



**AGENDA
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
MAY 4, 2026
6:00 PM**

- 1. Call to Order**
 - A. Pledge of Allegiance**
 - B. Roll Call**
- 2. Ceremonial Matters**
- 3. Public Participation**
 - A. Agenda Request - Jeff Maloney**
- 4. Approval of Minutes**
 - A. Board of Aldermen Minutes - Closed Session - March 16, 2026**
 - B. Board of Aldermen Minutes — Regular Session — April 20, 2026**
 - C. Board of Aldermen Minutes — Work Session — April 27, 2026**
- 5. Agenda Items**
 - A. Council Bill 22: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF VINCE FARR AS AN ALTERNATE MEMBER OF THE BOARD OF BUILDING AND ENGINEERING APPEALS.**
 - B. Council Bill 23: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF BING SCHIMMELPFENNING TO THE HISTORIC PRESERVATION COMMISSION.**

- C. **Council Bill 24: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF ROBERT WISEMAN TO THE HISTORIC PRESERVATION COMMISSION.**

- D. **Council Bill 25: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, ADOPTING GOALS FOR THE CITY OF HARRISONVILLE, MISSOURI**

- E. **Council Bill 26: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACTUAL AGREEMENT WITH INTEGRATED ENVIRONMENTAL SOLUTIONS, LLC, FOR A RECONASSIANCE-LEVEL ARCHITECTURAL SURVEY OF APPROXIMATELY 61-ACRES COMPRISED OF THE AREA IDENTIFIED AS PHASE III FOR THE CITY OF HARRISONVILLE, MISSOURI.**

- F. **Council Bill 27: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2026 THROUGH DECEMBER 31, 2026, AND ESTABLISHING AN EFFECTIVE DATE.**

- 6. **Aldermen and Committee Reports**

- 7. **Report from the City Administrator**
 - A. **March 2026 Municipal Court Report**

- 8. **Questions from the Media**

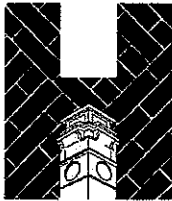
- 9. **Adjourn from Regular Session**

Posted on City Hall Bulletin Board this 30th day of April, 2026.

Daniel Barnett, City Clerk

Public participation during regular meetings of the Board of Aldermen shall be limited to those who have submitted a completed agenda request form. 2 Each person wishing to

address the Board during regular meetings of the Board of Aldermen on a topic not on the agenda shall submit a completed agenda request form five (5) business days prior to the meeting the person wishes to address the Board. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting instead of the meeting immediately following the submission of the agenda request form. 3. Those that have submitted a completed agenda request form shall be limited to three (3) minutes to address the Board, this time cannot be yielded to another person and this time may be extended in three (3) minutes increments only upon a majority vote of the members of the Board of Aldermen, with each additional three (3) minute increment requiring an additional majority vote of the members of the Board of Aldermen.



THE CITY OF HARRISONVILLE

WHERE TRADITION MEETS INNOVATION

300 E. Pearl Street, P.O. Box 367 • Tel: 816-380-8900 • Fax: 816-380-8906 • Harrisonville, MO 64701

AGENDA REQUEST FORM

This form must be completed and submitted to the office of the City Clerk. Completed materials for the agenda shall be submitted no later than Monday at 5:00 p.m., 5 business days prior to the next Board of Aldermen's meeting. If the agenda request concerns a complex issue requiring staff research time, the opportunity to address the Board may be moved to a future meeting. The Board of Aldermen's regular meetings are the 1st and the 3rd Monday of each month.

Date of Request: 4-28-26 Scheduled Meeting Date: _____

Full Name of Speaker: JEFF MALONEY Organization: _____

Home Address: 500 N. LAKE AVE City HVILLE State MO Zip 64701

Home Phone #: 816 884 2294 Work Phone #: _____ Cell#: N/A

Email: N/A

Specifics of Topic: SHADY LAKE BEING MADE 1 way from LAKE to LEXINGTON (HEADING WEST)

(You may write on the back or add additional sheets of paper for "Topic" and "Outcome" sections.)

Desired Outcome: REPEAL VOTE if done. My DRIVEWAY to my basement is designed to approach from the WEST LEXINGTON STREET. HOUSE BUILT IN 1960

If applicable, has this item been previously presented to any of the following Boards for consideration?

Board of Aldermen	Date Presented	Outcome
Planning & Zoning	Date Presented	Outcome
Park Board	Date Presented	Outcome
Board of Adjustment	Date Presented	Outcome

***I have been made aware of the date and time of the next scheduled Board of Aldermen meeting.

Signature: *Jeff Maloney*

RECEIVED
APR 28 2026
CITY OF HARRISONVILLE

Office Use Only:
Date request received:



MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
REGULAR MEETING
CITY HALL
APRIL 20, 2026
6:00 PM

1. Call to Order

The meeting was called to order at 6:00 PM by Mayor Mike Zaring.

A. Pledge of Allegiance

B. Roll Call

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Excused	
Sandy Franklin	Harrisonville	Board Member	Present	
Larry Pfautsch	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Present	
Marcia Milner	Harrisonville	Board Member	Excused	
Gary Davidson	Harrisonville	Board Member	Excused	
Kile Chaney	Harrisonville	Board Member	Present	
Mike Zaring	Harrisonville	Mayor	Present	

Others present: City Administrator Brad Ratliff, City Attorney Jamie Walker, Public Works Director Matt Carver, Community Development Director Christina Stanton, Fire Chief Rusty Sullivan, Police Lieutenant Tim Mikelson, Assistant Parks Director Nichole Franklin, Building Inspector Casey Hofer, Community Development Clerk Jamie Martin Executive Secretary to the City Administrator Theresa West and City Clerk Daniel Barnett – recording.

2. Ceremonial Matters

A. Proclamation - National Building Safety Month 2026

Mayor Zaring read a proclamation declaring the month of May as National Building Safety Month in Harrisonville.

B. Proclamation - National Preservation Month 2026

Mayor Zaring read a proclamation declaring the month of May as National Preservation Month in Harrisonville.

3. Public Participation

None

4. Approval of Minutes

A. Board of Aldermen Minutes - Closed Session - March 16, 2026

Mayor Zaring stated that the March 16, Closed Session minutes will be continued to the May 4, Board of Aldermen meeting.

B. Board of Aldermen Minutes — Regular Session — April 6, 2026

RESULT: Passed
MOVER: Alderman Kiley Chaney
SECONDER: Larry Pfautsch
AYES: Larry Pfautsch, Dave Doerhoff, Kiley Chaney, Matt Turner, Sandy Franklin
EXCUSED: Bill Mills, Gary Davidson, Marcia Milner

C. Board of Aldermen Minutes — Work Session — April 6, 2026

RESULT: Passed
MOVER: Alderman Matt Turner
SECONDER: Sandy Franklin
AYES: Larry Pfautsch, Dave Doerhoff, Kiley Chaney, Matt Turner, Sandy Franklin
EXCUSED: Bill Mills, Gary Davidson, Marcia Milner

5. Agenda Items

A. Council Bill 15: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF CAMERON CHENOWETH TO THE HISTORIC PRESERVATION COMMISSION.

Mayor Zaring spoke about his desire to appoint Cameron Chenoweth as a member of the Historic Preservation Commission.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2026-07.

RESULT: Passed

MOVER: Alderman Kiley Chaney
SECONDER: Sandy Franklin
AYES: Larry Pfautsch, Dave Doerhoff, Kiley Chaney, Matt Turner, Sandy Franklin
EXCUSED: Bill Mills, Gary Davidson, Marcia Milner

B. Council Bill 16: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF CLINT RUDELL TO THE BOARD OF BUILDING AND ENGINEERING APPEALS

Mayor Zaring spoke about his desire to appoint Clint Rudell as a member of the Board of Building and Engineering Appeals.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2026-08.

RESULT: **Passed**
MOVER: Alderman Matt Turner
SECONDER: Kiley Chaney
AYES: Larry Pfautsch, Dave Doerhoff, Kiley Chaney, Matt Turner, Sandy Franklin
EXCUSED: Bill Mills, Gary Davidson, Marcia Milner

C. Council Bill 17: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE APPOINTMENT OF AARON MALONE AS AN ALTERNATE MEMBER OF THE BOARD OF BUILDING AND ENGINEERING APPEALS.

Mayor Zaring spoke about his desire to appoint Aaron Malone as an alternate member of the Board of Building and Engineering Appeals.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2026-09.

RESULT: **Passed**
MOVER: Alderman Dave Doerhoff
SECONDER: Matt Turner
AYES: Larry Pfautsch, Dave Doerhoff, Kiley Chaney, Matt Turner, Sandy Franklin
EXCUSED: Bill Mills, Gary Davidson, Marcia Milner

D. Council Bill 18: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE

CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF BRYAN WOOTEN TO THE BOARD OF BUILDING & ENGINEERING APPEALS.

Mayor Zaring spoke about his desire to reappoint Bryan Wooten as a member of the Board of Building and Engineering Appeals.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2026-10.

RESULT: Passed
MOVER: Alderman Kiley Chaney
SECONDER: Larry Pfautsch
AYES: Larry Pfautsch, Dave Doerhoff, Kiley Chaney, Matt Turner, Sandy Franklin
EXCUSED: Bill Mills, Gary Davidson, Marcia Milner

E. Council Bill 19: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE ADOPTING AN UPDATED MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR THE CITY OF HARRISONVILLE, CASS COUNTY, MISSOURI.

Staff report presented by Public Works Director Carver.

Carver said City staff are asking the Board of Aldermen to approve an updated version of the City's existing Hazard Mitigation Plan.

Carver said City staff will be applying for the Federal Emergency Management Agency's (FEMA) Building Resilient Infrastructure and Communities (BRIC) program grant.

Carver said BRIC is intended to support infrastructure projects that reduce risk from natural hazards and improve system resilience.

Carver said the Public Works Department hopes to use the grant as part of the funding for the ongoing installation of overhead-to-underground electric infrastructure.

Carver said FEMA requires the Board to adopt an updated Hazardous Mitigation Plan before Harrisonville's application can be considered for the program.

Alderman Pfautsch asked how much money the BRIC grant is for?

Carver said approximately \$20 million.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2026-11.

RESULT: Passed
MOVER: Alderman Larry Pfautsch
SECONDER: Dave Doerhoff
AYES: Larry Pfautsch, Dave Doerhoff, Kiley Chaney, Matt Turner, Sandy Franklin

EXCUSED: Bill Mills, Gary Davidson, Marcia Milner

F. Council Bill 20: A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE INSTALLATION OF NEW TRAFFIC SIGNS

Staff report presented by Public Works Director Carver.

Carver said City staff are proposing a series of new signage be installed on various City streets, including no parking, no trucks, one-way street and stop signs.

Carver said staff propose adding no parking signs on the north side of Washington Street from Highland Drive to Marler Lane.

Carver said the request will create a safer environment for students who are walking to and from nearby Harrisonville Middle School.

Carver said parking will be restricted on the north side of the street, as the homes on the south side of the street do not have driveways.

Carver said staff propose adding a "no trucks" sign on Delmar Street.

Carver said requests have been made by residents, the Harrisonville Police Department and the Harrisonville Streets Department to address the issue of commercial trucks driving on Delmar Street.

Carver said staff propose adding a one-way sign on Shady Lane, from Lake Avenue to Lexington Street.

Carver said Shady Ln is not wide enough to be a two-lane street.

Carver said the road would be made one-way, moving east to west.

Carver said staff propose adding stop signs at the following locations:

- Glenda Dr. and Eagle Dr.*
- Eagle Dr. and Pemberton Dr.*
- Pemberton Dr. and Hawk View Dr.*
- Vine St. and Independence St.*
- Melinda St. and Halsey St.*
- Melinda St. and James St.*
- James St. and Charles St.*
- Stella St. and James St*

Carver said the goal of the requested signs is to provide a safer environment for both drivers and pedestrians.

Alderwoman Franklin asked if additional signage could be put in place for the portion of W Wall Street that is a one-way street.

Carver said staff will examine additional signage options for that location.

Upon passage, Mayor Zaring designated the resolution to be Resolution number 2026-12.

RESULT: Passed
MOVER: Alderman Larry Pfautsch

SECONDER: Matt Turner
AYES: Larry Pfautsch, Dave Doerhoff, Kiley Chaney, Matt Turner, Sandy Franklin
EXCUSED: Bill Mills, Gary Davidson, Marcia Milner

G. Council Bill 21: AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2026 THROUGH DECEMBER 31, 2026, AND ESTABLISHING AN EFFECTIVE DATE

Staff report presented by City Administrator Ratliff.

Ratliff said City staff is requesting approval of a 2026 Budget Amendment to reflect a donation from Harrisonville Animal Shelter Friends to go toward the purchase of a new incinerator at the Animal Shelter, to cover the cost of an emergency plumbing repair at the Animal Shelter, to cover the cost of professional services utilized by the Community Development Department for building plan reviews with an emphasis on commercial review, to fund the remaining portion of a lease agreement for the Police Department with Axon Enterprises for tasers and equipment and to transfer unspent 2020 COP bond funds to the Ash Street Stormwater Project to fund various add alternatives.

Ratliff said City staff recommend approval of the proposed budget amendment.

Upon passage, Mayor Zaring designated the ordinance to be Ordinance number 3767.

RESULT: Passed
MOVER: Alderman Kiley Chaney
SECONDER: Dave Doerhoff
AYES: Larry Pfautsch, Dave Doerhoff, Kiley Chaney, Matt Turner, Sandy Franklin
EXCUSED: Bill Mills, Gary Davidson, Marcia Milner

6. Aldermen and Committee Reports

Alderwoman Franklin thanked the members of the City's emergency telecommunication staff for all of their hard work. Franklin also extended her thoughts and prayers to those affected by the recent severe weather.

7. Report from the City Administrator

City Administrator Ratliff reminded the Board of Aldermen about a series of upcoming City and community events.

Ratliff informed the Board that the contractor for the Royal Street Extension project has begun burning the trees that were previously felled for the project. Ratliff said the contractor plans to begin major construction activities on or after July 5, 2026.

Ratliff said the contractor for the Ash Street Bridge Over Towne Creek project is working diligently to meet the target date of July 4. Ratliff said City staff are creating plan to hold the annual 4th of July celebration in City Park.

Ratliff informed the Board that the contractor for the Beckerdite Storm Water Improvements project has completed the modification work to the water main to accommodate the proposed storm water improvements and are now waiting for Spire Energy to relocate a gas line in the area.

Ratliff announced that the Mid-America Regional Council's STP Committee has approved the reallocation of grant funds for the S Commercial Street Extension project to the MO Highway-2 South Street Bridge Over Muddy Creek Tributary #2 project.

Ratliff said City staff are awaiting bonds from the winning bidder for the S Commercial Street 8-inch Water Main and E Tabb Street 8-inch Sanitary Sewer Main projects.

Ratliff announced that the Harrisonville Police Department has begun using CrimeMapping.com as a resource for the community to monitor crime in Harrisonville and even receive personalized alerts about activity in and around their neighborhoods.

Ratliff informed the Board that both MMT Technology and JBQ Meats have begun work on their construction projects.

8. Questions from the Media

None

9. Adjourn from Regular Session

A motion was made by Alderman Doerhoff to adjourn from the Regular Meeting. The motion was seconded by Alderman Turner. The motion carried with a unanimous vote. The meeting adjourned at 6:42 p.m.

Mike Zaring, Mayor & Ex-Officio
Chairmen of the Board of Alderman

ATTEST:

Daniel Barnett, City Clerk



**THE CITY OF
HARRISONVILLE**
WHERE TRADITION MEETS INNOVATION

**MINUTES
CITY OF HARRISONVILLE
BOARD OF ALDERMEN
WORK SESSION
HARRISONVILLE COMMUNITY CENTER
APRIL 27, 2026
6:00 PM**

1. Call to Order

The meeting was called to order at 6:03 PM by Mayor Mike Zaring.

