



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
JUNE 16, 2025
6:00 PM**

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
 - A. Swearing in Police Chief Darla Harris**
 - B. Introduction of new Police Officers**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Board of Aldermen Minutes - Regular Meeting - June 2, 2025**
 - B. Board of Aldermen Minutes - Work Session - June 2, 2025**
 - C. Board of Aldermen Minutes - Closed Session - June 2, 2025**
- 5. Agenda Items**
 - A. Council Bill 31: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, TO APPOINT ROSS NIGRO AS MUNICIPAL JUDGE FOR THE HARRISONVILLE MUNICIPAL COURT IN THE 17TH JUDICIAL CIRCUIT COURT.**
 - B. Council Bill 32: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AGREEING TO VACATE THE BLUEBERRY PARK PROPERTY AND AUTHORIZING STAFF TO MOVE FORWARD WITH SURVEYING, LEGAL DESCRIPTIONS, AND REPLATTING THE PROPERTY TO ADJOINING INTERESTED PROPERTY**

OWNERS

- C. Council Bill 29: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE PROHIBITING THE POSSESSION OF DANGEROUS WEAPONS IN HARRISONVILLE AMBULANCES AND PROVIDING FOR EXEMPTIONS**
- D. Council Bill 30: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI DIRECTING CITY STAFF TO ACQUIRE NECESSARY TEMPORARY AND PERMANENT EASEMENTS TO PERMIT THE ENGINEERING, CONSTRUCTION, AND COMPLETION OF VARIOUS SIZES OF STORM WATER SEWER MAINS (15-48 INCH DIAMETER) AS A PART OF THE BECKERDITE STORM WATER DRAINAGE IMPROVEMENTS PROJECT**

- 6. Aldermen and Committee Reports**
- 7. Report from the City Administrator**
 - A. Municipal Court Report May 2025**
- 8. Questions from the Media**
- 9. Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 13th day of June, 2025.

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.



**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
JUNE 2, 2025
6:00 PM**

1. Call to Order

The meeting was called to order at 6:02 PM by Mayor Mike Zaring.

A. Pledge of Allegiance

B. Roll Call

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Remote	
Sandy Franklin	Harrisonville	Board Member	Present	
Larry Pfautsch	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Excused	
Marcia Milner	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Excused	
Kile Chaney	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, City Attorney Alex Felzien, Law Clerk Katherine Plummer-Reed, Assistant City Administrator Jeremy Smith, Community Development Director Christina Stanton, Public Works Director Patty Hilderbrand, Assistant Parks and Recreation Director Nichole Cogbill, Police Lieutenant Darla Harris, Fire Chief Rusty Sullivan, Executive Secretary to the City Administrator Theresa West, City Clerk Daniel Barnett – recording.

2. Ceremonial Matters

None.

3. Public Participation

None.

4. Approval of Minutes

A. Board of Aldermen - Regular Meeting - May 19, 2025

RESULT: Passed
MOVER: Alderman Marcia Milner
SECONDER: Sandy Franklin
AYES: Bill Mills, Larry Pfautsch, Kiley Chaney, Marcia Milner, Matt Turner, Sandy Franklin
EXCUSED: Gary Davidson, Dave Doerhoff

B. Board of Aldermen - Work Session - May 19, 2025

RESULT: Passed
MOVER: Alderman Kiley Chaney
SECONDER: Matt Turner
AYES: Bill Mills, Larry Pfautsch, Kiley Chaney, Marcia Milner, Matt Turner, Sandy Franklin
EXCUSED: Gary Davidson, Dave Doerhoff

5. Agenda Items

A. Council Bill 27: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE TO AUTHORIZE THE HARRISONVILLE FIRE DEPARTMENT TO WRITE-OFF A SERIES OF DESIGNATED, UNCOLLECTIBLE DEBTS.

Staff report presented by Fire Chief Sullivan.

Sullivan informed the Board that the current uncollectible accounts receivable balances total \$971,861.67.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2025-10.

RESULT: Passed
MOVER: Alderman Larry Pfautsch
SECONDER: Matt Turner
AYES: Bill Mills, Larry Pfautsch, Kiley Chaney, Marcia Milner, Matt Turner, Sandy Franklin
EXCUSED: Gary Davidson, Dave Doerhoff

B. Council Bill 20: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI ESTABLISHING SECTION 397.180 OF THE HARRISONVILLE MUNICIPAL CODE.

City Attorney Alex Felzien read the ordinance for the second time.

Upon passage, Mayor Zaring designated the ordinance to be Ordinance number 3725.

RESULT: **Passed**
MOVER: Alderman Marcia Milner
SECONDER: Sandy Franklin
AYES: Bill Mills, Larry Pfautsch, Marcia Milner, Matt Turner, Sandy Franklin
NAYS: Kile Chaney
EXCUSED: Gary Davidson, Dave Doerhoff

C. Council Bill 21: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING A REZONING FROM GENERAL INDUSTRIAL (M-2) DISTRICT TO SINGLE-FAMILY RESIDENTIAL (R-1) DISTRICT FOR 1.5-ACRES OF LAND LOCATED AT 403 LOCUST STREET IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

City Attorney Alex Felzien read the ordinance for the first time.

Upon passage, Mayor Zaring designated the ordinance to be Ordinance number 3726.

RESULT: **Passed**
MOVER: Alderman Larry Pfautsch
SECONDER: Kiley Chaney
AYES: Bill Mills, Larry Pfautsch, Kiley Chaney, Marcia Milner, Matt Turner, Sandy Franklin
EXCUSED: Gary Davidson, Dave Doerhoff

D. Council Bill 22: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING A FINAL PLAT FOR CEDAR CROSSING, LOTS 1 – 53 AND TRACT A LOCATED SOUTH OF PARKWOOD SOUTH AND NORTH OF 267TH STREET IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

City Attorney Alex Felzien read the ordinance for the second time.

Upon passage, Mayor Zaring designated the ordinance to be Ordinance number 3727.

RESULT: **Passed**
MOVER: Alderman Kiley Chaney
SECONDER: Sandy Franklin
AYES: Bill Mills, Larry Pfautsch, Kiley Chaney, Marcia Milner, Matt Turner, Sandy Franklin
EXCUSED: Gary Davidson, Dave Doerhoff

- E. Council Bill 23: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING A REZONING FROM SINGLE-FAMILY RESIDENTIAL (R-1) DISTRICT TO NON-RETAIL BUSINESS (C-O) DISTRICT FOR APPROXIMATELY 20.52-ACRES OF LAND LOCATED WEST OF JEFFERSON STREET, NORTH OF LOCUST STREET AND LOCUST TERRACE IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.**

City Attorney Alex Felzien read the ordinance for the second time.

Upon passage, Mayor Zaring designated the ordinance to be Ordinance number 3728.

RESULT: Passed
MOVER: Alderman Larry Pfautsch
SECONDER: Marcia Milner
AYES: Bill Mills, Larry Pfautsch, Kiley Chaney, Marcia Milner, Matt Turner, Sandy Franklin
EXCUSED: Gary Davidson, Dave Doerhoff

- F. Council Bill 24: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE APPROVING A FINAL PLAT FOR *BURRIS RIDGE, 4TH PLAT, LOTS 1 – 76* LOCATED SOUTH OF BURRIS DRIVE AND WEST OF MECHANIC STREET/MO-7 HWY IN THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.**

City Attorney Alex Felzien read the ordinance for the second time.

Upon passage, Mayor Zaring designated the ordinance to be Ordinance number 3729.

