that this year’s event on the square went very well.

ADJOURN:

A motion to adjourn the meeting of the Park Board was made by Mr. Roberts, seconded by Mr. Allen and approved unanimously by a voice vote of those present, 6-0. The meeting adjourned at 6:41pm. The next meeting is scheduled for February 13th, 2018 at 6:00pm.

Cathy Faris, Park Board Chairman

ATTEST”

Amy Fuller, Park Board Secretary

APPROVED, by the Park Board on this 13th day of February, 2018.