2. Present

Attendee Name	Organization	Title	Status	Arrived
Bill Mills	Harrisonville	Board Member	Excused	
Mike Zaring	Harrisonville	Mayor	Present	
Sandy Franklin	Harrisonville	Board Member	Present	
Matt Turner	Harrisonville	Board Member	Present	
Dave Doerhoff	Harrisonville	Board Member	Excused	
Marcia Milner	Harrisonville	Board Member	Present	6:09 p.m.
Larry Pfautsch	Harrisonville	Board Member	Present	
Gary Davidson	Harrisonville	Board Member	Present	
Kile Chaney	Harrisonville	Board Member	Present	

Others present: City Administrator Brad Ratliff, Assistant City Administrator Jeremy Smith, Police Chief Darla Harris, Fire Chief Rusty Sullivan, Assistant Parks Director Nichole Franklin, Economic Development Director Jim Clarke, Public Works Director Matt Carver, Executive Secretary to the City Administrator Theresa West, 2A Marketing Sales Director Chris Hagan, 2A Marketing Senior Account Manager Alex Rausch and City Clerk Daniel Barnett – recording.

A. 2A Marketing Presentation

Assistant City Administrator Smith and City Clerk Barnett facilitated a discussion regarding efforts to create a public education strategy to be utilized throughout the coming year(s) to build trust and support for future City ballot initiatives.

Chris Hagan and Alex Rausch of 2A Marketing spoke about a strategy titled “Your City, Our Mission”, to accomplish the public education goals of the Mayor and Board of Aldermen, along with City staff, to build trust and support for future City ballot initiatives.

A consensus of the Board was reached to move forward with the proposed “Your City, Our Mission” strategy, to build trust and support for future City ballot initiatives.

A consensus of the Board was reached to gather data in May, June and July, to evaluate potentially placing a one-penny fuel fee on the November 2026 ballot. The Board said they would like to see the data collected by 2A Marketing during those three months and to see if a citizen group has formed to support future ballot efforts.

A consensus was also reached to monitor the results of the “Your City, Our Mission” strategy to explore the possibility of placing a general sales tax item on a ballot in 2027 or 2028.

B. Goals

City Administrator Ratliff presented a discussion regarding the Board of Aldermen establishing a set of goals for the 2026-2027 year.

A consensus of the Board was reached to support the overall policies that the Board would continue to support in 2026-2027, including:

- Investing in public infrastructure and technology*
- Strengthening Public Safety and Emergency Services*
- Addressing the complex systems surrounding both technological solutions and staffing deficiencies.*

A consensus of the Board was reached to take further steps with the following long-term goals from 2025-2026, which include:

- Maintain Financial Stability*
- Promote Economic Development*
- Upgrade Technology and Broadband*
- Develop Human Capital*
- Promote Community Involvement and Strengthen Public Trust*
- Eliminate Blight*

Ratliff asked the Board if they would like to establish a set of short-term goals.

A consensus of the Board was reached to establish the following short-term goals for 2026-2027:

- Develop a strategy to pass the two proposed ballot initiatives.*
- Strengthen the City’s General Fund.*
- Maintain progress towards substantial completion on the Royal Street Extension project.*
- Improve technological advancements and communication tools within Public Safety.*
- Establish a competitive pay plan for attracting and retaining staff.*
- Formulate plan to educate and involve the public in the future of Harrisonville.*

C. Capital Improvement Project Overview

The Board heard from Public Works Director Carver regarding the status of the ongoing and upcoming Capital Improvement Projects.

A motion to adjourn from the Work Session was made by Alderwoman Milner to adjourn, with a second by Alderman Davidson. Motion carried with all ayes. Meeting adjourned at 9:12 p.m.

Mike Zaring, Mayor & Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

Council Bill No. 2026-

Resolution No. 2026-

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF VINCE FARR AS AN ALTERNATE MEMBER OF THE BOARD OF BUILDING AND ENGINEERING APPEALS.

WHEREAS, the Board of Aldermen have determined a need to fill an alternate seat(s) on the Board of Building and Engineering Appeals; and

WHEREAS, Vince Farr has faithfully served on the Board of Building and Engineering Appeals for several years and meets the qualifications for reappointment to this Commission; and

WHEREAS, said appointment will expire in March of 2031; and

WHEREAS, Mayor Mike Zaring recommends the reappointment of Vince Farr as an alternate member of the Board of Building and Engineering Appeals upon approval of the Board of Alderman;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the reappointment of Vince Farr as an alternate member of the Board of Building and Engineering Appeals.

Section 2. Effective Date. This resolution shall become effective on May 4, 2026, upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 4TH DAY OF MAY 2026.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 4th day of May 2026.

Council Bill No. 2026-

Resolution No. 2026-

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF BING SCHIMMELPFENNING TO THE HISTORIC PRESERVATION COMMISSION.

WHEREAS, the Board of Aldermen have determined a need to fill a seat(s) on the Historic Preservation Commission; and

WHEREAS, Bing Schimmelpfenning has faithfully served on the Historic Preservation Commission for several years and fully meets the qualifications for appointment to this Commission; and

WHEREAS, said appointment will expire in May of 2029, and

WHEREAS, Mayor Mike Zaring recommends the reappointment of Bing Schimmelpfenning to the Historic Preservation Commission upon approval of the Board of Alderman;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the reappointment of Bing Schimmelpfenning to the Historic Preservation Commission.

Section 2. Effective Date. This resolution shall become effective on May 4, 2026, upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 4TH DAY OF MAY 2026.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 4th day of May 2026.

Council Bill No. 2026-

Resolution No. 2026-

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI APPROVING THE REAPPOINTMENT OF ROBERT WISEMAN TO THE HISTORIC PRESERVATION COMMISSION.

WHEREAS, the Board of Aldermen have determined a need to fill a seat(s) on the Historic Preservation Commission; and

WHEREAS, Robert Wiseman has faithfully served on the Historic Preservation Commission for several years and fully meets the qualifications for appointment to this Commission; and

WHEREAS, said appointment will expire in May of 2029; and

WHEREAS, Mayor Mike Zaring recommends the reappointment of Robert Wiseman to the Historic Preservation Commission upon approval of the Board of Alderman;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen approves the reappointment of Robert Wiseman to the Historic Preservation Commission.

Section 2. Effective Date. This resolution shall become effective on May 4, 2026, upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 4TH DAY OF MAY 2026.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 4th day of May, 2026.

Council Bill 2026

Resolution 2026

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI, ADOPTING GOALS FOR THE CITY OF HARRISONVILLE, MISSOURI

WHEREAS, the City of Harrisonville has as its mission to objectively serve the citizens, provide the services necessary to ensure the safety and well-being of all, and provide the quality of life expected by the community; and

WHEREAS, to carry out that mission, the Mayor, Board of Aldermen and City staff desired to identify the most important issues currently facing the City and set goals, policy and action steps to resolve those issues; and

WHEREAS, the Mayor and Board of Aldermen, along with City have worked together to identify these issues, goals, and action steps; and

WHEREAS, the Board of Aldermen desires to set a course for achieving each of these goals throughout 2026; and

WHEREAS, the Board of Aldermen desires to memorialize these efforts to create a tangible reminder of its determination to achieve these goals and policies.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1. The City's elected and appointed officials shall endeavor to maintain, support and administer the following policy standards of the City throughout 2026:

1. Strengthening Public Safety and Emergency Services
2. Invest in Public Infrastructure and Technology
3. Addressing the complex systems surrounding both technological solutions and staffing deficiencies

Section 2. The City's elected and appointed officials shall endeavor to implement, administer, execute, and complete the following long-term goals of the City throughout 2025:

1. Maintain Financial Stability
2. Promote Economic Development
3. Upgrade Technology and Broadband
4. Develop Human Capital
5. Promote Community Involvement and Strengthen Public Trust
6. Eliminate Blight

Section 3. The City's elected and appointed officials shall endeavor to implement, administer, execute and complete the following short-term goals of the City throughout 2025.

1. Develop a strategy to pass the two proposed ballot initiatives.
2. Strengthen the City's General Fund.
3. Maintain progress towards substantial completion on the Royal Street Extension project.

4. Improve technological advancements and communication tools within Public Safety.
5. Establish a competitive pay plan for attracting and retaining staff.
6. Formulate plan to educate and involve the public in the future of Harrisonville.

Section 3. Effective Date. This resolution shall become effective on May 4, 2026 upon approval and passage by the Board of Aldermen.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 4TH DAY OF MAY 2026.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

EXCUSED:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 4th day of May 2026.

Council Bill 2026-xxx

Resolution 2026-xxx

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACTUAL AGREEMENT WITH INTEGRATED ENVIRONMENTAL SOLUTIONS, LLC, FOR A RECONNAISSANCE-LEVEL ARCHITECTURAL SURVEY OF APPROXIMATELY 61-ACRES COMPRISED OF THE AREA IDENTIFIED AS PHASE III FOR THE CITY OF HARRISONVILLE, MISSOURI.

WHEREAS, the Board of Aldermen did approve a Resolution, #2022-42, on October 3, 2022, to support the intent to seek funding through the Missouri State Historic Preservation Office's Historic Preservation Fund Grant Program and authorize the Mayor or City Administrator to pursue activities in an attempt to secure funding; and

WHEREAS, Phase I, an intensive-level survey comprised of approximately 54-acres around the downtown Square area, was recently completed; and

WHEREAS, Phase II, a reconnaissance-level survey comprised of approximately 159-acres located north and east of the Phase I area, is nearing completion; and

WHEREAS, the Grant Agreement for a Reconnaissance-Level Architectural Survey of the approximately 61-acres comprised of the area identified as Phase III, was signed by the City on December 15, 2025, and the Missouri Department of Natural Resources on December 18, 2025; and

WHEREAS, the City sent out a Request for Proposals (RFP) for the Reconnaissance-Level Architectural Survey to approximately 38 historic architectural consulting firms on March 24, 2026; and

WHEREAS, the City posted the RFP with the American Planning Association on March 24, 2026; and

WHEREAS, the City received four (4) proposals from professional historic consultants in response to the RFP for the Reconnaissance-Level Architectural Survey; and

WHEREAS, a selection committee conducted a thorough review of all proposals; and

WHEREAS, the selection committee has selected Integrated Environmental Solutions, LLC. as the most complete and responsive bid.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HARRISONVILLE BOARD OF ALDERMEN THAT:

Section 1. The City Administrator is hereby authorized and directed to enter into a contractual agreement on behalf of the Board of Aldermen with Integrated Environmental Solutions, LLC, for the reconnaissance-level architectural survey of approximately 61-acres

comprised of the area identified as Phase III for the City of Harrisonville, Missouri.

Section 2. That this resolution shall become effective immediately upon its passage and approval.

PASSED AND RESOLVED BY THE BOARD OF ALDERMEN AND APPROVED BY THE MAYOR OF THE CITY OF HARRISONVILLE, MISSOURI ON THIS 4TH DAY OF MAY 2026.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Mike Zaring, Mayor and Ex-Officio
Chairman of the Board of Aldermen

ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 4th day of May 2026.

ATTACHMENTS:

Bid Tabulation

Integrated Environmental Solutions, LLC Proposal

Phasing Layout

4/7/2026

Bidder Name & Address	Bid (\$)
Integrated Environmental Solutions 301 W. Eldorado Pkwy, Ste. 101 McKinney, TX 75069	\$29,942
Marvin Planning Consultants P.O. Box 4100 382 N. 4th St. David City, NE 68632	\$54,750
Civil & Environmental Consultants, Inc. 433 N. Capitol Ave, Ste. 200 Indianapolis, IN 46204	\$62,400
David Taylor 19 Cherry Aly Brookville, PA 15825	\$17,500

REQUEST FOR PROPOSAL



CITY OF HARRISONVILLE, MISSOURI
300 E. Pearl St.
HARRISONVILLE, MO 64701
(816) 380-8900
(816) 380-8910 FAX

RFP #2026-608-01
ARCHITECTURAL SURVEY FOR THE CITY OF HARRISONVILLE

Response Deadline Date and Time: **April 7, 2026 at 2:00 p.m., CST**

Questions regarding this RFP should be directed to:

Christina Stanton, AICP, Community Development Director (816) 380-8922

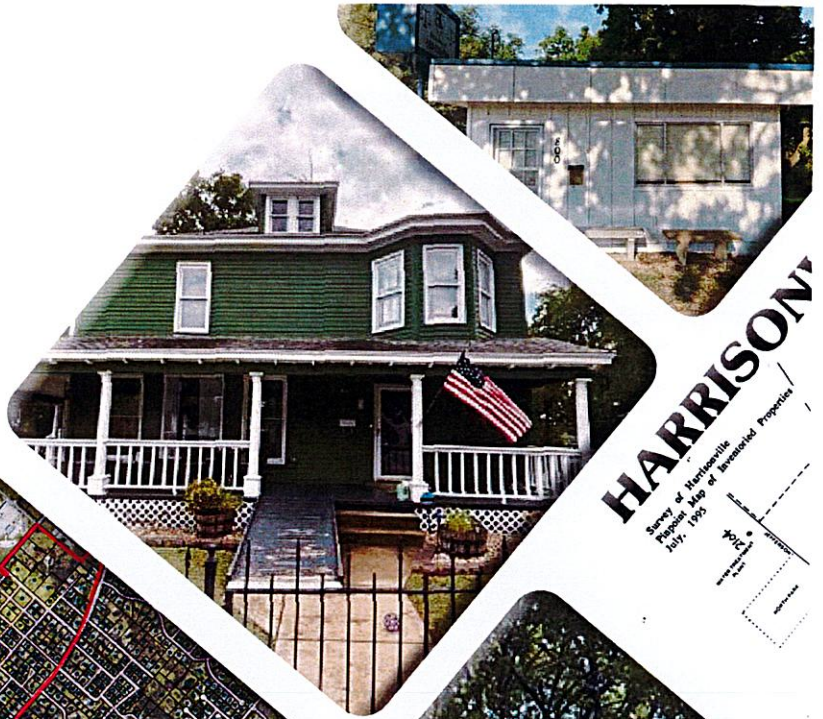
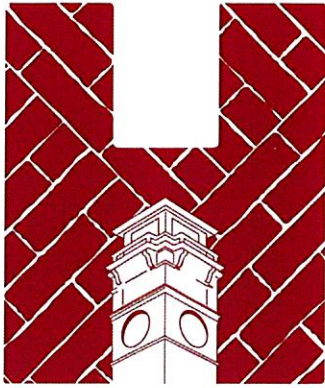
The City of HARRISONVILLE is the only authorized source of proposal forms. Proposal forms obtained from any other source may be incomplete. Offerors using a proposal form not obtained from the City of HARRISONVILLE risk not receiving any necessary addenda, eliminating their bid from consideration.

Proposals must be received in the Community Development Department by the date and time indicated, with opening immediately following in City Hall. Submittal envelope must indicate proposal number and response deadline.

(ATTENTION BIDDER – COMPLETE AND RETURN WITH BID)

Bidder's Name: <u>Integrated Environmental Solutions, LLC</u> <small>(Please print or type company name)</small>	Phone No.: <u>(972) 562-7672</u>
E-Mail Address: <u>rschneider@intenvsol.com</u>	FAX No.: <u>(972) 637-7808</u>
Address <u>301 W. Eldorado Parkway, Ste. 101</u>	City <u>McKinney</u> State <u>TX</u> Zip <u>75069</u>
By: <u>Rae Lynn Schneider</u> <small>(Name of Authorized Agent)</small>	Title: <u>President</u>
Signature: 	Date: <u>4-2-2026</u>
<input checked="" type="checkbox"/> Offeror makes firm offer and is not revocable within one-hundred-twenty (120) days after response deadline.	
<input type="checkbox"/> Offeror does not make an offer in response to this invitation. Why did you not bid? _____	

NOTE: ALL PROPOSALS ARE SUBJECT TO THE TERMS AND CONDITIONS HEREIN.