RESULT: Passed
MOVER: Alderman Marcia Milner
SECONDER: Matt Turner
AYES: Bill Mills, Larry Pfautsch, Kiley Chaney, Marcia Milner, Matt Turner, Sandy Franklin
EXCUSED: Gary Davidson, Dave Doerhoff

- G. Council Bill 25: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI VACATING A 15-FOOT-WIDE ALLEY RIGHT-OF-WAY RUNNING EAST AND WEST WITHIN *LOT 2, ORIGINAL TOWN OF HARRISONVILLE* AND ESTABLISHING AN EFFECTIVE DATE.**

City Attorney Alex Felzien read the ordinance for the second time.

Upon passage, Mayor Zaring designated the ordinance to be Ordinance number 3730.

RESULT: Passed
MOVER: Alderman Larry Pfautsch
SECONDER: Kiley Chaney
AYES: Bill Mills, Larry Pfautsch, Kiley Chaney, Marcia Milner, Matt Turner, Sandy Franklin
EXCUSED: Gary Davidson, Dave Doerhoff

H. Council Bill 28: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING SECTION 397.100.A AND ESTABLISHING SECTION 397.190—TEMPORARY OUTDOOR CONSUMPTION FOR THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

Staff report presented by Community Development Director Stanton.

Stanton said the proposed code amendment would add ", including a public safety plan." to 15 and adding a new subsection, 16. Establishing Section 397.190 to provide for "temporary outdoor consumption" to be allowed as part of a special event permit within the "permit area" established within said new Section of Code.

Stanton reminded the Board of a discussion held during a Work Session on July 1, 2024, in which the Board reached a consensus to support staff in the creation of a permit to allow temporary outdoor consumption of alcoholic beverages during events in the community.

Stanton said during the meeting, the Board expressed a desire to have applicants apply for the permit specific to the dates of individual permits, which, along with reducing redundancy or duplicative efforts, is why staff has combined it with the Special Event Permit.

Stanton said City staff recommend approval.

Alderman Pfautsch asked if an event on the square would allow alcohol to be consumed in the parking lots to the east of the square.

Stanton said no, it would not.

Upon passage, Mayor Zaring designated the ordinance to be Ordinance number 3731.

RESULT: Passed
MOVER: Alderman Matt Turner
SECONDER: Marcia Milner
AYES: Bill Mills, Larry Pfautsch, Kiley Chaney, Marcia Milner, Matt Turner, Sandy Franklin
EXCUSED: Gary Davidson, Dave Doerhoff

I. Council Bill 29: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE PROHIBITING THE POSSESSION OF

DANGEROUS WEAPONS IN HARRISONVILLE AMBULANCES AND PROVIDING FOR EXEMPTIONS

City Attorney Alex Felzien read the ordinance for the first time.

Fire Chief Sullivan said the proposed ordinance prohibits the possession of dangerous weapons in Harrisonville ambulances and provides for exemptions.

Sullivan reminded the Board that the City currently does not allow the possession of dangerous weapons in City owned facilities.

Mayor Zaring said the second reading of the ordinance would take place on June 16, 2025.

J. Council Bill 30: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI DIRECTING CITY STAFF TO ACQUIRE NECESSARY TEMPORARY AND PERMANENT EASEMENTS TO PERMIT THE ENGINEERING, CONSTRUCTION, AND COMPLETION OF VARIOUS SIZES OF STORM WATER SEWER MAINS (15-48 INCH DIAMETER) AS A PART OF THE BECKERDITE STORM WATER DRAINAGE IMPROVEMENTS PROJECT

City Attorney Alex Felzien read the ordinance for the first time.

Staff report presented by City Attorney Felzien.

Felzien said the proposed ordinance authorizes the Mayor to execute an eminent domain ordinance, if necessary for the 15-48 inch diameter storm water sewer mains as a part of the Beckerdite Storm Water Drainage Improvements Project.

Felzien said City staff have agreed, in principal, with all property owners in acquiring the required permanent and temporary easements with one exception.

Mayor Zaring said the second reading of the ordinance would take place on June 16, 2025.

6. Aldermen and Committee Reports

Alderman Chaney reminded those in attendance about the upcoming Elk's Lodge Youth Fishing Derby on June 7.

Alderwoman Franklin informed those in attendance that the Customer Appreciation Event at the dog park has been rescheduled to June 26. Franklin spoke about the positive impact Donaldson (iFIL) has had in the Harrisonville community throughout their recent expansion and about the positive appearance of the new facility.

Alderwoman Milner spoke about the legacy of longtime Harrisonville resident and former Harrisonville Schools Superintendent Walt Bruens. Milner reminded the Board that his funeral will be held on Tuesday morning at the Harrisonville United Methodist Church.

7. Report from the City Administrator

City Administrator Ratliff informed the Board that the contractor for the South Service Area Sanitary Sewer project has achieved substantial completion on the project, with all seven end users of the system now connected. Ratliff said the lagoons at Slumber Inn are in the process of being closed and the package plant for the Walmart Distribution Center has been closed and filled in.

Ratliff said City staff are distributing updated project information to the property owners who will be impacted by the James Street to Blueberry Drive Storm Water Drainage Improvements project.

Ratliff said the City's 2025 Asphalt Program will provide an asphalt mill and overlay on Orchard Road from Ann Avenue to the Cass County line and a complete re-build of the drive at the wastewater treatment plant, from the Animal Shelter to the UV disinfection structure.

Ratliff said City staff have received a federal funding agreement for surface transportation funds up to \$4.2 million for the Mechanic Street (Missouri 7 Highway) from Interstate 49 on/off ramps east to S Commercial Street project/

Ratliff announced that 402 residents participated in the spring City-Wide Clean Up event.

Ratliff said Parks and Recreation staff have installed shade structures at the dog park in City Park.

Ratliff spoke about the recent ribbon cutting for the grand re-opening at Donaldson Company. Ratliff said the City is grateful for the expansion and the ability to keep the company in Harrisonville.

8. Questions from the Media

None.

9. Adjourn from Regular Session

At 6:34 p.m., the Board of Aldermen voted to go into Closed Session pursuant to City Code to discuss the Leasing, purchase or sale of real estate. A motion was made by Alderwoman Milner and seconded by Alderman Turner. In attendance and voting to go into Closed Session were Aldermen Chaney, Franklin, Milner, Pfautsch, Turner, Mills (remote) and Mayor Mike Zaring. Aldermen Davidson and Doerhoff were excused. Mayor Zaring then convened the meeting in Closed Session.

Upon returning to the Regular Meeting, a motion was made by Alderwoman Milner to adjourn from the Regular Meeting. The motion was seconded by Alderman Turner. The motion carried with a unanimous vote. The meeting adjourned at 6:42 p.m.

Mike Zaring, Mayor & Ex-Officio
Chairmen of the Board of Alderman

ATTEST:

Daniel Barnett, City Clerk



**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
CITY HALL
JUNE 2, 2025
6:00 PM**

1. Call to Order

The meeting was called to order at 6:51 PM by Mayor Mike Zaring.

2. Present

A. Roll Call

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Remote	
Sandy Franklin	Harrisonville	Board Member	Present	
Larry Pfautsch	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Excused	
Marcia Milner	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Excused	
Kile Chaney	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, City Attorney Alex Felzien, Law Clerk Katherine Plummer-Reed, Assistant City Administrator Jeremy Smith, Community Development Director Christina Stanton, Public Works Director Patty Hilderbrand, Assistant Parks and Recreation Director Nichole Cogbill, Police Lieutenant Darla Harris, Fire Chief Rusty Sullivan, Executive Secretary to the City Administrator Theresa West, City Clerk Daniel Barnett – recording.