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IES Response to
RFP #2026-608-01
Architectural Survey For
The City of Harrisonville

Due: April 7, 2026

Point of Contact: Rae Lynn Schneider, President

Integrated Environmental Solutions, LLC

rschneider@intenvsol.com

(972) 562-7672



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SOLUTIONS

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AFFIDAVIT

STATE OF Texas)
)
COUNTY OF Collin) SS.

Rae Lynn Schneider of the City of McKinney
_____, County of Collin, State of Texas,

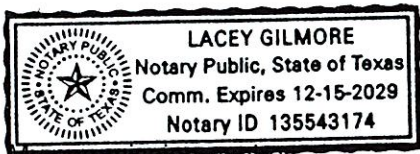
being duly sworn on her or his oath, deposes and says:

1. That I am the President (Title of Affiant) of Integrated Environmental Solutions, LLC (Name of Bidder) and have been authorized by said Bidder to make this affidavit on the Bidder's behalf;
2. No Alderman, nor the City Administrator, is financially interested in what the Bidder is offering to sell to the City pursuant to this invitation, nor is the Bidder a City employee or board member whose bid creates a conflict of interest. A conflict of interest would arise if a City employee or board member is in a position to affect either the decision to solicit bids or the selection of the successful bidder;
3. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to this Invitation; and
4. The authorized signer of this document certifies that the organization and each of its principals are not suspended or debarred by the City of HARRISONVILLE, State of Missouri or Federal government.

By: Integrated Environmental Solutions, LLC (Name of Bidder)
[Signature] (Signature of Affiant)
President (Title of Affiant)

Subscribed and sworn to before me this 2nd day of April, 2026.

(SEAL)



Lacey Gilmore Lacey Gilmore
NOTARY PUBLIC in and for the County of Collin
State of Texas.

12/15/2029

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7 April 2026

Christina Stanton, AICP
Community Development Director
City of Harrisonville
300 E. Pearl Street
Harrisonville, MO 64701

RE: Response to RFP #2026-608-01 for Reconnaissance-Level Architectural Survey, Phase III, for the City of Harrisonville

Dear Ms. Stanton,

Integrated Environmental Solutions, LLC (IES) is pleased to submit this response to the City of Harrisonville's request for proposals for the Reconnaissance-Level Architectural Survey, Phase III for the City of Harrisonville. The information herein demonstrates our capabilities and experience in providing the technical services requested by the City of Harrisonville. Through this response, we have identified IES's invaluable knowledge, skills, and abilities to conduct the historic resources survey of approximately 197 primary properties over 61 acres in the survey boundary as described in the RFP. IES's approach will provide the City of Harrisonville with all requested deliverables, including completed Missouri Architecture/Historic Inventory Forms (MO Inventory Forms) supported by required photographs and a survey report with survey maps and geospatial data. This proposal highlights our team's composition, key personnel providing these services, and our proposed project approach, schedule, and cost.

IES is unique because we are a Woman-Owned Business Enterprise (WBE) that can provide the requested services with our regionally local staff. Our cultural resources staff includes professionals who meet the Secretary of the Interior (SOI) Professional Qualification for either Architectural History or Archeology and have expertise in architectural surveys, National Register of Historic Places (NRHP) evaluations, and National Historic Preservation Act (NHPA) Section 106 compliance. Our SOI-qualified architectural historians have experience throughout the United States and have completed several grant-funded projects nationwide. They are experienced with various historic resource inventory forms, the NHPA, the SOI Standards, and the vernacular and high-style buildings of the United States.

IES fully agrees with the solicitation's terms, conditions, and provisions. We are pleased to provide this information for your consideration. Please contact me, or Kevin Stone, at (972) 562-7672 (rschneider@intenvsol.com or kstone@intenvsol.com) if you require additional information.

Sincerely,

Integrated Environmental Solutions, LLC



Rae Lynn Schneider, PMP
President



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EXECUTIVE SUMMARY

IES is a WBE specializing in environmental compliance, including cultural resource management. With a 20-year track record, our cultural resources department retains highly experienced SOI-qualified architectural historians and archaeologists who serve a wide range of clients, including municipal governments like the City of Harrisonville (the City). IES is experienced with large and small-scale projects and budgets with varied timelines ranging from 30 days to several years. The project approach established by IES, our expertise, and our customer service set us apart from our competitors, resulting in a nearly 100 percent client retention rate.

Our project experiences and customized project approach make IES a highly successful cultural resource consulting firm. Each tailored project approach embraces clear, regular communication between the Project Manager, architectural historians, support staff, and the client to ensure all project goals and deliverables are met on time and within budget. With our experience and individualized project approach, IES is qualified and capable of providing the City of Harrisonville with the services requested in the RFP for a Phase III Architectural Survey of the City. Additionally, IES has experience working with the Missouri State Historic Preservation Officer (MO SHPO) and is currently working with the City to complete the Phase II Reconnaissance-Level Survey of Harrisonville.

The proposed project approach includes a Kick-Off Meeting (KOM), background research and pre-fieldwork preparations, a systematic pedestrian survey, a research design, completion of MO Inventory Forms, and development of a survey report. Deliverables, as agreed upon, will include:

1. A virtual meeting with the Historic Preservation Fund (HPF) Grant Manager, if the manager is not included in the initial KOM. Meetings will be held in May 2026.
2. Draft Research Design (RD) provided to the City and/or MO SHPO on or before July 17, 2026.
3. First public outreach meeting held by the City in the summer of 2026.
4. Final RD provided to the City and/or MO SHPO on or before September 11, 2026.
5. Five digital sample MO Inventory Forms provided to the City and/or MO SHPO on or before September 11, 2026.
6. Approximately 197 total drafted MO Inventory Forms. The forms will be provided to the MO SHPO and/or the City of Harrisonville on or before December 4, 2026.
7. A drafted Survey Report, which will be provided digitally to the MO SHPO and/or City on or before March 12, 2027.
8. Final MO Inventory Forms will be provided to the City and/or MO SHPO on or before March 12, 2027.
9. Second public outreach meeting held by the City in the spring of 2027.
10. The final Survey Report will be provided to the City and MO SHPO on or before May 14, 2027.

The proposed project schedule begins in May 2026 with the KOM. A draft of the RD will be provided to the City and/or MO SHPO on or before July 17, 2026, and the final RD will be submitted on or before September 11, 2026. Background research, Geographic Information System (GIS) data acquisition, and fieldwork setup will occur from May to July 2026. Fieldwork will occur in the Summer of 2026, and sample MO Inventory Forms will be provided on or before September 11, 2026. The remainder of the drafted MO Inventory Forms will be submitted on or before December 4, 2026, with final forms submitted on or before March 12, 2027. The drafted Survey Report will be submitted on or before March 12, 2027, and the final report will be submitted on or before May 14, 2027. Additionally, IES will support the City in two public outreach meetings to be held at the start and end of the project. IES proposes a project budget of \$29,942.



STAFF EXPERIENCE

Principal Points of Contact

Rae Lynn Schneider is the authorized company representative/negotiator for this solicitation. Ms. Schneider works out of our principal office, which is responsible for all billing. For this solicitation, Kevin Stone, Senior Vice President and Cultural Resources Director, is the principal point of contact (POC).



Rae Lynn Schneider, PMP
President, CEO
301 West Eldorado Parkway, Suite 101,
McKinney, Texas 75069
(972) 562-7672
rschneider@intenvsol.com



Kevin Stone
Senior Vice President, Cultural Resources Director
202 Pine Street, Suite 301,
Abilene, Texas 79601
(972) 562-7672
kstone@intenvsol.com

Key Personnel

Program Director - Name: Kevin Stone; **Education:** Master of Arts - Texas Tech University - Anthropology; Bachelor of Arts - Abilene Christian University - History; **Registrations:** Registered Professional Archeologist (RPA; 2012-Present); **Years with IES:** 13.



Mr. Stone is an SOI-qualified archaeologist with more than 15 years of cultural resources management experience in Oklahoma, Texas, Arkansas, and Kansas. As Senior Vice President and Cultural Resources Director, he has administered projects requiring all aspects of cultural resources consulting services across the Southern Plains, equipping him to provide expert advice and to understand the broader regulatory planning, coordination, and permitting processes. Mr. Stone has completed numerous projects requiring the assessment of historic-age architectural resources in compliance with the NHPA Section 106. Mr. Stone has conducted reconnaissance surveys, indirect impact assessments, resource evaluation, agency coordination, and mitigation for undertakings seeking to demolish, rehabilitate, or manage historic-age architectural resources. He has completed SHPO

coordination for projects impacting historic-age architectural resources administered by Federal Emergency Management Agency (FEMA), Dallas-Fort Worth International Airport (DFW), Federal Aviation Administration (FAA), U.S. Army Corp of Engineers (USACE), U.S. Department of Economic Development Association (EDA), U.S. Department of Housing and Urban Development (HUD), and U.S. Environmental Protection Agency (EPA). Mr. Stone serves as the Cultural Resources Department Quality Control Officer. He reviews documents ranging from short no findings letter reports to multi-chapter reports discussing significant resources, adverse effect determinations, and complex data sets. Mr. Stone will be responsible for ensuring all work meets SOI, NHPA Section 106, and Missouri SHPO standards.

Project Manager - Name: Morgan Granger; **Education:** Master of Science – Clemson University and the College of Charleston – Historic Preservation; Master of Arts – The University of Edinburgh, Scotland – History of Art and Architectural History; **Years with IES:** 2.



Ms. Granger is an SOI-qualified architectural historian with more than 9 years of experience in Alabama, Arkansas, California, Colorado, Florida, Georgia, Kansas, Louisiana, Massachusetts, Mississippi, Missouri, Montana, North Carolina, Oklahoma, Pennsylvania, Texas, and Washington, D.C. As Senior Architectural Historian, she has conducted projects requiring all aspects of cultural resources consulting services across the country, equipping her to provide expert advice with large- and small-scale surveys, NRHP eligibility determinations, and regulatory planning and permitting processes. Her project experience includes surveys funded by state and federal programs including the Potwin Place Historic District Survey (KS), the Rancho Village Phase II Survey (OK), Dixie County Historical Survey (FL), Three-County Historic Resources Surveys of Aransas, Refugio, and Calhoun Counties (TX), Hillcrest Historical Survey (AR), Historical Resources Survey of Jackson

County (FL), Phase II Historic Resources Re-survey of the Local Historic District (Valdosta, GA), Survey and NRHP Nominations of Historic Resources in Alabama (AL), Lake Worth Beach Architectural Survey Phase II and Phase IV (FL), City of St. Augustine Architectural Survey Part 4 (FL), Nassau County-Wide Historic Resources Survey (FL), and the Palm Beach Historical Sites Survey (FL). These surveys have made Ms. Granger familiar with both vernacular and high-style resources throughout the United States. Additionally, she has project experience with state and federally funded special projects including the Texas Historical Commission (THC) Online Training Program in Disaster Preparedness for Historic Texas Cemeteries (TX), Fidelis School Building Conditions Assessment and Planning Project (FL), Historic Resource Mitigation in St. Augustine (FL), and the Continental District National Cemeteries Facilities Conditions Assessment (AR, CO, LA, MS, MT, OK, and TX). These projects required strict adherence to established guidelines, timelines, and budgets for various clients, including local municipalities, the THC, and the U.S. Department of Veterans Affairs. In compliance with NHPA Section 106, she has provided services to the Texas Department of Transportation (TxDOT), the IES Response to Reconnaissance-level Survey RFP #2026-608-01: Architectural Survey for the City of Harrisonville



Oklahoma DOT, the Pennsylvania DOT, the New Jersey DOT, the Maryland Transportation Authority, the USACE, and the Federal Communications Commission (FCC). Ms. Granger will be responsible for ensuring all work meets SOI, Missouri SHPO, and applicable federal standards. She is an experienced Principal Investigator (PI) with project management experience with a thorough understanding of historic buildings, context development, architectural surveying, digital documentation, compliance, and technical reporting.

Architectural Historian - Name: Thomas Goodwin; **Education:** Master of Science – 2025 – University of Texas at Austin – Historic Preservation; Bachelor of Arts – 2020 – North Carolina State University – History, minor Anthropology; **Years with IES:** 1.



Mr. Goodwin is a Cultural Resource Specialist and SOI-qualified architectural historian with experience in both architectural history and archeological fieldwork, analysis, and reporting. In architectural history, he has worked on multiple forms of building assessment and documentation processes, including Historic American Building Surveys, National Register of Historic Places nominations, Historic Structures Reports, and Cultural Landscape Inventories. This work has been conducted in Missouri, Maryland, Washington, D.C., Virginia, and Texas. He also has experience working in a range of documentation methods, including GIS, Light Detection and Ranging (LiDAR), photogrammetry, traditional measured drawings, and AutoCAD-rendered projections. Notable projects include the Chesapeake and Ohio Canal National Historical Park Lockhouses Historic American Buildings Survey (HABS)

nomination, the National Mall and Memorial Parks Tidal Basin Cultural Landscape Inventory, and the City of Austin’s Old Bakery and Emporium Historic Structures Report. As an archaeologist, he has worked in Texas, Georgia, and California for over three years in professional consulting roles. This includes all aspects of cultural resource management, from surveys, excavations, and construction monitoring to work on both historic and pre-contact era archaeological resources.

GIS Specialist - Name: Thomas Chapman; **Education:** MS - 2013 – University of Texas, San Antonio – Anthropology and Graduate Certificate in GIS; BA - 2009 – California State University, Fullerton – Anthropology; Remote Pilot Certification – 2017 - FAA Part 107 for Remote Pilot Certificate #4081387; **Registrations:** Registered Professional Archeologist; **Years with IES:** 10.



Mr. Chapman is the IES GIS department lead and has 15 years of experience across Arkansas, Oklahoma, and Texas. Mr. Thomas’ responsibilities have included managing complex project databases, overseeing the IES company project history database, and spearheading the development of IES photogrammetry and unmanned Aerial Systems (UAS) services. Additionally, Mr. Chapman has supported cultural resources compliance and provided GIS and cultural resources services to a range of political subdivisions, federal agencies, and private entities. He has direct experience overseeing and facilitating the development and implementation of custom GIS probability models depicting archeological likelihood. Mr. Chapman is experienced with tailoring GIS applications to streamline field data collection for above-ground, architectural, and archaeological resources. He has also developed and implemented strategies to generate state forms from field data. Mr. Chapman will serve

as the GIS specialist, working closely with the Project Manager and architectural historian to generate and assess data, create maps, and provide any additional GIS or map-based deliverables.

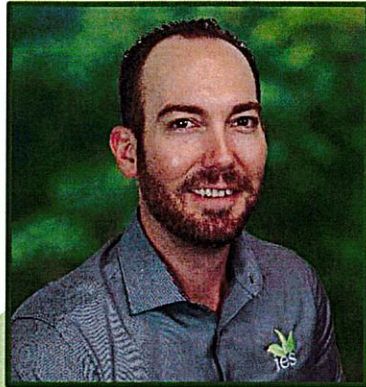


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RESUMES



Kevin Stone
Program Director

Summary of Experience

Mr. Stone has more than 15 years of experience in the cultural resources management field. Mr. Stone has completed projects requiring compliance with the NHPA Section 106 that include reconnaissance surveys, indirect impact assessments, resource evaluation, agency coordination, and mitigation for undertakings seeking to demolish, rehabilitate, or manage historic-age architectural resources. He has successfully completed SHPO coordination for a range of projects impacting historic-age architectural resources. Mr. Stone has completed HABS documentation, prepared historic contexts, designed and produced interpretive signage, and prepared public outreach brochures.