3. Discussion Items

A. Public Hearing Rules and Regulations Discussion

City Attorney Felzien spoke to the Board about potential creation of Municipal Code Section 110.250, governing the public's participation in a public hearing for an agenda item.

Felzien said the new code section would allow those wishing to speak during a public hearing to sign up prior to the beginning of the meeting.

Felzien said those who have signed up to speak shall be given three minutes to speak.

Felzien said the three minutes cannot be yielded to another person who wishes to speak at the public hearing.

Felzien said the person speaking will forfeit their remaining time if they speak for less than three minutes and cannot share their remaining time with another member of the public.

Felzien said a member of the public will have one chance to speak to an item and may not speak again once they have concluded their statement and yielded their time.

Felzien said he would amend the proposed language to include that the public hearing would not be a question and answer opportunity.

Alderman Pfautsch asked that a provision be included to allow for participants to submit a written statement during a public hearing.

Felzien said the ordinance would be brought forward at the June 16, Board of Aldermen meeting.

B. Broadband Internet Discussion

Assistant City Administrator Smith provided the Board with an update regarding the progress being made by various broadband internet carriers within the Harrisonville community.

Smith spoke about ongoing discussions with Brightspeed regarding pole attachment agreements.

Smith said Comcast and Socket are preparing to begin laying underground fiber to the home throughout the Harrisonville community.

C. Hometown Grid Training for Elected Officials

Assistant City Administrator Smith provided the Mayor and Board of Aldermen with an overview of the Hometown Grid system.

Hometown Grid is a cutting-edge solution designed to enhance community support and improve the efficiency of local utility providers. With features such as a public facing outage map, customer reporting via text or phone without registration and automated responses, Hometown Grid empowers utilities to streamline communication and build trust during critical situations.

A motion was made by Alderman Chaney to adjourn from the Work Session. The motion was seconded by Alderman Turner. The motion carried with a unanimous vote. The meeting adjourned at 7:46 p.m.

Mike Zaring, Mayor & Ex-Officio
Chairmen of the Board of Alderman

ATTEST:

Daniel Barnett, City Clerk

City of Harrisonville, Missouri
Request for Qualifications for Municipal Judge

I. Request for Qualifications: Municipal Judge

The City of Harrisonville, Missouri is seeking the services of a qualified individual to assume the responsibilities of Municipal Judge for the work described in the scope of services provided below.

Qualifications

The successful candidate will be an attorney or judge with a minimum of five (5) years of specific municipal law experience, licensed to practice law in the State of Missouri, and a member of the Missouri Bar in good standing. Such candidate should be a member, either as an employee or owner, of a law firm that has experience in municipal law. The candidate shall have substantial knowledge of local, state, and federal laws and court decisions affecting municipalities. Candidates shall not have ethical or business conflict of interests by representing clients who are adverse to the City of Harrisonville specifically or cities in Missouri generally.

All applicants must:

1. Be a resident of the State of Missouri and must possess a Juris Doctorate degree and have graduated from a law school accredited by the American Bar Association;
2. Be a member in good standing with the State Bar of Missouri;
3. Be at least twenty-one (21) years of age;
4. Have at least five (5) years experience as a practicing attorney in Missouri.

II. Scope of Services

The City of Harrisonville's Municipal Judge will be expected to perform services as required by the City in a professional and timely manner. Services will vary by project and may include, but are not limited to, the following tasks:

1. Attend all municipal dockets and trials. Currently court dates are scheduled every 1st and 3rd Wednesday of each month, at 5:30pm.

2. Preside over the City of Harrisonville Municipal Court for all misdemeanors, violations of City ordinances, pre-trial conferences, jury trials, and other cases appropriately tried in a Municipal Court of Record.
3. Perform other duties and responsibilities relating to the municipal court which are typical for a municipal judge, including, but not limited to, conducting bond hearings, signing warrants, etc.

III. General Information Regarding the City of Harrisonville, Missouri

The City of Harrisonville is a fourth class city located in Cass County, Missouri on Interstate 49 at the intersection of Missouri Route 2 and Missouri Route 7. Harrisonville has over 10,000 residents. The City is governed by a Mayor and Board of Aldermen with a City Administrator who is responsible for daily administration of all City functions.

IV. Response Organization

Responses should include responses to each of the following items: Please construct your response with responses in the same order as listed below to facilitate review and comparison. Do not include fees in the response. The City intends to negotiate fees with the individual selected based on qualifications.

1. Provide a general profile of the firm and identify primary office serving the City.
2. Provide a statement of qualifications confirming the attorney's or judge's satisfaction of the qualifications listed in Section II.
3. Outline your experience in providing municipal judge services for a city like Harrisonville, Missouri as outlined in Section III and briefly summarize three representative projects that illustrate your experience.
4. Explain any other relevant qualifications.
5. Demonstrate your experience working with communities that have comparable characteristics to the City. List up to five (5) references from these communities, including names, addresses, and phone numbers of contact persons.
6. All respondents will be required to submit evidence of professional liability insurance at the limits required by the City of Harrisonville and disclose any applicable deductible amount.

V. Submissions of Qualifications

The individual must submit an original and three (3) copies of its response to the City Administrator no later than 5:00 p.m. on **April 18, 2025**. All responses shall include,

at minimum, the information requested above in Section IV above and Appendix A. The address and telephone number for response submission is:

City of Harrisonville
c/o Brad Ratliff
City Administrator
300 East Pearl Street
Harrisonville, Missouri 64701
(816) 380-8919

All responses must be signed by a duly authorized individual and each response shall state the name of the primary contact for the respondent.

VI. Terms and Conditions

1. The City reserves the right to reject any or all responses or to award the contract to the next most qualified attorney if the successful attorney does not execute a contract within thirty (30) days after the award of the response.
2. All responses shall become the property of the City and the City may, at its option, request oral presentation prior to selection. Notification in writing will be given if such meetings are required. No public bid opening will be held. A listing of firms and names representing the responses received will be provided only upon request.
3. Brad Ratliff, City Administrator, will be the primary source of contact at the City during the Request for Qualifications and the selection process. Mr. Ratliff will coordinate appointments with staff to answer any questions or set up interviews. Communications with other City staff members or members of the City Board of Aldermen will constitute automatic rejection of that firm's response.
4. The City reserves the right to request clarification of the information submitted and to request additional information of one or more applicants.
5. Any response may be withdrawn up until the date and time set forth in Section V. Any responses not withdrawn shall constitute an irrevocable offer for a period of ninety (90) days to provide the City the services set forth in the attached specifications, or until a response has been approved by the City.
6. Any agreement or contract resulting from the acceptance of a response shall be on forms either supplied by or approved by the City and shall contain, as a minimum, applicable provisions of the Request for Qualifications. The City reserves the right to reject any agreement that does not conform to the Request and any City requirements for agreements and contracts.
7. The selected firm shall not subcontract or assign any interest in the contract and shall not transfer any interest in the same without prior written consent of the City.

8. All costs associated with the preparation of a response in response to the Request shall be the responsibility of the firm submitting the response.
9. The selected firm will be required to provide evidence that they have in force professional liability insurance of a minimum of \$1,000,000 with a maximum \$50,000 deductible.
10. The Attorney will be expected to meet with City officials at City offices as needed during the course of service engagements.
11. As this is a Request for Qualifications and not a bid, the City reserves the right to negotiate with any party and on any matter.

VII. Interviews

The City may select two or more individuals for oral presentations. Each individual will give a 20-minute presentation summarizing their qualifications and their approach to the services to be provided if selected for an interview. The presentation will be followed by a question-and-answer period. The individuals who will be assigned to the provision of services will be expected to make the oral presentation.

VIII. Evaluation of Responses

The following criteria shall be used to evaluate the responses:

1. Quality of the response and completeness to the Request.
2. Relevance of experience cited for the tasks outlined in the Scope of Services.
3. Experience and creativity in providing services as a municipal judge to local governments of comparable characteristics to the City of Harrisonville.
4. Experience of staff assigned to serve the City of Harrisonville.
5. Proven ability to provide other municipal judge services.
6. References.

IX. Schedule of Events

The City of Harrisonville has developed the following schedule of events for selection:

<u>RFQ Schedule</u>	<u>Date</u>
Distribute Request for Qualifications	March 18, 2025
Response Receipt Deadline	April 18, 2025
Consideration by Board of Aldermen	April 21, 2025

All questions regarding this Request for Qualifications are to be directed to:

Brad Ratliff, City Administrator
816-380-8919
bratliff@harrisonville.com

All respondents should be aware that any communication with other City officials, either elected or appointed, after the date of this request will cause that firm's response to be automatically rejected.

APPENDIX A

1. Candidate (primary contact) Name
 - a. Education (undergraduate; postgraduate)
 - b. Areas of legal emphasis
 - c. Years of practice
 - d. Bar membership
 - e. Professional memberships and affiliations
2. Firm Name
 - a. Address and phone numbers of managing office
 - b. Areas of legal emphasis
 - c. Number of attorneys
 - d. Number of attorneys practicing municipal law
 - e. Brief history
 - f. Satellite location (if any)
3. List specific reasons (no more than one (1) page) you should be considered for Municipal Judge.
4. Provide at least five (5) municipal references from prior or current clients, including contract name and telephone number.
5. List any cities in which you or the firm's attorneys have represented defendants in municipal court in the last five (5) years.
6. Have you, or the attorneys of your firm, represented a plaintiff against any city in Missouri in the last five (5) years? If so, what was the general premise of the case and what was the outcome?
7. Have you or the firm been terminated by any municipal client in the last five (5) years? If so, explain why.
8. During the past five (5) years, have you or any attorneys of the firm had any Missouri Bar or other ethics complaints filed against it? If so, please explain.
9. Has the firm been in bankruptcy, reorganization, or receivership in the last five (5) years?
10. Provide evidence of comprehensive liability and workers compensation insurance coverage.

**CITY OF HARRISONVILLE
EMPLOYMENT AGREEMENT**

THIS AGREEMENT, made by and between the City of HARRISONVILLE, Missouri (hereinafter called CITY) and Ross Nigro (hereinafter called JUDGE).

WITNESSETH:

WHEREAS, CITY requires professional services for the adjudication of municipal matters in the Harrisonville Municipal Court;

WHEREAS, JUDGE is prepared to provide said professional services and shall adjudicate matters in the Harrisonville Municipal Court fairly and to the best of JUDGE's ability.

NOW THEREFORE, CITY and JUDGE in consideration of the mutual covenants contained in this AGREEMENT, agree as follows:

ARTICLE 1 – EFFECTIVE DATE

The effective date of this AGREEMENT shall be June 17, 2025.

ARTICLE 2 – PRECEDENCE OF DOCUMENTS AND CITY CODE

In the event of inconsistency or conflict between or among the provisions of this AGREEMENT and any provisions of City Code, the provisions of City Code shall take precedence.

ARTICLE 3 – TERM OF AGREEMENT

The services to be performed by the JUDGE shall be performed from June 17, 2025 until May 30, 2028, unless otherwise terminated pursuant to the terms of this Agreement.

ARTICLE 4 – COMPENSATION

For services performed, the CITY shall pay the JUDGE one thousand two hundred dollars (\$1,200.00) per month with a maximum total amount not to exceed \$14,400 per fiscal budget year. In addition, mileage to and from the Court will be reimbursed at the current federal mileage rate.

ARTICLE 5 – JURISDICTION

The JUDGE'S jurisdiction shall extend to all cases involving alleged violations of the ordinances of the CITY.

JUDGE must recuse himself from a matter where a judicial conflict may exist, as prohibited by Missouri Supreme Court Rule 37.52(b)(2).

ARTICLE 6 – PERMITS, LICENSES, AND QUALIFICATIONS

JUDGE shall procure all necessary local permits and licenses, if necessary.

JUDGE shall remain a member of the Missouri Bar in good standing for the duration of this AGREEMENT.

JUDGE will abide by all applicable laws, regulations, and ordinances of all federal, state, and local governments in which work under this AGREEMENT is performed.

JUDGE must furnish and maintain certification of authority to conduct business in the State of Missouri.

JUDGE shall meet the qualifications listed in Harrisonville Municipal Code Section 125.060 during the term of this AGREEMENT.

ARTICLE 7 – STANDARD OF CARE

JUDGE shall exercise the same degree of care, skill, and diligence in the performance of the services as is ordinarily possessed and exercised by a professional under similar circumstances.

ARTICLE 8 – TERMINATION

JUDGE is an appointed official appointed by the Mayor of Harrisonville and shall serve as a City employee. As such, JUDGE serves at the pleasure of the current Mayor of Harrisonville. CITY may terminate or suspend performance of this AGREEMENT for CITY’S convenience upon sixty (60) days’ written notice to JUDGE. CITY shall pay JUDGE for all the services performed and/or goods delivered until the date of the termination by the CITY or suspension expenses as determined and agreed to by the parties. In the event that funding for the AGREEMENT is discontinued, City shall have the right to terminate this AGREEMENT immediately upon written notice to JUDGE.

CITY may terminate this AGREEMENT for any or no reason, but could include:

- a. JUDGE is disbarred from the Missouri Bar
- b. JUDGE no longer meets the qualifications listed in Harrisonville Municipal Code Section 125.060.
- c. JUDGE has failed to recuse himself in a matter where JUDGE has a self-interest.
- d. JUDGE serves as a judge in more than five municipalities, as prohibited by RSMo. § 479.090.9.

The above list is merely illustrative, it is not all-encompassing and does not include all reasons JUDGE may be terminated.

ARTICLE 9 – WAIVER

A waiver by either CITY or JUDGE of any breach of this AGREEMENT shall be in writing. Such a waiver shall not affect the waiving party’s rights with respect to any other or further breach.

ARTICLE 10 – SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this AGREEMENT or the occurrence of any event rendering any portion or provision of this AGREEMENT void shall in no way affect the validity or enforceability of any other portion or provision of this AGREEMENT. Any void provision shall be deemed severed from this AGREEMENT, and the balance of this AGREEMENT shall be construed and enforced as if this AGREEMENT did not contain the particular portion or provision held to be void. The parties further agree to amend this AGREEMENT to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire AGREEMENT from being void should a provision which is of the essence of this AGREEMENT be determined void.

ARTICLE 11 – ASSIGNMENT

Neither CITY nor JUDGE shall assign any rights or duties under this AGREEMENT without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this AGREEMENT.

ARTICLE 12 – THIRD PARTY RIGHTS

Nothing in this AGREEMENT shall be construed to give any rights or benefits to anyone other than CITY and JUDGE.