Contact

Integrated Environmental Solutions, LLC
202 Pine Street, Suite 301
Abilene, Texas 79601
(972) 562-7672
kstone@intenvsol.com

EDUCATION & CERTIFICATIONS

Texas Tech University
M.A. Anthropology, 2009
Abilene Christian University
B.A. History, 2002

REPRESENTATIVE PROJECT EXPERIENCE

American Airlines (AA) Campus Redevelopment Project | 2017-2021. Mr. Stone assisted AA, DFW International Airport, and the FAA Southwest Region with the development of the new AA World Headquarters on approximately 260-acres of DFW airport property. Under compliance with Section 106 of the National Historic Preservation Act, the Antiquities Code of Texas, and the National Environmental Policy Act, Mr. Stone conducted and administered the cultural resources survey, which documented NRHP eligible architectural resources associated with the AA Stewardess College that we designated for demolition as part of the project. Mr. Stone maintained open lines of communication with all project stakeholders and the Texas Historical Commission to develop streamlined plans that avoid, minimize, or mitigate impacts to any eligible properties to maintain overall project timelines. Mr. Stone routinely led high level conference calls and meetings with AA project management, DFW Environmental Affairs, and FAA Southwest Region environmental staff discussing cultural resources, regulations, and their implications for the project. Mr. Stone helped guide project proponents through the changes in FAA regulations at the national level, which required significant changes in approach to complete the cultural resources process. Mr. Stone completed HABS equivalent photographic documentation of the AA Stewardess College.

Domain at the Bluff Section 408 Request, City of Fort Worth, Texas | 2016-2019. Mr. Stone administered a multi-faceted cultural resources survey to facilitate a USACE approval for a proposed multi-family development along the West Fork Trinity River. Due to the complexity of the known cultural resources within and adjacent to the project, IES conducted a multi-faceted survey comprised of an archeological survey, above ground resource survey, and Traditional Cultural Property (TCP) assessment. Through the survey, IES documented a large subsurface archeological site (41TR302), 48 historic-aged architectural resources, and one TCP cultural landscape. Through coordination with the USACE-SWF and THC, it was determined that four, early 20th century residences and the TPC known as the Trinity River Bluffs were eligible for listing in the NRHP and would require a Memorandum of Agreement (MOA) to resolve the project's adverse effects. Due to IES's rapid response, comprehensive technical report, streamlined agency coordination, and rapport with agency officials, IES was able to complete the complex survey, draft a technical report, complete THC and USACE-SWF project reviews, facilitate MOA drafting, and obtain MOA execution within 71 days of NTP. As minimization effort, IES helped facilitate the relocation of a Dutch Colonial home from the project area to a corner lot two blocks away from the project.

Ted Trout Drive Housing Project, City of Hudson | 2023. Under compliance with NHPA Section 106 and HUD environmental review, Mr. Stone completed an above ground survey for an 8.7-acre property, which required the NRHP evaluation of nine historic-age residences. Seven of the nine were evaluated for potential indirect visual impacts associated with the project, while two residences were proposed for demolition. Through initial consultation with the THC, the agency determined that a residence, with proposed direct impacts, was eligible for NRHP listing. The demolition of this resource would result in an adverse effect and require avoidance, minimization, and/or mitigation prior to project approval. Due to the project's tight timeline, Mr. Stone presented additional information to the THC that documented significant modifications to the residence that would preclude the property from being NRHP eligible. This effort required additional photographic documentation, obtaining oral history accounts, and a detailed visual and verbal summary of modifications. Utilizing Mr. Stone's rapport with the THC, the additional coordination was completed within two weeks of the THC initial comment, allowing the overall project to remain on schedule.



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MORGAN GRANGER

Project Manager
Senior Architectural Historian

Summary of experience

Ms. Granger has more than 9 years of experience in the cultural resources management field, having completed projects requiring assessment of historic-age architectural resources in compliance with the NHPA Section 106, reconnaissance and intensive level surveys, resource evaluation, and related preservation and historian services. She has completed or assisted with projects for THC, Texas Department of Transportation (TxDOT), Pennsylvania Department of Transportation (PennDOT), Maryland Transportation Authority (MDTA), New Jersey Department of Transportation (NJDOT), FCC, National Park Service (NPS), Department of Veteran Affairs (VA), and various local and state municipalities.

Contact

Integrated Environmental Solutions, LLC
202 Pine Street, Suite 301
Abilene, Texas 79601
(469) 734-5057 (c)
mgranger@intenvsol.com

EDUCATION & CERTIFICATIONS

Clemson University and the College of Charleston

M.S. Historic Preservation, 2017

The University of Edinburgh, Scotland

Joint Honors M.A. History of Art and Architectural History, 2011

REPRESENTATIVE PROJECT EXPERIENCE

Phase II Reconnaissance-Level Architectural Survey | 2025–Ongoing | Harrisonville, Missouri | Senior Architectural Historian (Principal). Ms. Granger is the principal for the City of Harrisonville’s Phase II reconnaissance-level architectural survey, covering approximately 159 acres and over 330 resources. Responsibilities include project oversight, fieldwork, completion of inventory forms, public outreach, reporting, and NRHP eligibility evaluations and recommendations. The project is funded by a grant administered by the state of Missouri.

Historical Resources Survey | 2025–Ongoing | Harlingen, Texas | Senior Architectural Historian (Principal). Ms. Granger is providing leadership and technical expertise in a hybrid survey project across four areas of Harlingen. The project includes a windshield-level survey of the four areas of interest and a reconnaissance-level recording of approximately 50 resources throughout the city. Tasks include historic research, a survey, completed survey forms, an RD, and a survey report.

Historic District Survey of Potwin Place | 2025 | Topeka, Kansas | Senior Architectural Historian (Principal). Ms. Granger was the primary report author and served as principal architectural historian for the grant-funded survey project. The survey recorded approximately 167 residential properties using the state’s resource form, which included statements of eligibility for each resource. The project was a re-survey effort that sought to update the contributing and non-contributing status of all resources in the NRHP-listed district. It also sought to determine if an NRHP district boundary was warranted.

Intensive Level Survey for Rancho Village (Phase II) | 2025 | Oklahoma City, Oklahoma | Senior Architectural Historian (Principal). Ms. Granger was the primary author and principal architectural historian for the grant-funded project. The survey recorded 125 resources using the state’s resource inventory form, which included statements of eligibility for each resource. The project was a phase II survey effort that sampled properties throughout the neighborhood to determine if the mid-20th-century neighborhood warranted an NRHP nomination.

Dixie County Historical Survey | 2023 | Dixie County, Florida | Architectural Historian (Co-Principal). Ms. Granger was a primary report author and served as a co-principal architectural historian for the grant-funded survey project. The county-wide survey recorded all historic age above-ground resources in the county using the state’s resource form, which included statements of eligibility for each resource. The project also required the development of a complex thematic historical context.

Hillcrest Historical Survey | 2023 | Little Rock, Arkansas | Architectural Historian (Co-Principal). The survey project included a survey and a re-survey of the Hillcrest Historical District. The project did not require a report, but resulted in the completion of approximately 500 state inventory forms. Ms. Granger was one of two surveyors and form authors. She completed fieldwork, survey forms, and utilized AutoCAD to draw approximately 500 site plans.

Titusville Design Guidelines | 2023 | Titusville, Florida | Architectural Historian. The grant-funded project included updating existing design guidelines for the downtown historic district in Titusville, Florida. Ms. Granger served as a field surveyor and guideline author, specifically acting as an editor.

Three-County Historic Resources Surveys of Aransas, Refugio, and Calhoun Counties | 2023 | Aransas, Refugio, and Calhoun Counties, Texas | Architectural Historian. Ms. Granger served as an SOI-qualified architectural historian for the three-county surveys, which resulted in the recording of approximately 9,000 historic-age properties in southern Texas.



REPRESENTATIVE PROJECT EXPERIENCE, CONT.

These properties had experienced recent damage due to hurricane events and subsequent tornadoes. A complex historic context was developed for each of the three counties, and state inventory forms were completed for each resource. The project also included significant public involvement and coordination with the SHPO.

Historic Resources Survey of Jackson County | 2022 | Jackson County, Florida | Architectural Historian (Co-Principal). The county-wide, grant-funded survey project was completed in response to a hurricane event through Florida's Emergency Supplemental Historic Preservation Fund. Ms. Granger served as an SOI-qualified co-principal architectural historian and co-author. Additionally, she served as the project task manager for the completion of state inventory forms for approximately 8,000 historic age resources. The project included developing a complex thematic historical context, resource documentation using the state inventory form, determinations of NRHP eligibility for each resource, and recommendations for NRHP districts.

THC Online Training Program in Disaster Preparedness for Historic Texas Cemeteries | 2022 | Texas | Technical Content Project Lead and Subject Matter Expert in Architectural Conservation (Co-Principal). Ms. Granger served as a co-principal author and training developer for the project, which was funded by FEMA in response to Hurricane Harvey. The training included six stakeholder and outreach meetings, six webinars complete with PowerPoint presentations, handouts, and demonstration videos. Ms. Granger was the subject matter expert in architectural conservation with a focus on cemetery preservation.

Survey & Nominations of Historic Resources in Alabama | 2022 | Slocumb, Hartford, and Geneva, Alabama | Architectural Historian. The survey project focused on southern Alabama and included developing a historic context through research and desktop reconnaissance to determine the area of interest and potential historic districts. The three settlements (Slocumb, Hartford, and Geneva) were determined to be of the most interest based on this reconnaissance. Ms. Granger served as an SOI-qualified architectural historian for the project and assisted with desktop reconnaissance and context development.

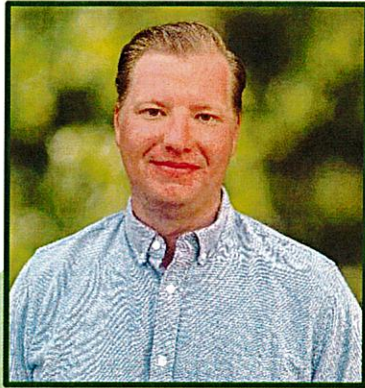
Fidelis School Building Conditions Assessment and Planning Project | 2021 | Santa Rosa County, FL | Project Manager, Architectural Historian and Conservator (Principal). Ms. Granger managed a team of architects, engineers, and historians to complete the historic structures report, which conformed to NPS's Preservation Brief #43. The grant-funded project required assessment of a 1920s school building and a mid-20th-century cafeteria building. The project included full condition assessments, treatment recommendations, adaptive reuse options, and funding opportunities. Ms. Granger was responsible for writing the proposal, budget, coordinating fieldwork and deliverables, conducting fieldwork alongside the multidisciplinary team, authoring the report, and presenting findings to the Board of County Commissioners.

Comprehensive Cemetery Assessment and Mapping Project | 2021 | Jacksonville, Florida | Architectural Historian and Conservator (Principal and Co-Principal), Site Manager. The project required mapping and condition assessments of five cemeteries maintained by the City of Jacksonville. The cemeteries (Old City Cemetery, Hillside Cemetery, Mt. Olive Cemetery, Memorial Cemetery, and Sunset Memorial Cemetery) were mapped using a Total Station survey methodology, and condition assessments were collected in Survey123. Each resource identified was recorded on a proprietary cemetery survey form, and Ms. Granger updated each cemetery's state inventory form. All conditions were geospatially linked in ArcGIS using the Total Station data. The project assessed each resource, including subterranean features identified by probing, grave depressions, and intentional or memorial plantings. Ms. Granger authored the exhaustive reports for four of the cemeteries. Working with Rosa Lowinger and Associates, she co-authored the report for Old City Cemetery. Each of the conservator's reports contained detailed condition assessments, with recommendations for cleaning and repair for each resource, cost estimates for recommended work, and overall recommendations for each cemetery.

Historic Resource Mitigation | 2021 | St. Augustine, Florida | Architectural Historian and Conservator. Ms. Granger was a field surveyor for the project, which addressed portions of St. Augustine considered high risk in the event of a hurricane. The project was partially grant-funded and resulted in 1,049 resources being documented using the state's inventory form.

Sarasota Architectural Survey | 2020 | Sarasota, Florida | Architectural Historian and Conservator (Co-Principal). Ms. Granger was a primary surveyor and report collaborator, assisting with reporting and data analysis for the large survey project, which identified historic age resources within the City of Sarasota's city limits. Survey results included recommendations for historic district boundary modifications and identification of areas of interest or potential districts. The City of Sarasota received a Preservation Award from the Florida Trust for the project, which recorded over 10,000 resources using state inventory forms.

Continental District National Cemeteries Facilities Conditions Assessment (FCA) | 2019 | Arkansas, Colorado, Louisiana, Mississippi, Montana, Oklahoma, and Texas | Architectural Historian and Conservator (Co-Principal). The FCA required site visits to 31 National Cemeteries in the Continental District, resulting in condition assessments with treatment recommendations for objects at each cemetery. Ms. Granger served as the architectural conservator and co-author for the final reports, which incorporated input from architects and engineers. Objects assessed by Ms. Granger included wall-mounted plaques, monument-mounted plaques, flagpoles, sculptures, and similar monuments made of several materials, including bronze, marble, iron, masonry, and various coatings.



THOMAS GOODWIN

Architectural Historian

Summary of Experience

Mr. Goodwin is an SOI-qualified architectural historian and recent graduate with a Master's of Science in Historic Preservation from the University of Texas at Austin. He has over five years of combined field and research experience in cultural resource management, with work spanning Texas, Georgia, California, and Cyprus. His background includes above-ground surveys, NRHP evaluations, and Section 106 compliance, as well as prehistoric and historic site investigations.

At IES, Mr. Goodwin supports AHPP- and SHPO-driven projects through field documentation, archival research, and completion of AAR and DOE Forms. He previously served as a Cultural Landscape Inventory Intern with the National Park Service and as an excavation supervisor and instructor for a field school in Cyprus.

Contact

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tgoodwin@intenvsol.com

EDUCATION & CERTIFICATIONS

University of Texas at Austin
M.S. Historic Preservation, 2025
North Carolina State University
B.A. History, Minor: Anthropology, 2020

REPRESENTATIVE PROJECT EXPERIENCE

Phase II Reconnaissance-Level Architectural Survey | 2025–Ongoing | Harrisonville, Missouri | Senior Architectural Historian (Principal). Mr. Goodwin is an SOI-qualified architectural historian for the reconnaissance-level architectural survey, covering approximately 159 acres and over 330 resources. Responsibilities include fieldwork, inventory form completion, public outreach, reporting, and NRHP eligibility evaluations and recommendations. The project is funded by a grant administered by the state.

Historical Resources Survey | 2025–Ongoing | Harlingen, Texas | Senior Architectural Historian (Principal). Mr. Goodwin is providing technical expertise in a hybrid survey project across four areas of Harlingen. The project includes a windshield-level survey of the four areas of interest and a reconnaissance-level recording of approximately 50 resources throughout the city. Tasks include historic research, a survey, completed survey forms, an RD, and a survey report.

Old Bakery and Emporium Historic Structures Report | 2024 | Austin, Texas | University of Texas at Austin, for the City of Austin. Prepared HSR as part of a graduate research assistantship. Conducted historic research and site documentation, compiled findings in a comprehensive report.

Prince William Forest Park Cabin Camp 2 Cultural Landscape Inventory | 2024 | Washington D.C. | NPS. Assisted with report writing and site evaluation as part of the NPS Cultural Landscape Inventory Program. Conducted fieldwork and contributed to interpretive public content.

Portici Plantation Profile | 2024 | Washington D.C. | Primary Author. Prepared historic context and documentation as part of NPS site research and interpretation efforts.

Edwards Air Force Base Archeological Investigations | 2021-2022 | Kern County, California. Served as Field Technician for Statistical Research, Inc. Conducted surface survey, archaeological excavation, and construction monitoring for a large-scale infrastructure project at Edwards AFB. Coordinated with Native American monitors and construction crews.