ARTICLE 13 – AUDIT

JUDGE agrees that the CITY, or a duly authorized representative, shall, until the expiration of three (3) years after final payment under this AGREEMENT have access to and the right to examine and copy any pertinent books, documents, papers and records of the JUDGE related to this Agreement.

ARTICLE 14 – RENEWAL OPTIONS

The CITY may exercise its option to renew the contract/agreement. Each renewal period shall be for the length of the original contract. The CITY will provide the JUDGE with a written renewal notice sixty (60) days prior to the expiration date of the AGREEMENT period. Pricing shall be in accordance with the fees submitted on the AGREEMENT. All terms and conditions shall remain in effect during the subsequent renewal periods.

ARTICLE 15 – EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this AGREEMENT, the JUDGE agrees as follows:

The JUDGE will not discriminate against any employee or applicant for employment because of race, age, color, religion, sex, national origin or any other legally protected category. The JUDGE

will take affirmative action to ensure that applicants are employed, and that employees are treated fairly during employment, without regard to their race, age, color, religion, sex, or national origin. Such action shall include, but not to be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. The JUDGE agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

ARTICLE 16 – NO UNDUE PRESSURE

In accordance with Missouri Supreme Court Rules regarding municipal courts, JUDGE, clerks of court, and other nonjudicial personnel are not subject to informal pressure, formal discipline, firing or threats of non-retention or non-reappointment at the conclusion of a term of office by officers and administrators of CITY that are designed to encourage or require the municipal division to operate in such a way as to maximize the municipal revenues derived from municipal division operations or to meet specified revenue targets without regard to whether such goals or targets are communicated formally or informally to court personnel.

ARTICLE 17 – GOVERNING LAW

This AGREEMENT shall be governed by the laws of the State of Missouri.

ARTICLE 18 – COMMUNICATIONS

Any communication required by this AGREEMENT shall be made in writing to the address specified below:

JUDGE:

The Law Office of Ross C. Nigro Jr.
606 W 39th Street
Kansas City, MO 64111

CITY:

City of Harrisonville, Missouri
c/o Brad Ratliff
300 East Pearl Street
Harrisonville, Missouri 64701

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of CITY and JUDGE.

ARTICLE 19 – SEPARATE AGREEMENTS

CITY and JUDGE each reserve the right to, from time to time, enter into other agreements or contracts.

ARTICLE 20 – ENTIRE AGREEMENT

This AGREEMENT represents the entire agreement between the CITY and JUDGE. All previous or contemporaneous agreements, representations, promises and conditions relating the JUDGE’S services described herein are superseded.

ARTICLE 21 – SURVIVAL OF TERMS

The following provisions shall survive the expiration or termination of this AGREEMENT for any reason: if any payment obligations exist, Article 4 – Compensation; Article 6 – Permits and Licenses; Article 8 – Liability and Indemnification; Article 10 – Waiver; Article 11 – Severability; Article 12 – Assignment; Article 18 – Governing Law; Article 21 – Entire Agreement; and this Article 22 – Survival of Terms.

IN WITNESS WHEREOF, CITY and JUDGE, by and through their authorized officers, have made and executed this Agreement:

CITY OF HARRISONVILLE, MO:

ROSS C. NIGRO JR.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date _____

Council Bill No.

Resolution No.

**A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE, MISSOURI, TO APPOINT ROSS NIGRO AS MUNICIPAL JUDGE
FOR THE HARRISONVILLE MUNICIPAL COURT IN THE 17TH JUDICIAL CIRCUIT
COURT.**

WHEREAS, the Board of Aldermen wishes to appoint Ross Nigro as Municipal Judge for the Harrisonville Municipal Court in the 17th Judicial Circuit Court; and

WHEREAS, the City of Harrisonville requested bids for the position of Municipal Judge: and

WHEREAS, by ordinance, the Mayor is to appoint the Municipal Judge and City Administrator is to contract the Municipal Prosecutor; and

WHEREAS, Ross Nigro fully meets the qualifications for appointment to this position; and

WHEREAS, Mayor Mike Zaring recommends the appointment of Ross Nigro to the position of Municipal Judge upon the approval of the Board of Aldermen;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE
CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:**

Section 1: That Ross Nigro is hereby appointed Municipal Judge for the Harrisonville Municipal Court in the 17th Judicial Circuit Court.

Section 2: That this resolution shall be in effect immediately upon its passage and approval.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE
MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI THIS 16TH DAY OF JUNE
2025.

ROLL CALL VOTE:

AYES:

NAYS:

EXCUSED:

RECUSED:

ABSENT:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 16th day of June 2025.

To: Board of Aldermen

From: Grant Purkey

Date: 6-11-2025

Re:

GENERAL INFORMATION

Applicant: Parks and Recreation Department

Requested Actions: Approval of a resolution to vacate Blueberry Park and authorize City staff to proceed with surveying, legal description preparation, and replatting for transfer to adjacent property owners.

Date of Application: 6-11-2025

PROPOSAL

Blueberry Park is a small city-owned park located between James Street, Ann Avenue, Blueberry Drive and Chapel Lane, bordered by residential properties on all four sides. The park is underutilized and is no longer needed for park purposes.

Five adjacent property owners (Lots 128, 133, 134, 135, and 137) have expressed formal interest in acquiring portions of the park property. City staff have worked with the residents to divide the land in a manner that best aligns with their existing property boundaries.

A proposal from Great River Engineering in the amount of \$11,500 includes boundary surveying, preparation of legal descriptions, and replatting of the park property. Each participating resident has agreed to cover their portion of this cost based on the square footage they will receive, as outlined in individual Memorandums of Understanding (MOUs).

The Electric Department has requested the inclusion of two side-by-side 6-foot gates per property to ensure access to the power line that runs east to west through the park. Residents have agreed to this condition.

PREVIOUS ACTIONS

- Residents met with the Harrisonville Public Works, Community Development and Parks Staff.
- MOUs were signed by all five interested property owners.
- A survey proposal was obtained from Great River Engineering.
- The proposal was presented to and endorsed by the Harrisonville Park Board.

KEY ISSUES

- Ensuring all surveying and legal costs are fully covered by participating residents
- Maintaining utility access through coordinated fencing
- Replatting the property in a legally acceptable format
- Completing legal transfer process after BOA approval

STAFF COMMENTS AND SUGGESTIONS

Staff supports vacating Blueberry Park, as it relieves the City of maintaining an underused parcel and benefits adjacent property owners. The Harrisonville Park Board has reviewed and approved the proposal, agreeing the land no longer serves a significant public purpose.

The plan includes maintaining utility access, and all costs will be covered by the participating residents. Surveying and legal documentation will be managed through Great River Engineering and coordinated with City staff.

STAFF RECOMMENDATION

Staff recommends that the Board of Aldermen approve the resolution to vacate Blueberry Park and authorize staff to proceed with surveying, preparation of legal descriptions, and replatting of the property.

ATTACHMENTS

- Resolution – Vacating Blueberry Park
- Survey Proposal – Great River Engineering
- Sample Memorandum of Understanding

STAFF CONTACT:

Grant Purkey

gpurkey@harrisonville.com

816-380-8980



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

Memorandum of Understanding (MOU)

Between: Residents Surrounding Blueberry Park

And: City of Harrisonville

Date: [Insert Date]

Subject: Participation in and Funding of Blueberry Park Survey for Property Division and Deeding

1. Purpose

This Memorandum of Understanding (MOU) outlines the agreement between the residents surrounding Blueberry Park and the City of Harrisonville regarding the professional land survey of Blueberry Park. The purpose of the survey is to divide the park property into individual parcels and deed these parcels to interested and eligible residents.

2. Scope of Work

The project will include:

- Conducting a professional land survey to define and map individual parcel boundaries within Blueberry Park
 - Preparing and executing legal documentation necessary to transfer deeded ownership of defined parcels to interested residents
-

3. Responsibilities

Residents Agree To:

- Express written interest in acquiring a parcel of the Blueberry Park property
- Cooperate fully with the survey and legal transfer process
- Contribute financially to cover costs as outlined in this MOU

The City of Harrisonville Agrees To:

- Retain and coordinate with a licensed professional surveyor to perform the land division
 - Oversee all administrative and legal aspects of the property transfer process
-

4. Financial Terms

- **Estimated Total Project Cost:** [Insert Total, if known]
- **Cost Components:**
 - **Survey Fees:** For professional services to divide the park land

- **Legal and Administrative Costs:** For deed preparation, filings, and recordings
 - **Contribution Structure:** Each participating resident will contribute a fair share based on the size or location of the parcel to be acquired, or according to a mutually agreed formula
-

5. Duration

This MOU is effective upon the date of signature and will remain in effect until the completion of the survey and the successful deeding of properties. Amendments to this agreement must be made in writing and approved by all involved parties.

6. Acknowledgement

By signing this MOU, the undersigned parties agree to the terms and responsibilities herein and commit to participating in the Blueberry Park property division project in cooperation with the City of Harrisonville.

Signatures

Resident Name: _____

Address: _____

Signature: _____

Date: _____

City of Harrisonville Representative: _____

Title: _____

Signature: _____

Date: _____



May 20, 2025

Carl Brooks, PE, CFM
City of Harrisonville
201 W. Chestnut Street
Harrisonville, MO 64701

RE: Blueberry Park Survey

Dear Mr. Brooks:

This letter serves as our proposal to provide professional services to survey and divide the City of Harrisonville property known as Blueberry Park.

This purpose of this project is to divide the city park tract (shown as "Proposed City Park" on the plat of Parkwood East subdivision) into five parcels and combine each one of those parcels with an adjoining lot. There are three platted walkways for access to the city tract from the public streets which would need to be vacated, since the city will no longer require these access strips nor want to maintain them once title to the city property is transferred. Additionally, because there are overhead electric lines along the north and south boundaries of the city tract, and possibly other utilities, easements would need to be created to accommodate these utilities prior to disposal of the property. The cleanest and most efficient means of accomplishing all of this is to re-plat the affected properties into the ultimate lot configuration and create the necessary easements for dedication. In addition to the owners of the five lots which will each receive a portion of the city property, four other lot owners (those adjoining the walkways) would need to be parties to the execution of the re-plat.

For the survey and plat preparation, our proposed scope of services and fee are as follows:

Scope of Services

1. Research: obtain survey records and current deeds for affected properties; place order with Missouri One-Call System for marking of any underground utilities on the subject properties.
2. Conduct field survey to establish horizontal control, locate existing corner monuments sufficient to establish property boundaries of city park tract and Lots 128, 129, 133 through 137, 142, and 143 in Parkwood East (see existing plat exhibit), and locate existing overhead and underground utilities for which new easements will be required.



GRE
GREAT RIVER
ENGINEERING

3. Correspond with city staff regarding need for and placement of new easements.
4. Prepare a minor subdivision drawing to divide the existing city park tract into five parcels and combine each one of the five parcels with an adjoining lot, vacate the 10-foot walkways extending to James Street, Ann Avenue, and Chapel Lane, and create new easements necessary to accommodate existing utility lines and storm water drainage (see proposed re-plat exhibit).
5. Prepare legal descriptions of the five city park parcels for transfer of title to adjoining lot owners.
6. Set iron pin monuments at all newly created lot corners and any existing lot corners where a monument was not found.

Fee: \$11,500.00 (lump sum)

I believe the re-plat would comply with the city's Minor Subdivision regulations and could be approved through that process, if the Planning and Zoning staff concurs.

Thank you for the opportunity to submit this proposal. Please contact me if you would like to discuss any details of the proposal or make any adjustments to the scope of services.

Sincerely,

Great River Engineering

Brian D. Viele, PLS
Director of Surveying

(Attachments)

PROPOSED RE-PLAT EXHIBIT

PARKWOOD EAST



NORTH
1.89

N 78°41'24"W

50.99'

WEST

1032.17'



- Walkways divided along center, 5' to each adjoining lot.

RESOLUTION NO. [Insert Number]

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AGREEING TO VACATE THE BLUEBERRY PARK PROPERTY AND AUTHORIZING STAFF TO MOVE FORWARD WITH SURVEYING, LEGAL DESCRIPTIONS, AND REPLATTING THE PROPERTY TO ADJOINING INTERESTED PROPERTY OWNERS

WHEREAS, Blueberry Park is a City-owned parcel of land located within a residential neighborhood in Harrisonville, Missouri; and

WHEREAS, five property owners adjacent to Blueberry Park (Lots 128, 133, 134, 135, and 137) have formally expressed interest in acquiring portions of the park property for incorporation into their respective lots; and

WHEREAS, City staff have worked with each interested property owner to divide the park property in a manner that reasonably aligns with each lot's existing configuration; and

WHEREAS, the interested property owners have agreed to pay for all costs associated with the surveying, preparation of legal descriptions and replating of the Blueberry Park property; and

WHEREAS, the City has received a proposal from Great River Engineering in the amount of \$11,500 to conduct the required surveying and replating services; and

WHEREAS, it is in the interest of the City and surrounding property owners to move forward with vacating Blueberry Park and completing the necessary technical work to formally transfer the land.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

1. The City hereby agrees to vacate the Blueberry Park property, contingent upon the completion of all required surveying, legal descriptions and replating.
2. City staff is authorized to proceed with coordinating surveying and legal work with Great River Engineering as outlined in their proposal.
3. The costs of surveying, legal descriptions, and replating will be fully funded by the five participating property owners, based on the square footage of the property received by each.
4. Upon completion of the surveying and replating process, the City will take necessary legal steps to formally vacate and transfer the portions of Blueberry Park to the respective adjoining property owners.
5. This Resolution shall be in full force and effect from and after its passage and approval.

PASSED by the Board of Aldermen of the City of Harrisonville, Missouri, this ____ day of _____, 20.

Mayor

ATTEST:

City Clerk

To: Board of Aldermen
From: Rusty Sullivan, Fire Chief
Date: 05/28/2025

Re:

GENERAL INFORMATION

Applicant: Harrisonville Fire Department

Requested Actions: **ORDINANCE ADOPTION: AN ORDINANCE PROHIBITING THE POSSESSION OF DANGEROUS WEAPONS IN HARRISONVILLE AMBULANCES AND PROVIDING FOR EXEMPTIONS**

Date of Application: 05/28/2025

PROPOSAL

It is my recommendation that The City of Harrisonville approve AN ORDINANCE PROHIBITING THE POSSESSION OF DANGEROUS WEAPONS IN HARRISONVILLE AMBULANCES AND PROVIDING FOR EXEMPTIONS.

Points:

A. It shall be unlawful to:

1. It shall be unlawful for any passenger or patient to possess a dangerous weapon within any ambulance owned, operated, or contracted by the City of Harrisonville while: being transported, receiving medical care or attention, participating as an observer, student, ride-a-long, or otherwise occupying the vehicle in a non-official capacity.