Lake Ralph Hall Reservoir Project | 2021-2022 | Fannin and Dallas Counties, Texas. Worked as a Field Technician with IES and AR Consultants. Conducted Phase II geophysical surveys and Phase III excavations at multiple prehistoric sites. Also contributed to field documentation and site evaluation within the reservoir's impact area.

Bois d'Arc Reservoir Mitigation | 2020 | Fannin County, Texas. Excavated multiple prehistoric sites as part of a large-scale mitigation project in northeast Texas. Assisted with artifact recovery, documentation, and field lab processing.

Makounta-Voules Archeological Field School | 2019-2023 | Paphos, Cyprus | North Carolina State University. Served as Field School Instructor and Excavation Supervisor. Supervised students, led excavation units, and conducted artifact analysis at a Chalcolithic-to-Bronze Age site.

National Mall and Memorial Parks Tidal Basin CLI | 2024 | Washington D.C. Contributor to NPS Cultural Landscape Inventory of the Tidal Basin. Assisted with research and evaluation of historic features in a highly sensitive federal park landscape.



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Thomas Chapman

GIS Analyst II
Project Archeologist

Summary of Experience

Thomas has more than 15 years of experience within the cultural resource management and academic sectors which includes project experience across Arkansas, Oklahoma, and Texas, and meets the SOI Standards for Archeology. As Project Archeologist and GIS Analyst II for IES, Thomas has overseen GIS operations of the cultural resources division, which has included database management for complex projects, database management of the IES company project history, and the development of IES photogrammetry and services.

Thomas has also aided in cultural resources compliance and has provided GIS and cultural resources services for numerous political subdivisions, federal agencies, and private entities in the wider Texas region.

Contact

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(972) 562-7672
tchapman@intenvsol.com

EDUCATION & CERTIFICATIONS

University of Texas, San Antonio

M.S., Anthropology, 2013
Graduate Certificate in GIS, 2013

California State University, Fullerton

B.A., Anthropology, 2009

FAA Part 107 for Remote Pilot Certification

Certified Remote Pilot, 2017
FAA Certificate #4081387

Register of Professional Archaeologists

Member #5668

REPRESENTATIVE PROJECT EXPERIENCE

515 Acres at Bull Shoals Lake | 2023 – Present | Marion and Baxter Counties, Arkansas | Role: GIS Analyst II. Oversaw digital data collection methodologies for a survey of 515 acres. Organized, analyzed, and produced report deliverables for 5395 shovels and 40 identified sites. Designed and implemented digital field collection methodologies using ArcGIS Online over multiple devices. Managed streamlining of workflows to produce quality materials on schedule.

Washington-on-the-Brazos Townsite (41WT5) | 2023- Present | Washington County, Texas | Role: GIS Analysis II. Oversaw the survey and database management of the data recovery of the State Historic Site using ArcGIS Online. Designed and collected the multi-mission aerial photography multiphase program to document open excavation blocks and features. Using these data, 1-in-resolution orthographic aerial imagery, digital elevation models, and 1-ft contours of the area of potential effect (APE) and sites were produced and reviewed.

USACE – Fort Worth District Dallas Floodway Extension – Lamar Levee | 2021 – Present | Dallas County, Texas | Role: GIS Analyst II. Led and coordinated data management between field staff and USACE using ArcGIS Online. Created report deliverables that include figures, illustrations, tables, graphs, and soil profiles. Performed spatial analysis on a variety of data types to streamline field methodologies and data collection. Oversaw the implementation of digital field recording methodologies. Completed quality assurance/ quality control (QA/QC) of GPS data using ArcOnline Field Maps.

Jewett Site (34GD81) Post-Review Discovery and Data Recovery Excavation | 2021-Present | Grady County, Oklahoma | Role: GIS Analyst II. Oversaw the aerial photography of the site, including multiphase photogrammetry of large-scale archeological features. Organized and managed field data to provide client spatial progress updates to real-time excavation progress and preliminary data, using ArcGIS Online. Produced detailed report deliverables and other supporting materials.

McGregor Mega Site Industrial Park | 2019-2020 | McLennan County, Texas | Role: Project Archeologist/GIS Analyst II. Managed the GIS, testing, and artifact databases of a 2,104-acre project, which included 23 newly and previously recorded archeological sites. Developed a field methodology to support efficient data collection and analysis. Performed the aerial photography of the archeological sites and APE. Produced report deliverables and other supporting materials.



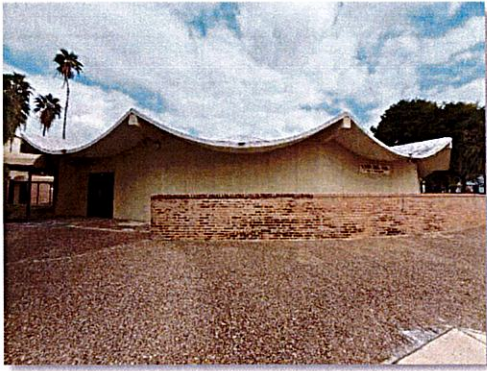
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RELEVANT PROJECTS AND REFERENCES

Project Example 1		
Client: The City of Harrisonville	Dates: 2025-Current	Location: Harrisonville, Missouri
Contact: Christina Stanton, 300 Pearl St., Harrisonville, MO 64701, c.stanton@harrisonville.com, (816)380-8922		
Project Name: Phase II Historic Resources Survey of Harrisonville		
<p>Project Staff: Kevin Stone (Cultural Resources Program Director, Cultural Resources Department Quality Control Officer); Morgan Granger (Senior Architectural Historian, Project Manager/Principal Investigator, SOI-Qualified Architectural Historian, Field Surveyor); Thomas Goodwin (Cultural Resource Specialist, SOI-Qualified Architectural Historian, Field Surveyor); Thomas Chapman (GIS Analyst II, GIS Mapping)</p>		
<p>Project Description: The project is a reconnaissance-level architectural survey funded through the HPF’s Certified Local Government (CLG) Program and administered by the MO SHPO in partnership with the City of Harrisonville. The survey includes documentation of approximately 330 resources using MO Inventory Forms, supported by digital photographs, GIS data, and mapping. The survey was structured to efficiently update and expand the City’s historic resource inventory while maximizing coverage within a limited grant budget. The purpose of the survey is to update and expand the City’s historic resource inventory, evaluate potential NRHP eligibility for individual properties and districts, and support local preservation planning. The survey process involves background research, development of an RD, fieldwork, preparation of MO Inventory Forms, and the development of a survey report with historic context, inventory tables, maps, and NRHP recommendations. Deliverables include over 330 MO Inventory Forms, a draft and final RD, a draft and final survey report, and support for two public outreach meetings. Public engagement was intentionally integrated into the workflow to ensure transparency and local input, and to inform preservation decision-making. One public meeting was held in person during the field survey, and another digital meeting will be held after the drafted survey report has been submitted to the City of Harrisonville and the MO SHPO near the project completion date.</p>		
<p>A primary project challenge involved balancing many resources with a constrained HPF budget and strict federal and state compliance requirements. IES addressed this by carefully prioritizing fieldwork, closely monitoring project expenditures, and sequencing tasks to avoid scope creep while maintaining documentation quality. Using ArcGIS Field Maps streamlined the fieldwork, making survey efforts and MO Inventory Form completion more efficient. Additionally, working review periods in the project schedule have ensured that final deliverables will be to the City and MO SHPO’s expectations and standards. The ongoing project has required coordination with the City and MO SHPO to ensure all work products meet applicable standards and remain aligned with project goals. The project is in a reporting phase now, with an anticipated project completion date of August 2026.</p>		

Project Example 2		
Client: The City of Harlingen	Dates: 2025-Current	Location: Harlingen, Texas
Contact: Anna Hernandez, 118 E. Tyler Ave., Harlingen, TX 78550, ahernandez@harlingentx.gov, (956)216-5316		
Project Name: Historic Resources Survey of Harlingen		
<p>Project Staff: Kevin Stone (Cultural Resources Program Director, Cultural Resources Department Quality Control Officer); Morgan Granger (Senior Architectural Historian, Project Manager/Principal Investigator, SOI-Qualified Architectural Historian, Field Surveyor); Thomas Goodwin (Cultural Resource Specialist, SOI-Qualified Architectural Historian, Field Surveyor); Thomas Chapman (GIS Analyst II, GIS Mapping)</p>		



Project Description: The project is a hybrid windshield and reconnaissance-level historic resources survey of four areas in Harlingen, Texas: Downtown Harlingen (Original Townsite), Sunshine Strip, Valley International Airport/Marine Military Academy area, and the Parkwood Subdivision. The project is funded through the National Trust for Historic Preservation and adheres to the standards of the THC acting as the Texas SHPO. The survey was designed to efficiently screen a large and diverse urban area while identifying resources most in need of documentation and preservation consideration. The survey includes a windshield survey of approximately 902 parcels across the four areas, with 50 resources documented at the reconnaissance level using THC survey forms. Working closely with City staff, IES developed a prioritized list of 40 high value resources that balanced local preservation goals with grant scope and regulatory requirements. In addition to

City identified priorities, IES identified additional resources in the field that were at risk of demolition or demolition by neglect, exhibited high integrity, or appeared potentially significant based on professional evaluation by SOI-qualified architectural historians. The purpose of the survey is to identify historic resources, evaluate potential NRHP eligibility, and provide recommendations for preservation planning and future survey efforts. The survey process involves RD development, fieldwork, data processing, preparation of a technical report with historic context, and NRHP recommendations. Deliverables include a draft and final RD, over 50 completed state inventory forms, and a draft and final survey report with maps, photographs, and recommendations for further work. The resulting products are intended to give the City a clear, defensible roadmap for the next phase of survey efforts and preservation decision making.

A key project challenge involved navigating the City administered federal grant requirements while ensuring full compliance with THC standards. IES leveraged extensive experience with THC and federal standards to streamline review, reduce revision cycles, and keep the project on schedule. Another key challenge with this project has been to determine which resources should be included in the project as the overall survey areas encompassed over 900 parcels. To resolve this, IES developed the list of priority resources with the City and added additional resources in the field based on whether they were at risk of demolition or if they retain a high degree of integrity. The project is in its reporting phase, and the anticipated project completion date is June 2026.

Project Example 3

Client: The City of Oklahoma City **Dates:**2025 **Location:** Rancho Village, Oklahoma City, Oklahoma

Contact: Kathryn Friddle, Historic Preservation Officer, 420 W Main Street, Suite 930, Oklahoma City, OK 73102, 405-297-3084, Kathryn.friddle@okc.gov

Project Name: Intensive Level Survey for Rancho Village (Phase II)

Project Staff: Kevin Stone (Cultural Resources Program Director, Cultural Resources Department Quality Control Officer); Morgan Granger (Senior Architectural Historian, Project Manager/Principal Investigator, SOI-Qualified Architectural Historian, Field Surveyor); Thomas Chapman (GIS Analyst II, GIS Mapping)

Project Description: The project was a Phase II intensive-level survey of the Rancho Village neighborhood in Oklahoma City. The project was funded by the HPF, administered by the Oklahoma State Historic Preservation Office, and the City of Oklahoma City. The project included a survey of 125 resources within the existing neighborhood boundary. The neighborhood was partially surveyed in 2022, and the IES survey included a sampling of resources not previously surveyed in the neighborhood. The purpose of the survey was to sample the neighborhood, provide individual NRHP recommendations, and assess Rancho Village as a potential NRHP-eligible district. The survey process involved initial data acquisition, field survey, completion of the state inventory form, research, and reporting. Deliverables included 125 state inventory forms and a survey report, which recommended the district as potentially eligible for listing in the NRHP.



A key challenge with the project was winter weather. An unexpected ice storm created icy road and sidewalk conditions, increasing the chance of accidents. To mitigate potential incidents, IES field surveyors adjusted fieldwork hours, beginning later in the day



and ending earlier, to reduce the risk of cold exposure and slippery conditions. Additionally, all field surveyors wore appropriate footwear and coats, ensuring warmth and reducing potential slip and fall incidents. Another challenge was determining which resources would be recorded to provide the best sampling of the neighborhood. With hundreds of resources available, field surveyors identified several resources that provided a spectrum of integrity and style across the neighborhood. These were largely identified using Google Streetview and modern aerial imagery before field surveying. During fieldwork, additional resources were identified following the windshield survey. These were chosen based on the conditions observed in the field.

Project Example 4

Client: The City of Topeka **Dates:** 2024-2025 **Location:** Potwin Place, Topeka, Kansas

Contact: Brenda Younger, City Clerk, 215 SE 7th Street, Topeka, KS 66603, 785-368-3749, cclerk@topeka.org

Project Name: Historic District Survey Potwin Place

Project Staff: Kevin Stone (Cultural Resources Program Director, Cultural Resources Department Quality Control Officer); Morgan Granger (Senior Architectural Historian, Project Manager/Principal Investigator, SOI-Qualified Architectural Historian, Field Surveyor); Thomas Chapman (GIS Analyst II, GIS Mapping)



Project Description: The project was a resurvey of the Potwin Place neighborhood of Topeka. The project was funded by the HPF, administered by the Kansas State Historical Society, and the City of Topeka. The project included a survey of approximately 167 resources within the existing neighborhood boundary and adjacent to it. Potwin Place was listed on the NRHP in 1980, and survey records dated from 1979 through 2017 for resources in the district and surrounding area. Based on plats, the City of Topeka identified 45 resources of interest adjacent to the existing boundary. The survey, therefore, addressed the 122 resources currently in the neighborhood and the adjacent 45 resources. The purpose of the survey was to update existing survey forms, correct inaccurate geospatial data, assess resources for their contributing or non-contributing status, and determine if the adjacent 45 resources warrant inclusion in the district. The survey process involved initial data

acquisition, a public information meeting, a field survey, completion of state inventory forms, research, and reporting. Final deliverables included 172 state inventory forms and a survey report, which recommended no boundary increase under the current NRHP nomination.

The project’s key challenge was weighing the proposed boundary increase against the existing NRHP listing. This was challenging as several stakeholders felt passionately that the neighborhood boundary should be increased, but fieldwork and assessment determined that an increase was not warranted under the existing listing. To mitigate the potential for miscommunication or a disagreement with the client, IES met with the City to discuss findings before the draft survey report was submitted for review. At the meeting, IES described the report’s findings and rationale and walked the client through the recommendations. Recommendations included potential actions that may result in the inclusion of the boundary increase. These included altering the existing NRHP nomination to allow for the smaller lots and houses at the neighborhood’s perimeter. Another alternative was to increase the boundary further using different criteria that would allow for these resources that were out of character under the existing listing. Offering alternative future efforts and hosting a meeting with the client allowed IES to avoid potential conflicts and disagreements.



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PROPOSED APPROACH AND SCHEDULE

Project Background and Understanding

The City of Harrisonville has requested proposals for Phase III of a four-phase effort to re-survey its historic resources, building upon the 1995 “Harrisonville Phase II Residential Buildings” survey. This reconnaissance-level architectural survey will update the City’s inventory of historic properties in an approximately 61-acre area of primarily residential resources, totaling an estimated 197 properties. There is a low potential for commercial, educational, and religious resources; however, some resources of these types are anticipated. The goal is to assess current historic conditions, document changes over time, and identify resources that may be individually eligible for the NRHP or which contribute to a potential historic district. The project is being funded through the Historic Preservation Fund (HPF) and must comply with federal, state, and MO SHPO standards. The project scope includes coordination with the HPF Grant Manager and the City of Harrisonville to ensure that milestones and reporting requirements are met on time. The survey area is described in the RFP and includes properties that have previously been surveyed.