2. "Dangerous weapon" includes, but is not limited to, any firearm (loaded or unloaded), explosive device, knife (other than those used for medical or utility purposes by EMS personnel), stun gun, chemical weapon (e.g., pepper spray), or any other object which may be used or intended to cause bodily harm or to intimidate.

3. Possession includes carrying on one's person, within personal effects, or having immediate access to the weapon while inside the vehicle.

4. Any person found in violation of this ordinance shall be guilty of a municipal offense and, upon conviction, may be punished by a fine not exceeding five hundred dollars (\$500) and/or imprisonment not exceeding ninety (90) days, or both, at the discretion of the Municipal Court.

PREVIOUS ACTIONS

None

KEY ISSUES

- The safety of Harrisonville first responders and patients
- The City of Harrisonville does not allow the possession of dangerous weapons in city owned facilities.
- Fire Department's faces serious physical threats on a regular basis.
- The Harrisonville Fire Department currently has no mechanism to prohibit the carrying of legally owned weapons in their medical vehicles.

STAFF COMMENTS AND SUGGESTIONS

Staff recommend the adoption of this ordinance.

STAFF RECOMMENDATION

ATTACHMENTS

STAFF CONTACT:

Rusty Sullivan, Fire Chief

Council Bill No.

Ordinance No.

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF
HARRISONVILLE PROHIBITING THE POSSESSION OF DANGEROUS WEAPONS
IN HARRISONVILLE AMBULANCES AND PROVIDING FOR EXEMPTIONS**

WHEREAS, the City of Harrisonville is committed to ensuring the safety of its emergency medical services personnel, patients, and the general public; and

WHEREAS, the presence of dangerous weapons in ambulances poses a significant risk to emergency responders and other occupants.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
HARRISONVILLE, MISSOURI, AS FOLLOWS:**

Section 1: Section 205.090 is hereby established to read as follows:

- (A) This ordinance is enacted to prohibit the possession of dangerous weapons by non-authorized individuals in any ambulance operated by the City of Harrisonville Fire Department or its authorized agents.
- (B) For the purposes of this ordinance:
 - (1) "Ambulance" shall mean an "authorized emergency vehicle," as defined in Section 300.010.
 - (2) "Dangerous weapon" includes, but is not limited to, any firearm (loaded or unloaded), explosive device, knife (other than those used for medical or utility purposes by EMS personnel), stun gun, chemical weapon (e.g., pepper spray), or any other object which may be used or intended to cause bodily harm or to intimidate.
 - (3) "Passenger" includes any individual other than emergency services personnel who is present in an ambulance, including patients, observers, students, or ride-along.
 - (4) "Emergency services personnel" means any certified or licensed personnel acting in the scope of their duties while employed or volunteering with the Harrisonville Fire Department or authorized EMS provider.
- (C) It shall be unlawful for any passenger or patient to possess a dangerous weapon within any ambulance owned, operated, or contracted by the City of Harrisonville while:
 - 1. Being transported,
 - 2. Receiving medical care or attention,
 - 3. Participating as an observer, student, or ride-along, or
 - 4. Otherwise occupying the vehicle in a non-official capacity.

(i) Possession includes carrying on one's person, within personal effects, or having immediate access to the weapon while inside the vehicle.

(D) This ordinance shall not apply to:

1. Emergency services personnel lawfully carrying a dangerous weapon in the performance of their official duties;
2. Law enforcement officers acting within the scope of their duties;
3. Dangerous weapons that have been secured by emergency personnel in a locked compartment or removed from the individual's possession during transport for safety reasons.

(E) Any person found in violation of this ordinance shall be guilty of a municipal offense and, upon conviction, may be punished by a fine not exceeding five hundred dollars (\$500) and/or imprisonment not exceeding ninety (90) days, or both, at the discretion of the Municipal Court. This does not serve to limit any other remedies available to the City in law or equity.

Section 2: Severability

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 3: Effective Date

This ordinance shall become effective on June 16, 2025.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 2ND DAY OF JUNE 2025,
AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 16TH DAY OF
JUNE 2025, AND PASSED BY THE BOARD OF ALDERMEN THIS 16TH DAY OF
JUNE 2025.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 16th day of June 2025.

Mike Zaring, Mayor

ATTEST:

Daniel Barnett, City Clerk

APPROVED by the Mayor this 16th day of June, 2025.



PUBLIC WORKS DEPARTMENT, 201 W. Chestnut St., Harrisonville, MO, 64701, Phone (816) 380 – 8964

To: Mayor and Board of Aldermen
From: Carl Brooks, Director of Engineering (cbrooks@harrisonville.com)
Date: June 2, 2025
Re: SW 2023-03 Eminent Domain Ordinance for the Beckerdite Storm Water Drainage Improvements Project

GENERAL INFORMATION

Applicant: City Staff
Requested Actions: Approval of Ordinance
Date of Application: June 2, 2025
Purpose: Enter into Eminent Domain, if necessary
Property Location: Beckerdite Subdivision, Harrisonville, MO, Cass County

PROPOSAL

Staff proposes that the Board of Aldermen approve an ordinance authorizing the Mayor to execute an eminent domain ordinance, if necessary for the 15-48 Inch Diameter Storm Water Sewer Mains as a part of the Beckerdite Storm Water Drainage Improvements Project.

PREVIOUS ACTIONS

City staff applied and received an 80/20 matching ARPA Storm Water Grant for the Beckerdite Storm Water Drainage Improvements Project. City staff have agreed with the property owners for the 15-48 Inch Diameter Storm Water Sewer Mains as a part of the Beckerdite Storm Water Drainage Improvements Project in acquiring permanent temporary easements.

KEY ISSUES

City staff have agreed in principal with all property owners in acquiring the required permanent and temporary easements with one exception. The storm water drainage improvements will be of great value and benefit to the local residents of the Beckerdite Subdivision in Harrisonville, MO.

STAFF RECOMMENDATION

City staffs' recommendation is that the city agree to enter into this eminent domain ordinance.

ATTACHMENTS

Ordinance 2025-xx

Exhibit A

Council Bill No. 2025-
Ordinance No.

AN ORDINANCE OF THE CITY OF HARRISONVILLE, MISSOURI DIRECTING CITY STAFF TO ACQUIRE NECESSARY TEMPORARY AND PERMANENT EASEMENTS TO PERMIT THE ENGINEERING, CONSTRUCTION, AND COMPLETION OF VARIOUS SIZES OF STORM WATER SEWER MAINS (15-48 INCH DIAMETER) AS A PART OF THE BECKERDITE STORM WATER DRAINAGE IMPROVEMENTS PROJECT

WHEREAS, pursuant to Rev. Stat. Mo. §§ 79.380 and 88.667, the City is empowered with the authority to condemn property within the city limits (and ten miles therefrom) for certain public uses, including but not limited to the public use of gravity storm water sewer mains and open ditches;

WHEREAS, 15-48 Inch Diameter Storm Water Sewer Mains, and certain open ditches, as a part of the Beckerdite Storm Water Drainage Improvements Project (the “Project”) will benefit most of the Harrisonville population by ensuring the structural validity of Harrisonville’s storm water collection main system and the continuing development of necessary public infrastructure;

WHEREAS, on June 16, 2025, this Board considered and approved this Ordinance initiating the Project;

WHEREAS, to this end, City Staff has attempted to negotiate with the landowners affected by the project to provide said landowners just compensation for the City's acquisition of the temporary and permanent easements necessary to complete the Project, said land is described in **Exhibit A** attached hereto and incorporated as if fully stated herein;

WHEREAS, the good-faith negotiations with these landowners have not resulted in the City's acquisition of all necessary temporary and/or permanent easements;

WHEREAS, it is necessary that City Staff continue to engage in good-faith negotiations and/or initiate the formal condemnation process to acquire the remaining easements, which are integral for the completion of the Project.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen finds that it is necessary to acquire temporary and permanent easements from the affected property owners to complete the 15-48 Inch Diameter Storm Water Sewer Mains as a part of the Beckerdite Storm Water Drainage Improvements Project, a public use under Missouri law.

Section 2. The Board hereby directs City Staff to acquire by eminent domain and condemnation or good-faith negotiations all necessary temporary and/or permanent easements for the 15-48 Inch Diameter Storm Water Sewer Mains as a part of the Beckerdite Storm Water Drainage Improvements Project.

Section 3. The costs of the acquisition of such easements, by condemnation or through good-faith negotiations, shall be paid from funds as provided by law.

Section 4. That this ordinance shall become effective immediately upon its passage.

Vote taken as follows:

Ayes:

Nays:

Absent:

Abstain:

READ FOR THE FIRST TIME BY TITLE ONLY ON JUNE 2, 2025, AND FOR THE SECOND TIME BY TITLE ONLY ON JUNE 2, 2025, AND PASSED BY THE BOARD OF ALDERMEN THIS 2ND DAY OF JUNE 2025.

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Approved by the Mayor this 2nd day of June 2025.

EXHIBIT A

Tract 10
Parcel ID No. 13-21-41-401-000-026.000
Hutzell Properties LLC
907 Edgevale Ter.
Harrisonville, MO 64701

PERMANENT STORM SEWER EASEMENT

All that part of Lot 15, WILLIAMS ADDITION, a subdivision in the City of Harrisonville, Cass County, Missouri, according to the recorded plat thereof, more particularly described as follows:

Commencing at the southwest corner of said Lot 15;

Thence S87°45'13"E, along the south line thereof, 5.86 feet to the Point of Beginning;

Thence continue S87°45'13"E, 24.14 feet to the east line of a tract of land as described and recorded in Book 3598 at Page 776 of the Cass County, Missouri Records;

Thence N02°18'54"E, along the east line of said tract, 91.70 feet;

Thence departing the east line of said tract, S27°26'08"W, 24.41 feet;

Thence southwesterly on a curve to the left being tangent to the last described course and having a radius of 120.00 feet, an arc distance of 40.80 feet;

Thence S07°57'25"W, 30.63 feet to the Point of Beginning.

Containing in all 1,467 square feet, more or less.

Subject to all easements, restrictions, reservations and conditions of record.

(Note: The bearings in this description are based on Grid North, Missouri State Plane Coordinate System, NAD83)

*I hereby certify this description was prepared
by me or under my direct supervision.*

*Johnny Yakle, MO LS No.2001001917
HDR Engineering
10450 Holmes Road
Kansas City, Mo. 64131
(816)360-2700*

TEMPORARY CONSTRUCTION EASEMENT

All that part of Lots 15 and 17, WILLIAMS ADDITION, a subdivision in the City of Harrisonville, Cass County, Missouri, according to the recorded plat thereof, more particularly described as follows:

Beginning at the southeast corner of said Lot 17;

Thence N87°45'13"W, along the south line thereof, 4.19 feet;

Thence departing the said south line, N07°57'25"E, 31.63 feet;

Thence northeasterly on a curve to the right being tangent to the last described course and having a radius of 130.00 feet, an arc distance of 44.20 feet;

Thence N27°26'08"E, 45.74 feet to the east line of a tract of land as described and recorded in Book 3598 at Page 776 of the Cass County, Missouri Records;

Thence S02°18'54"W, along the east line of said tract, 23.56 feet;

Thence departing the east line of said tract, S27°26'08"W, 24.41 feet;

Thence southwesterly on a curve to the left being tangent to the last described course and having a radius of 120.00 feet, an arc distance of 40.80 feet;

Thence S07°57'25"W, 30.63 feet to the south line of said Lot 15;

Thence N87°45'13"W, along said south line, 5.86 feet to the Point of Beginning.

Containing in all 1,087 square feet, more or less.

Subject to all easements, restrictions, reservations and conditions of record.

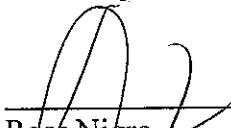
(Note: The bearings in this description are based on Grid North, Missouri State Plane Coordinate System, NAD83)

*I hereby certify this description was prepared
by me or under my direct supervision.*

*Johnny Yackle, MO LS No.2001001917
HDR Engineering
10450 Holmes Road
Kansas City, Mo. 64131
(816)360-2700*

IN THE MUNICIPAL COURT OF HARRISONVILLE, MISSOURI
CASS COUNTY

I certify that the attached is a report on all cases heard or tried before the Judge of the Circuit Court of Cass County Missouri, Municipal Division at Harrisonville during the month of **May 2025** and that the information and statements contained in said report are true and correct according to my best information, knowledge and belief.



Ross Nigro
Municipal Court Judge

6-5-25
Date

Presented and reviewed as required by Court Operating Rule 4.29.



City Clerk

6-6-2025
Date

Subscribed and sworn to before me this _____ day of _____, 2025.

Notary

CITY OF HARRISONVILLE

JUN 06 2025

RECEIVED

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality: Harrisonville Municipal		Reporting Period: May 1, 2025 - May 31, 2025	
Mailing Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701					
Physical Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701				County: Cass County	
Telephone Number: (816)3808903		Fax Number:			
Prepared by: Michelle Shaffer		E-mail Address: michelle.shaffer@courts.mo.gov			
Municipal Judge: Ross Nigro					
II. MONTHLY CASELOAD INFORMATION					
	Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance		
A. Cases (citations/informations) pending at start of month	51	625	567		
B. Cases (citations/informations) filed	3	23	14		
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0		
2. court/bench trial - GUILTY	0	0	1		
3. court/bench trial - NOT GUILTY	0	0	0		
4. plea of GUILTY in court	3	33	45		
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)	0	4	0		
6. dismissed by court	0	0	5		
7. <i>nolle prosequi</i>	1	1	2		
8. certified for jury trial (not heard in Municipal Division)	0	0	0		
9. TOTAL CASE DISPOSITIONS	4	38	53		
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]	50	610	528		
E. Trial de Novo and/or appeal applications filed	0	0	0		
III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS			
1. # Issued during reporting period	11	1. # Issued during period		0	
2. # Served/withdrawn during reporting period	132	☐ Court staff does not process parking tickets			
3. # Outstanding at end of reporting period	1,015				

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Harrisonville Municipal	Reporting Period: May 1, 2025 - May 31, 2025
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$3,564.50	Court Automation	\$378.39
Clerk Fee - Excess Revenue	\$380.73	Law Enf Arrest-Local	\$459.50
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$11.74	Total Other Disbursements	\$837.89
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$9,839.56
Total Excess Revenue	\$3,956.97	Bond Refunds	\$0.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements	\$9,839.56
Fines - Other	\$3,059.80		
Clerk Fee - Other	\$303.92		
Judicial Education Fund (JEF) ☒ Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$57.04		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$406.80		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$9.38		
Law Enforcement Training (LET) Fund surcharge	\$109.76		
Domestic Violence Shelter surcharge	\$106.00		
Inmate Prisoner Detainee Security Fund surcharge	\$108.00		
Restitution	\$684.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$200.00		
Total Other Revenue	\$5,044.70		