Some of these properties may not be eligible for NRHP inclusion, individually or as a contributing resource to a potential district, due to their construction dates. IES understands the survey will include approximately 197 MO Inventory Form recordings, including non-historic age and vacant properties. All forms and the supporting survey report will conform to the MO SHPO guidelines and standards, including the SHPO’s “Standards for Professional Architectural and Historic Surveys” and “Instructions for Completing the Architectural/Historic Inventory Form”. Additionally, the survey and all deliverables will comply with the NPS’s standards, including NPS Preservation Briefs. The first five MO Inventory Forms completed by IES will be submitted to the City of Harrisonville and/or MO SHPO for review before the remaining MO Inventory Forms are completed. Photographs and site maps will support each form. The final estimated 197 MO Inventory Forms and survey report will be submitted to the City of Harrisonville and/or MO SHPO for review and approval.

IES further understands that the project deadline is June 1, 2027. Additionally, the project will be completed by IES staff members who meet or exceed the SOI Qualifications Standards for Architectural Historians as codified in 36 Code of Federal Regulations (CFR) Part 61. All work will be completed in compliance with the NHPA and the MO SHPO, NPS, and SOI Standards. The appropriate project deliverables will conform to the MO SHPO requirements and guidelines, including but not limited to the SOI’s *Standards and Guidelines for Identification and Evaluation*, the Missouri “Standards for Professional Architectural and Historic Surveys” and “Instructions for Completing the Architectural/Historic Inventory Form,” and the NPS standards and guidelines.

IES understands that the project is funded by the HPF and will include the following statement in each publication:

This material was produced with assistance from the Historic Preservation Fund, administered by the National Park Service, Department of the Interior and Missouri Department of Natural Resources, State Historic Preservation Office. Any opinions, findings, and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the views of the Department of the Interior or the Department of Natural Resources, State Historic Preservation Office, nor does the mention of trade names or commercial products constitute an endorsement or recommendation.

Project Approach

Above-ground architectural/cultural resource surveys are conducted for several reasons. Surveys provide valuable information on specific resources, building types, and building trends; they are also useful planning tools for local, state, and federal agencies and governments. Furthermore, surveys identify resources and districts that may be eligible for inclusion in the NRHP and help provide context for future NRHP evaluations. Typical above-ground surveys include various built resources such as buildings, structures, bridges, cemeteries, and districts. The proposed project will focus on urban architectural resources in the City of Harrisonville.

Our overall project management approach begins with open and approachable lines of communication that prioritize communication. After the project award, IES will schedule a virtual KOM between the City of Harrisonville, MO SHPO representatives, and key personnel as deemed appropriate. Materials pertinent to the KOM will be provided to participants before the meeting, and notes will be recorded and disseminated following the KOM. Utilizing the information collected during the KOM, the approach presented in our proposal response will be amended, as necessary, to create a final work schedule and project approach.

The project deliverables will be completed in accordance with the Missouri “Standards for Professional Architectural and Historic Surveys,” and terminology and style assignments will be completed utilizing the information found in *A Field Guide to American Houses* (Virginia Savage McAlester, 2013), and other approved resources.

Research Design

Before fieldwork, IES will provide the City, HPF Grant Manager, and MO SHPO with a draft RD for approval before any further work. The RD, unless otherwise agreed upon, will describe the project’s scope of work, rationale for the survey boundaries, proposed



methodology, and expected results. The RD will meet the MO SHPO's "Standards for Professional and Historic Surveys" and will be submitted as a Word document, unless otherwise agreed.

Public Meetings

IES understands that the proposed project will include two public outreach meetings held by the City. Both meetings will aim to inform property owners within the survey area of the project's goals and scope. The first meeting will be held at the beginning of the project and will provide the public with information about the project and its goals. The second meeting will be held towards the end of the project and will provide the public with information on the project's outcomes and recommendations.

IES will attend the first public meeting while architectural historians are conducting fieldwork in Harrisonville. IES proposes that this meeting occur in the summer of 2026. IES will support the City during the meeting as agreed upon. IES will not attend the second meeting in person. The second meeting may be conducted virtually or as a hybrid meeting, with IES attending virtually and the City hosting an in-person meeting. IES proposes that the second meeting occur in the spring of 2027.

Background Research

Following the KOM, IES Cultural Resource staff will begin pre-fieldwork tasks, including background research. IES spends considerable effort on project planning and development before any field efforts. We do this to understand the overall project components and available historical information before field efforts to plan and execute the project efficiently. This upfront planning reduces the potential for unforeseen conditions or obstacles in the field.

IES will review the existing NRHP and MO SHPO records for the City of Harrisonville within the project boundary. During background research, additional sources may be examined. This may include, but is not limited to, state and local repositories, historical maps, plats, and aerial photography. Background research will inform the survey report by determining areas and periods of significance and development history. Previous survey data and recorded resources identified by the NRHP and MO SHPO databases will be used to identify previously recorded cultural resources in the project boundary as defined in the RFP.

The project seeks to identify historic age resources in the district. Historic age resources are those that meet the NRHP age requirement of at least 50 years. The proposed project will be completed in 2026 and 2027; therefore, historic age resources will be constructed in or before 1977. Information obtained from historic resources and previous recordings will be combined with property records, historic maps, and aerial imagery to identify unrecorded resources that were constructed in or before the survey cutoff date of 1977. Field verification will determine if the extant resource is of historic age.

Historic District Survey

IES understands that portions of the proposed survey area may have been previously recorded. The reconnaissance-level survey will include an estimated 197 resources within the boundary in the RFP. SOI-qualified architectural historian surveyors will conduct an initial windshield survey to familiarize themselves with the survey area. Both proposed surveyors conducted fieldwork for the Phase II survey and are familiar with Harrisonville, its layout, and its history, as well as local conditions relevant to project execution. Working in pairs, surveyors will move systematically through the district, walking each block to ensure all resources are surveyed and no work is duplicated. The survey will be conducted from the public rights-of-way (ROW) unless otherwise agreed upon.

Resource Documentation

The proposed survey will be a pedestrian-based field methodology conducted in compliance with all applicable Missouri regulations and federal standards and guidelines. All resources will be documented and evaluated from the public ROW. The survey approach will include a systematic collection of resource information, both photographically and with notes necessary for the MO Inventory Form. Surveyors will use the ArcGIS Field Maps application to minimize redundancies and prevent data loss. The ArcGIS Field Map application will be used on smartphones or tablets that meet or exceed the MO SHPO's requirements for photographic documentation.

IES has efficiently integrated numerous state and agency resource forms and data standards, including the MO Inventory Form, into our digital data collection parameters. Predetermined collection parameters aligned with the MO Inventory Form will be selected before the survey to ensure that all necessary survey data will be digitally transferred and correlated with geospatial data. All observations, attributes, and photographs will be stored instantaneously on individual devices. Recording the data in this manner will safeguard the data with minimal loss and error. When applicable, collection attributes will be pre-populated with data choices from the MO Inventory Form, allowing surveys to progress more rapidly than paper-based methods. Specific metadata will be recorded within the GIS attributes, with many automatically calculated when a GPS point is marked within the application. These automation processes streamline forms and reports, allowing IES to dedicate more time to data analysis.



IES proposes the above-described pedestrian-based survey methodology using advanced technology to survey an estimated 197 resources in the City during the summer of 2026. The proposed approach will allow qualified architectural historians to photograph resources and enter information required on the MO Inventory Form while in the field. The forms will be finalized from the office, utilizing the information entered and geospatial data recorded in ArcGIS Field Map. This approach will minimize time spent mobilizing in the field, thereby reducing project expenses.

Missouri Architectural/Historic Inventory Forms (MO Inventory Form)

Photographs and information gathered during the pedestrian survey will be used to complete an MO Inventory Form for each resource. SOI-qualified architectural historians will complete forms according to the guidelines provided by the MO SHPO in the “Standards for Professional Architectural and Historic Surveys” and “Instructions for Completing the Architectural/Historic Inventory Form,” and in accordance with the *Secretary of the Interior’s Standards and Guidelines for Identification and Evaluation*. The MO Inventory Form will accompany at least one photograph per resource and a resource location map. Survey maps will be included in the survey report. An estimated 197 resources will be recorded on MO Inventory Forms during the survey.

After surveyors complete the first five MO Inventory Forms, IES will submit the sample forms to the City and/or MO SHPO for review and City and/or MO SHPO comments. After comments have been provided, surveyors will complete an estimated 192 additional MO Inventory Forms incorporating the City of Harrisonville and/or MO SHPO comments, as necessary.

Survey Report

A survey report will be provided in a drafted format that meets the requirements of the MO SHPO’s “Standards for Professional Architectural and Historic Surveys” and applicable federal guidelines for architectural/cultural resource survey reports, including the National Register White Paper “The Components of a Historic Context” and other applicable National Register Bulletins. Unless otherwise agreed upon, the draft report will describe the scope and scale of the survey, a project methodology, a historic context to assist in the evaluation of resources under the NRHP criteria, a property analysis for the types of resources surveyed, rationale for evaluations and recommendations for future surveys, recommendations for NRHP listings (both individual and districts), and updates to current NRHP listings. Additionally, the survey report will describe changes in the survey area since the 1995 survey. If individual resources require additional research to determine NRHP eligibility, those resources will be identified in the report. Recommendations will be made for individual resources on individual MO Inventory Forms, and summarized in the final report, with references to aspects of integrity and relevant evaluation criteria as per 36 CFR 800. If recommendations are made for potential NRHP eligible districts, or alterations to existing NRHP listed or eligible districts are recommended, the recommendation will identify potential areas/changes in district boundaries, and levels and periods of significance. Additionally, these recommendations will provide an explanation supporting the eligibility recommendation.

To develop the historic context, SOI-qualified architectural historians will conduct additional research. Research may include, but is not limited to, local and state repositories, MO SHPO records, university and college libraries, local historical societies, the National Archives, and similar online databases and repositories. Existing reports and inventory records identified will also inform the historic context and will help establish areas of significance or themes. The City and/or MO SHPO will have a review period for the submitted draft materials. The drafted report will be provided to the City and/or MO SHPO digitally in a Word format, unless otherwise agreed upon.

Resource Evaluation

The regulatory criteria for evaluating resources for inclusion in the NRHP are codified under the authority of the NHPA as amended (36 CFR 60.4 [a–d]). Each resource will be assessed for individual NRHP eligibility and evaluated for inclusion in potential historic districts unless otherwise agreed. Recommendations will identify potential areas and periods of significance for individually eligible resources. Recommendations will be included on individual MO Inventory Forms and summarized in the report’s findings. Any resources identified as requiring more research before an NRHP recommendation will be highlighted in the report and may include additional photographs.

Final Report

Following the City of Harrisonville and/or MO SHPO review of the draft report, all comments will be addressed in a final report. The final report will be provided to the City and the MO SHPO digitally in Microsoft Word format unless otherwise agreed upon.

Boundary Map

Separate from the survey report, a large-scale boundary map of the survey area will be provided. The map will have a scale of at least 1” = 200’ and will include the location of primary and outbuildings as well as the number address of each resource. The map will further illustrate the boundaries of any potential NRHP-eligible districts or proposed changes to any existing districts. The boundary

map will be provided to the City and/or MO SHPO digitally in a format to be determined, but which may include a PDF, KMZ/KML file, or Shapefile.

Quality Assurance/Quality Control

The IES QA/QC objectives ensure that all information and data are technically sound, statistically valid, and properly documented. Our staff provides continual QA/QC across all project phases through ongoing data management, technical reviews, and project management, as products are created and milestones are met. As such, the IES QA/QC objectives start with accurate data collection and data review. Data acquisition will integrate ArcGIS Field Maps for digital data field recording, editing, and reporting.

During the survey, digital data loss will be mitigated by frequent synchronization and data transfer to cloud-based storage with local backups on individual field devices. Digital tools allow field personnel, GIS staff, and project management to maintain clear and up-to-date project communication and reliability regardless of physical location. Using digital data collection, IES allocates the excessive time normally spent on post-processing field data to conduct more in-depth data analysis and reporting.

After field data collection, results will be verified to ensure that locational information and field documentation meet MO SHPO requirements. QA/QC during and post-fieldwork collection will be achieved through technical reviews provided by SOI-qualified architectural historians with the technical expertise to identify deficiencies in logic, methods, or processes at each project stage. Once the field results have been verified, the reporting process for the project deliverables will commence. All field crew members have a full working knowledge of the equipment used, so each team member can efficiently utilize the equipment to its best technological extent.

IES has a rigorous internal QA/QC process for technical reporting, which includes multiple levels of technical review. The drafted report will be reviewed by the Cultural Resources Department Quality Control Officer before it is submitted to the City and/or MO SHPO.

How the Proposed Approach Addresses Project Requirements

The approach proposed herein will allow IES’s cultural resource experts to provide the City of Harrisonville with thorough documentation of an estimated 197 resources in the survey area as identified in the RFP. IES employs experienced SOI-qualified architectural historians who will adhere to all applicable federal and state standards and guidelines to thoroughly and efficiently meet the project goals. The systematic field methodology for resource collection will ensure the MO SHPO survey and report requirements, as defined by the MO SHPO, are met using advanced technology. IES’s proposed approach will allow for expedited and accurate fieldwork. Providing the City and/or MO SHPO with sample MO Inventory Forms and a comment period will ensure that final deliverables meet the requirements and expectations of the City and MO SHPO. Similarly, the draft survey report will be provided to the City and/or MO SHPO before the final report is submitted to allow for comments and report alterations to meet the goals and expectations of all interested parties.

Proposed Schedule

IES developed the following timeline, assuming the project award occurs on or before May 5, 2026, understanding that the project completion date is June 1, 2027. After the KOM, the City and/or MO SHPO will receive a drafted RD before significant background research or fieldwork is conducted. The following schedule includes the proposed submission of deliverables, and dates are provided as estimates. The proposed schedule includes submission of five sample MO Inventory Forms, allowing for a review period for the City and/or MO SHPO. Additionally, a drafted report will be provided to the City and MO SHPO to allow for comments prior to finalizing the survey report.

Task	Date
Virtual Kick-off Meeting	May 2026
Meeting with HPF Grant Manager (if necessary)	May 2026
Background Research	May-July 2026
GIS Data Acquisition and Fieldwork Setup	June-July 2026
Fieldwork	June or July 2026
First Public Meeting	June or July 2026
Draft RD	July 17, 2026
Final RD	September 11, 2026
Draft MO Inventory Forms and Survey Map	December 4, 2026
Second Public Meeting	Spring 2027
Final MO Inventory Forms	March 12, 2027
Draft Survey Report	March 12, 2027
Final Report	May 14, 2027



PRICE SUBMITTAL

IES understands that the proposed survey project is funded through the US Department of the Interior’s Historic Preservation Fund (HPF), as administered by the Missouri Department of Natural Resources, State Historic Preservation Office (SHPO). This project will be completed per the requirements outlined in the HPF grant agreement, including milestone-based deliverables and reporting. While the final project budget is subject to confirmation, IES has developed the following cost estimate based on an anticipated total project budget of **\$30,000**. The total project budget is based on the grant award amount (\$18,000) and local match (\$12,000). This estimate includes all staffing, materials, travel, mapping, and documentation necessary to complete the reconnaissance-level survey of approximately 197 resources and to meet all submission requirements established by the City of Harrisonville and MO SHPO.

	Project Management	Research	Research Design	Public Outreach	Travel	Fieldwork	Sample MO Inventory Forms	Draft Survey Report	Final Survey Report	Hour Totals	Rate	Unit	Cost
Director	1								1	2	\$ 120.00	hr	\$ 240.00
Senior Architectural Historian	4	20	12	8	16	24	24	40	20	168	\$ 85.00	hr	\$ 14,280.00
Architectural Historian		40	16	4	12	24	40	60	8	204	\$ 62.00	hr	\$ 12,648.00
GIS Technician		1					2	1	1	5	\$ 61.00	hr	\$ 305.00
Total	5	61								379			\$ 27,473.00

Other Direct Costs	Total	Rate	Unit	Cost
Rental	4	\$50.00	day	\$ 200.00
Copies, 8.5x11, color	200	\$ 0.10	ea.	\$ 20.00
USPS Shipping	2	\$ 4.50	ea.	\$ 9.00
Lodging	8	\$100	day	\$ 800.00
Per Diem	8	\$55.00	day	\$ 440.00
Flights	2	\$500.00	ea.	\$ 1,000.00
G&A Multiplier				0.06
General &				
TOTAL				\$ 2,469.00

Grand Total \$ 29,942.00

The proposed budget is for the reconnaissance-level Survey of the City of Harrisonville, which will include approximately 197 resources. Should additional funds become available, and the City of Harrisonville determines additional resources will be included in the reconnaissance-level survey, IES will provide an updated cost estimate and project schedule. Additionally, the proposed budget is negotiable, and IES will coordinate with the City to establish the final approved budget.



INTEGRATED ENVIRONMENTAL
S O L U T I O N S

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**CITY OF HARRISONVILLE
CONTRACTUAL AGREEMENT**

Attachment 2

Any award made as a result of this Request for Proposal will be subject to the following and shall comply substantially with the Contractual Agreement. By submitting a proposal, the Offeror agrees to accept and be bound by the following terms and requirements in any resulting contract:

THIS AGREEMENT, made by and between the City of HARRISONVILLE, Missouri (hereinafter called CITY) and Integrated Environmental Solutions, LLC, a Limited Liability Corporation (hereinafter called CONTRACTOR).

WITNESSETH:

WHEREAS, CITY requires goods and/or services for a reconnaissance-level architectural survey of approximately 61-acres comprised of the area identified as Phase III in Attachment A, Exhibit 2 and,

WHEREAS, CONTRACTOR is prepared to provide said professional services and/or goods and shall give consultation and advice to CITY during the performance of said services or delivery of said goods;

NOW THEREFORE, CITY and CONTRACTOR in consideration of the mutual covenants contained in this AGREEMENT, agree as follows:

ARTICLE 1 – EFFECTIVE DATE

The effective date of this AGREEMENT shall be _____.

ARTICLE 2 – SERVICES TO BE PERFORMED AND / OR GOODS TO BE DELIVERED BY CONTRACTOR

CONTRACTOR shall perform the services and/or deliver the goods set forth in the Scope of Goods and/or Services.

ARTICLE 3 – PRECEDENCE OF DOCUMENTS

The CITY'S Request for Proposal and the CONTRACTOR'S Proposal are attached and incorporated by reference into this AGREEMENT. In the event of inconsistency or conflict between or among the provisions of this AGREEMENT and the provisions of the exhibits or attachments to this AGREEMENT, the provisions of this AGREEMENT shall take precedence over the exhibits and attachments, the exhibits shall take precedence over the attachments and the CITY'S Request for Proposal shall take precedence over the CONTRACTOR'S Proposal.

This Contract shall be executed in quintuplicate, with distribution as specified in the Regulations of the Contract. The CITY will provide five (5) unexecuted original contract documents for the contractor to sign, to include the certificate of insurance, performance and payment bonds, etc. and mail to the ATTN: DIRECTOR OF COMMUNITY DEVELOPMENT DEPARTMENT, CITY OF HARRISONVILLE, 300 E. PEARL STREET, HARRISONVILLE, MO, 64701

ARTICLE 4 – PERIOD OF SERVICE

The Scope of Goods and/or Services to be performed by the CONTRACTOR shall be completed within _____.

ARTICLE 5 – COMPENSATION

For services performed and/or goods delivered, the CITY shall pay the CONTRACTOR, an amount not to exceed _____.

The CITY is exempt from State of Missouri sales and use taxes on purchases made directly for the CITY. CONTRACTOR shall not include any sales or use taxes on transactions between the CONTRACTOR and CITY.

Monthly invoices shall be submitted by the CONTRACTOR to the CITY for payment covering services performed and/or goods delivered and expenses incurred during the preceding month. Invoices shall indicate the hours expended for each person on the project, the total labor billing, and a summary of other expenses and charges along with supporting documentation. The CITY'S payment terms are net thirty (30) days.

ARTICLE 6 – BOND

The CONTRACTOR shall furnish a surety bond in the amount of one hundred percent (100%) of the AGREEMENT. The surety bond shall be security for the faithful performance of this AGREEMENT and for the payment of all persons performing labor and furnishing materials in connection with the AGREEMENT.

The bond shall be from a surety company authorized to do business in the State of Missouri and in a form acceptable to the CITY.

ARTICLE 7 – PERMITS AND LICENSES

The CONTRACTOR shall procure all necessary local construction permits and licenses and a City of HARRISONVILLE Occupation License.

CONTRACTOR will abide by all applicable laws, regulations, and ordinances of all federal, state, and local governments in which work under this AGREEMENT is performed, and will require the same of all subcontractors.

The CONTRACTOR must furnish and maintain certification of authority to conduct business in the State of Missouri.

ARTICLE 8 – OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY

Except as otherwise provided herein, documents, drawings, and specifications prepared by CONTRACTOR as part of the services shall become the property of CITY.

ARTICLE 9 – CHANGES, DELETIONS, OR ADDITIONS TO AGREEMENT

Either party may request changes within the general scope of this AGREEMENT. If a requested change causes an increase or decrease in the cost or time required to perform this AGREEMENT, CITY and CONTRACTOR will agree to an equitable adjustment of the AGREEMENT price, period of service, or both, and will reflect such adjustment in a change order.

ARTICLE 10 – STANDARD OF CARE

CONTRACTOR shall exercise the same degree of care, skill, and diligence in the performance of the services and/or delivery of goods as is ordinarily possessed and exercised by a city professional under similar circumstances.

ARTICLE 11 – LIABILITY AND INDEMNIFICATION

Having considered the potential liabilities that may exist during the performance of this AGREEMENT and the CONTRACTOR'S fee, and in consideration of the mutual covenants contained in the AGREEMENT, CITY and CONTRACTOR agree to allocate and limit such liabilities in accordance with this Article.

The CONTRACTOR agrees to indemnify and hold harmless the CITY, its agents, officials and employees and to assume all risk, responsibility for death of or injury to, any persons and for loss, damage or injury to any property (together with all expenses, including attorney fees, in defense or prosecution of any action involving any such death, injury or damage), arising from, growing out of, or in any manner or degree directly or indirectly related to the performance of this work, including patent and copyright infringements.

CONTRACTOR shall indemnify CITY against legal liability for damages arising out of claims by CONTRACTOR'S employees.

ARTICLE 12 – INSURANCE

During the performance of the Services and/or delivery of Goods under this AGREEMENT, CONTRACTOR shall maintain the following insurance:

- (1) Workers' Compensation Insurance in accordance with statutory requirements and Employer's Liability Insurance, with a minimum limit of \$500,000 for each occurrence.
- (2) Professional Liability Insurance, with a minimum limit of \$1,000,000 annual aggregate, when applicable.
- (3) General Liability Insurance, with minimum bodily injury limits of \$1,000,000 for each occurrence and \$2,000,000 aggregate, and with minimum property damage limits of \$1,000,000 for each occurrence and \$1,000,000 aggregate.
- (4) Automobile Liability Insurance, with minimum bodily injury limits of \$1,000,000 for each person and \$2,000,000 for each accident, and with property damage minimum limits of \$1,000,000 for each accident.

CONTRACTOR shall furnish CITY certificates of insurance, which shall include a provision that such insurance shall not be canceled without at least thirty days' written notice to CITY. All subcontractors shall be required to include CITY and CONTRACTOR as additional insureds on their General Liability Professional Liability (where applicable) and Automobile Liability insurance policies, and shall be required to indemnify CITY and CONTRACTOR to the same extent.

ARTICLE 13 – SHIPPING, TITLE AND RISK OF LOSS

All sales and deliveries are F.O.B. CITY.

ARTICLE 14 – DELAY IN PERFORMANCE

Neither CITY nor CONTRACTOR shall be considered in default of this AGREEMENT for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this AGREEMENT, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, epidemic, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restrains; and inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either CITY or CONTRACTOR under this AGREEMENT. Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this AGREEMENT.

ARTICLE 15 – LIQUIDATED DAMAGES

The CITY and CONTRACTOR hereby agree that the delivery of supplies, services, goods, materials, training and/or equipment of the character and quality required in this AGREEMENT is the essence of this AGREEMENT and if the supplies, services, goods, materials, training and/or equipment specified herein or any part thereof are not delivered by the time specified and are not of the character and quality contained in the said specifications, or otherwise not fit for the particular purposes required by the CITY as provided in this AGREEMENT, there will be deducted, not as a penalty but as liquidated damages,

_____ (\$_____) per day for each and every day of delay beyond the final completion date (excluding any excusable delays in performance or mutually agreed extensions).

ARTICLE 16 – TERMINATION

CITY may terminate or suspend performance of this Agreement for CITY'S convenience upon sixty (60) days' written notice to CONTRACTOR. CONTRACTOR shall terminate or suspend performance of the services on a schedule acceptable to CITY. If termination or suspension is for CITY'S convenience, CITY shall pay CONTRACTOR for all the services performed and/or goods delivered until the date of the termination by the CITY or suspension expenses as determined and agreed to by the parties. Upon restart, and equitable adjustment shall be made to CONTRACTOR'S compensation.

This AGREEMENT may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Agreement. The non-performing party shall have fifteen (15) calendar days from the date of the termination notice to cure or to submit a plan for cure acceptable to the other party.

In the event that funding for the AGREEMENT is discontinued, City shall have the right to terminate this AGREEMENT immediately upon written notice to Contractor.

ARTICLE 17 – WAIVER

A waiver by either CITY or CONTRACTOR of any breach of this AGREEMENT shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

ARTICLE 18 – SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of this AGREEMENT or the occurrence of any event rendering any portion or provision of this AGREEMENT void shall in no way affect the validity or enforceability of any other portion or provision of this AGREEMENT. Any void provision shall be deemed severed from this AGREEMENT, and the balance of this AGREEMENT shall be construed and enforced as if this AGREEMENT did not contain the particular portion or provision held to be void. The parties further agree to amend this AGREEMENT to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire AGREEMENT from being void should a provision which is of the essence of this AGREEMENT be determined void.

ARTICLE 19 – SUCCESSORS AND ASSIGNS

CITY and CONTRACTOR each binds itself and its directors, officers, partners, successors, executors, administrators, assigns, and legal representatives to the other party to the AGREEMENT and to the directors, officers, partners, successors, executors, administrators, assigns, and legal representatives of such other party in respect to all provisions of this AGREEMENT.

ARTICLE 20 – ASSIGNMENT

Neither CITY nor CONTRACTOR shall assign any rights or duties under this AGREEMENT without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this AGREEMENT.

ARTICLE 21 – THIRD PARTY RIGHTS

Nothing in this AGREEMENT shall be construed to give any rights or benefits to anyone other than CITY and CONTRACTOR.

ARTICLE 22 – INDEPENDENT CONTRACTORS

Each party shall perform its activities and duties hereunder only as an independent contractor. The parties and their personnel shall not be considered to be employees or agents of the other party. Nothing in this AGREEMENT shall be interpreted as granting either party the right or authority to make commitments of any kind for the other. This AGREEMENT shall not constitute, create, or in any way be interpreted as a joint venture, partnership or formal business organization of any kind.

ARTICLE 23 – AUDIT

CONTRACTOR agrees that the CITY, or a duly authorized representative, shall, until the expiration of three (3) years after final payment under this AGREEMENT have access to and the right to examine and copy any pertinent books, documents, papers and records of the CONTRACTOR involving transactions related to this AGREEMENT.

ARTICLE 24 – RENEWAL OPTIONS

If specified in the original bid document, the CITY may exercise its option to renew the contract/agreement. Each renewal period shall be for the length of the original contract. The CITY will provide the CONTRACTOR with a written renewal notice sixty (60) days prior to the expiration date of the AGREEMENT period. Pricing shall be in accordance with the fees submitted on the original bid/proposal. All terms and conditions shall remain in effect during the subsequent renewal periods.

ARTICLE 25 – MODIFICATIONS/AMENDMENTS

The CITY may at any time, by written modification or amendment, without notice to any surety, make changes or additions, within the general scope of this AGREEMENT in or to drawings, designs, specifications, instructions for work, methods of shipment or packing or place of delivery. If any such change causes an increase or decrease in the cost of or in the time required for performance of this AGREEMENT or purchase order, the CONTRACTOR shall notify the City Administrator in writing immediately and an appropriate equitable adjustment will be made in the price or time of performance, or both, by written modification of the contract. Any claim by the CONTRACTOR for such adjustment must be asserted within thirty (30) days or such other period as may be agreed upon in writing by the parties after the CONTRACTOR'S receipt of notice of the modification. Nothing herein contained shall excuse the CONTRACTOR from proceeding with the AGREEMENT as changed.

ARTICLE 26 – EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, age, color, religion, sex, national origin or any other legally protected category. The CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated fairly during employment, without regard to their race, age, color, religion, sex, or national origin. Such action shall include, but not to be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of

pay or other forms of compensation; and selection for training including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

The CONTRACTOR will, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, age, color, religion, sex, or national origin.

The CONTRACTOR will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding a notice to be provided by the Contract Compliance Officer advising the said labor union or workers' representatives of the CONTRACTOR'S commitment under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The CONTRACTOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

The CONTRACTOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the Department and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

In the event of the CONTRACTOR'S noncompliance with the non-discrimination clauses of this AGREEMENT with any of the said rules, regulations, or orders, this AGREEMENT may be canceled, terminated, or suspended in whole or in part, and the CONTRACTOR may be declared ineligible for any further government agreement, contracts, or purchase orders or federally assisted agreements and/or contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, or by rules, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

The CONTRACTOR will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor.

ARTICLE 27 – GOVERNING LAW

This AGREEMENT shall be governed by the laws of the State of Missouri.

ARTICLE 28 – COMMUNICATIONS

Any communication required by this AGREEMENT shall be made in writing to the address specified below:

CONTRACTOR:

Integrated Environmental Solutions, LLC 301 W. Eldorado Parkway, Ste. 101 McKinney, TX 75069

FIRM NAME AND ADDRESS

CITY:

Christina Stanton, AICP, Community Development Director, 300 E, Pearl Street, Harrisonville MO

CONTACT PERSON AND ADDRESS

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of CONTRACTOR and CITY.

ARTICLE 29 – SEPARATE AGREEMENTS

CITY and CONTRACTOR each reserve the right to, from time to time, enter into other agreements or contracts for specific projects. If such agreements or contracts are separately approved in writing by the parties, the terms and conditions of those agreements or contracts shall prevail for the specific projects set forth therein.

ARTICLE 30 – ENTIRE AGREEMENT

This AGREEMENT represents the entire agreement between the CITY and CONTRACTOR. All previous or contemporaneous agreements, representations, promises and conditions relating the CONTRACTOR'S services and/or goods described herein are superseded.

ARTICLE 31 – SURVIVAL OF TERMS

The following provisions shall survive the expiration or termination of this AGREEMENT for any reason: if any payment obligations exist, Article 5 – Compensation; Article 7 – Permits and Licenses; Article 11 – Liability and Indemnification; Article 17 – Waiver; Article 18 – Severability; Article 20 – Assignment; Article 22 – Independent Contractors; Article 27 – Governing Law; Article 30 – Entire Agreement; and this Article 31 – Survival of Terms.

IN WITNESS WHEREOF, CITY and CONTRACTOR, by and through their authorized officers, have made and executed this Agreement:

CITY OF HARRISONVILLE, MO:

CONTRACTOR:

By: _____

By: to be executed upon award

Title: _____

Title: President

Date: _____

Date: _____

BID FORM - PAGE #2 RFP #2026-608-01_ ARCHITECTURAL SURVEY,
PHASE III, FOR THE CITY OF HARRISONVILLE

Please list below three references where you are/have performed similar work for a governmental agency to what is being requested within this RFP and within the past 36 months:

City of Topeka, Kansas	Brenda Younger	(785) 368-3749
_____ Name of Organization	_____ Contact	_____ Telephone Number

City of Oklahoma City, Oklahoma	Kathryn Friddle	(405) 297- 3084
_____ Name of Organization	_____ Contact	_____ Telephone Number

City of Harlingen	Anna Hernandez	(956) 216-5316
_____ Name of Organization	_____ Contact	_____ Telephone Number

Certification:

WOSB, WBE, SBE, SBE+

Name of Firm Bidding on RFP # 2026-608-01 Integrated Environmental Solutions, LLC

301 W. Eldorado Parkway, Ste. 101

Address

Mckinney, Texas 75069

City/State/Zip

(972) 562-7672

Telephone Number

rschneider@intenvsol.com

E-mail Address

Authorized Signature

Please remember to include all documentation and samples.

EXCEPTIONS FORM - PAGE #1 RFP #2026-608-01, ARCHITECTURAL SURVEY, PHASE III, FOR THE CITY OF HARRISONVILLE

Proposals must include all exceptions to the specifications, terms or conditions contained in this RFP.
 If the vendor is submitting the proposal without exceptions, please state so below.

RIS

By Initialing, the Vendor acknowledges that they take NO exceptions to the specifications, terms or conditions found in this RFP

Paragraph #, Page #, Item #	Exceptions to Specifications, terms or conditions	Proposed Alternative

Note: use additional pages if necessary.

COMPANY PROFILE AND CAPABILITIES FORM - PAGE #1 RFP #2026-608-01, ARCHITECTURAL SURVEY, PHASE III, FOR THE CITY OF HARRISONVILLE

Suppliers are required to provide a reply to each question listed below. Your replies will aid the evaluation committee as part of the overall qualitative evaluation criteria of this Request for Proposal. Your responses should contain sufficient information about your company so evaluators have a clear understanding of your company's background and capabilities. Failure to respond to any of these questions may result in your proposal to be rejected as non-responsive.

1	<p>What qualifications and previous experience do you have with similar contracts of this size? Please include government and private sector contracts.</p>
	<p>IES has 20+ years of experience in cultural resource management for public and private clients. Relevant work includes historic surveys in Harrisonville, MO; Harlingen, TX; Oklahoma City, OK; Topeka, KS; Wichita Falls, TX; Muskogee County, OK, and ongoing Section 106 compliance projects across Texas and Oklahoma. We have a strong record of delivering federally funded surveys on time and to SHPO/NPS standards. Our team is familiar with NRHP Eligibility assessments and consistently produces clear, well-documented reports aligned with Missouri SHPO standards.</p>
2	<p>What background, experience, resources and reputation does your business have that qualifies you as a responsible bidder? Please include the number of years you have been in business.</p>
	<p>Founded in 2003, IES employs SOI-qualified staff with deep expertise in architectural history, GIS, and compliance documentation. We're certified as a WOSB and WBE/SBE/SBE+, with a strong reputation for timely, high-quality work across the central US. Our team regularly supports local governments, DOTs, and SHPO offices. We maintain long-standing relationships with clients due to our responsiveness, thorough documentation, and ability to meet evolving project needs. This commitment has earned us a nearly 100% client retention.</p>
3	<p>Can you meet the delivery requirements within the time frame specified? Explain your knowledge and understanding of problems that may occur and how you plan to meet them. Include the stability of your workforce and the number of employees to support these requirements.</p>
	<p>IES can meet the project timeline. We maintain a stable cultural resources staff of 19, including SOI-qualified architectural historians, archeologists, and GIS specialists. We plan proactively for issues such as weather delays, property access, or changes in scope, and we include buffer time to ensure on-time delivery. IES is experienced in coordinating closely with SHPO and city staff to keep projects on track and responsive to local needs.</p>



INTEGRATED ENVIRONMENTAL
SOLUTIONS

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TO: Mayor & Board of Aldermen

FROM: Jeremy Smith, Assistant City Administrator
Kim Hubbard, Finance Manager

DATE: May 4, 2026

SUBJECT: Budget Amendment

Harrisonville's Emergency Services has participated in the Ground Emergency Medical Transportation Program (GEMT) since 2023 and beginning this year will begin participating in another program tied to the GEMT program.

The new program allows for the reimbursement of uncompensated costs to eligible GEMT providers who provide qualifying emergency ambulance services to MO Healthnet's managed care participants.

The budget that was set for GEMT revenues and expenses now needs to be amended to reflect the actual amounts that will be disbursed and received for the GEMT program as well as the revenues and expense needed for the new program.

Staff is asking the board to approve an increase the GEMT revenues by \$132,142.24 and increase the expense by \$29,720.28. Attached you will find letters from Myers & Stauffer and Missouri Department of Social Services reflecting the dollars to be expensed and received.

Account Number	Current Budget	Increase	Decrease	New Budget
16-0103-0216-00	\$128,741.50	\$29,720.28	\$0.00	\$158,461.78
16-5366	\$ 136,820.00	\$132,142.24	\$0.00	\$268,962.24



Missouri Department of Social Services

P.O. Box 6500 • Jefferson City, MO 65102-6500 • Phone: 573-751-3425
www.dss.mo.gov • TDD/TTY: 800-735-2966 Relay Missouri: 711



Jessica Bax
Director

Josh Moore
Director
MO HealthNet Division

March 26, 2026

Harrisonville Emergency Services
Rose Smith
903 S Commercial
Harrisonville, MO 64701

RE: SFY 2025 MO GEMT

Dear Provider:

The MO HealthNet Division (MHD) received approval from the Centers for Medicare & Medicaid Services (CMS) regarding the MO Ground Emergency Medical Transportation (MO GEMT) program in Missouri. This program is voluntary and allows for the reimbursement of uncompensated costs to eligible GEMT providers who provide qualifying emergency ambulance services to MO Healthnet's managed care participants.

Because your ambulance provider submitted a State Fiscal Year (SFY) 2023 Fee-For-Service (FFS) cost report for GEMT, you are eligible to participate in the SFY 2025 MO GEMT reimbursement program. This letter is MHD's official notification of your MO GEMT reimbursement for SFY 2025. This payment covers services for enrollees in MHD's managed care plan from January 1, 2025 through June 30, 2025. As with the FFS GEMT program, each provider that chooses to participate will be responsible for submission of the non-federal share through an intergovernmental transfer (IGT).

2025 MO GEMT (January 1, 2025 - June 30, 2025) Total	
Non-Federal Share Transfer Amount	\$26,011.70
Net Federal Participation Amount	\$91,924.30
Net Cost of Transports Reimbursement	\$117,936.00

MHD requires that to participate you must submit the non-federal share amount to MHD on or before **May 11, 2026**. Note that the ambulance provider will be reimbursed the non-federal share amount and federal participation amount from the health plans on approximately **June 8, 2026**.

The total SFY 2025 MO GEMT Supplemental Reimbursement Non-Federal Share amount that you must pay to MHD to participate is **\$26,011.70**

ACH instructions for non-federal share (IGT) amount noted above:

Financial Institution Name:	Office of the Missouri State Treasurer
ABA/Routing Number:	086507174
Payee's Name: Account Name:	Social Services – Budget and Finance
Account Number:	8860105
Reference Information:	MO GEMT

If an ACH is unable to be sent, please contact the State and wire instructions can be provided.

If you have any questions regarding your SFY 2025 MO GEMT Supplement Reimbursement, please contact me at (573) 522-9843 or at Connie.M.Sutter@DSS.MO.Gov.

Sincerely,



Connie Sutter
Pharmacy Fiscal and Rate Setting



April 7, 2026

Eric Myler
Emergency Services Director
Harrisonville Emergency Services
903 S. Commercial
Harrisonville, Missouri 64701

Re: **AUP Adjusted Ground Emergency Medical Transportation Cost Report**

Medicaid Provider Number: 800628307
NPI: 1013933308
Provider Name: Harrisonville Emergency Services
Fiscal Year End: June 30, 2025

Dear Eric Myler:

Enclosed is Harrisonville Emergency Services ground emergency medical transportation (GEMT) program cost report agreed-upon procedures results for the year ended June 30, 2025. Based on the provider's emergency medical response cost, minimal procedures were performed by Myers and Stauffer LC (MSLC) on behalf of MO HealthNet Division (MHD). The draft adjustments provide you with the opportunity to seek an explanation or adjustment of the draft prior to it being finalized. The results of the adjusted cost report are as follows:

		As-Filed Cost Report	Adjusted Cost Report	Adjustment Amount
1.	Non-Federal Share Transfer Amount (IGT Amount) ¹	\$35,377.05	\$52,157.58	\$16,780.53
2.	Net Federal Participation Amount/ (Recoupment) ²	\$67,052.30	\$98,868.66	\$31,816.36
3.	Net Cost of Transports Reimbursement/ (Recoupment) ³	\$102,429.35	\$151,026.24	\$48,596.89

DEDICATED TO GOVERNMENT HEALTH PROGRAMS

700 W 47th Street, Suite 1100 | Kansas City, MO 64112
PH 816.945.5300 | PH 800.374.6858 | FX 816.945.5301
www.myersandstauffer.com

Following your review of the GEMT cost report adjustments, please respond as follows:

1. If no disagreements exist, indicate this and state no further documentation is needed. Sign, date, and submit the enclosed representation letter.
2. If disagreements exist, submit a letter detailing any additional concerns or issues that need to be addressed. Include related documentation and rule citations with all disagreements.

Send all documents via the web portal, e-mail, mail, or fax no later than **June 8, 2026**.

Any documentation sent via mail should be sent certified or via other traceable delivery. The reviewer will review the information and schedule a conference call, if necessary, to discuss any remaining issues.

If no response is received by the above due date, MHD will be sent the adjusted cost report and related adjustments for settlement of the intergovernmental transfer (IGT) and net cost of transports amounts.

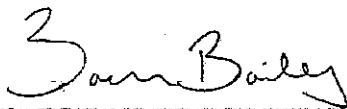
Information and notification should be addressed as follows, and uploaded to the web portal address below:

Zachary Bailey
Myers and Stauffer LC
Web Portal: <https://mocosreports.mslc.com>

Fax: (816) 945-5301
Phone: (800) 374-6858
E-mail: MOGEMT@mslc.com

Thank you for your assistance during the process.

Sincerely,



Zachary Bailey
Enclosure

Council Bill No. 2026-

Ordinance No.

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE AMENDING THE OPERATING BUDGET FOR THE CITY OF HARRISONVILLE, MISSOURI, FOR THE FISCAL YEAR JANUARY 1, 2026 THROUGH DECEMBER 31, 2026, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Harrisonville (“City”) staff has reviewed the Fiscal Year January 1, 2026, to December 31, 2026 (“Fiscal Year”) revenues and expenditures; and

WHEREAS, the City’s budget set for GEMT revenues and expenses needs to be amended to reflect the actual amounts that will be disbursed and received for the GEMT program as well as the revenues and expense needed for the new program; and

WHEREAS, this is a standard accounting practice to do budget amendments throughout the year; and

WHEREAS, The Board of Aldermen feel it is in the best interest of the City to approve the budget amendment presented for Fiscal Year 2026;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF HARRISONVILLE, MISSOURI AS FOLLOWS:

Section 1: That the annual operating budget for the City of Harrisonville, Missouri, for the fiscal year beginning January 1, 2026, and ending on December 31, 2026, is hereby amended.

Section 2: That the City Administrator is hereby authorized to amend the line items of the budget as needed, but in no event shall more funds be expended for any particular fund than that authorized by this budget without prior approval of the Board of Aldermen. In addition, any monies set aside for capital outlays shall not be used for any other purposes without prior approval of the Board of Aldermen.

Section 3: That this ordinance shall become effective immediately upon its passage and approval.

READ FOR THE FIRST TIME BY TITLE ONLY ON THE 4TH DAY OF MAY 2026, AND WAS READ FOR A SECOND TIME BY TITLE ONLY ON THE 4TH DAY OF MAY 2026, AND PASSED BY THE BOARD OF ALDERMEN THIS 4TH DAY OF MAY 2026.

VOTE TAKEN AS FOLLOWS:

AYES:

NAYS:

ABSTAIN:

EXCUSED:

Ex-Officio

Aldermen

Mike Zaring, Mayor and

Chairman of the Board of

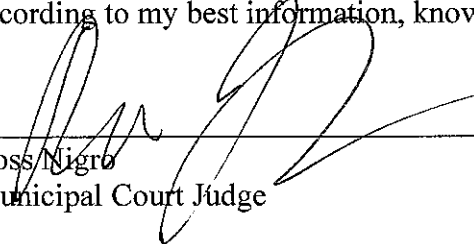
ATTEST:

Daniel Barnett, City Clerk

WITNESS my hand and seal this 4th day of May 2026.

IN THE MUNICIPAL COURT OF HARRISONVILLE, MISSOURI
CASS COUNTY

I certify that the attached is a report on all cases heard or tried before the Judge of the Circuit Court of Cass County Missouri, Municipal Division at Harrisonville during the month of **March, 2026** and that the information and statements contained in said report are true and correct according to my best information, knowledge and belief.



Ross Nigro
Municipal Court Judge

4-21-26
Date

Presented and reviewed as required by Court Operating Rule 4.29.



City Clerk

4-23-2026
Date

Subscribed and sworn to before me this _____ day of _____, 2026.

Notary

RECEIVED
APR 23 2026
CITY OF HARRISONVILLE

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

I. COURT INFORMATION		Municipality: Harrisonville Municipal	Reporting Period: Mar 1, 2026 - Mar 31, 2026
Mailing Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701			
Physical Address: 300 E PEARL STREET, HARRISONVILLE, MO 64701		County: Cass County	Circuit: 17
Telephone Number: (816)3808903		Fax Number:	
Prepared by: Michelle Shaffer		E-mail Address: michelle.shaffer@courts.mo.gov	
Municipal Judge: Ross C. Nigro, Jr.			

II. MONTHLY CASELOAD INFORMATION	Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month	56	522	420
B. Cases (citations/informations) filed	3	49	51
C. Cases (citations/informations) disposed			
1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
2. court/bench trial - GUILTY	0	0	2
3. court/bench trial - NOT GUILTY	0	3	1
4. plea of GUILTY in court	2	22	17
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)	0	10	0
6. dismissed by court	0	2	0
7. <i>nolle prosequi</i>	0	0	2
8. certified for jury trial (not heard in Municipal Division)	0	0	0
9. TOTAL CASE DISPOSITIONS	2	37	22
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]	57	534	449
E. Trial de Novo and/or appeal applications filed	0	0	0

III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS	
1. # Issued during reporting period	24	1. # Issued during period	0
2. # Served/withdrawn during reporting period	34	<input type="checkbox"/> Court staff does not process parking tickets	
3. # Outstanding at end of reporting period	635		

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Harrisonville Municipal	Reporting Period: Mar 1, 2026 - Mar 31, 2026
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V. DISBURSEMENTS			
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$3,360.50	Court Automation	\$427.00
Clerk Fee - Excess Revenue	\$372.00	Law Enf Arrest-Local	\$593.50
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$11.47	Total Other Disbursements	\$1,020.50
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$10,978.00
Total Excess Revenue	\$3,743.97	Bond Refunds	\$650.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)		Total Disbursements	\$11,628.00
Fines - Other	\$4,580.50		
Clerk Fee - Other	\$360.00		
Judicial Education Fund (JEF) <input checked="" type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$61.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$434.93		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$11.10		
Law Enforcement Training (LET) Fund surcharge	\$122.00		
Domestic Violence Shelter surcharge	\$122.00		
Inmate Prisoner Detainee Security Fund surcharge	\$122.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$400.00		
Total Other Revenue	\$6,213.53		